



ZILLA PARISAD, DHENKANAL
ଓଡ଼ିଶା ଗ୍ରାମ୍ୟ ଉନ୍ନୟନ ଓ ବିପଣନ ସମିତି
Odisha Rural Development & Marketing Society
Panchayati Raj & Drinking Water Department, Government of Odisha
e-Mail: ormasdhenkanal@gmail.com

ORMAS

DHENKANAL

At/PO-Mahisapat,
Dist.- Dhenkanal
PIN-759013,
Tel.- 06762-291186

Notice No 280

Date 01.06.2026

EXPRESSION OF INTEREST NOTICE

Expression of Interest (Eol) are invited from interested Consumer Cooperative Federations/ GeM Empanelled Suppliers for supply of Machinery and equipment for Agarbati Making Enterprise as per the specifications. The Eols must be submitted to the Office of ORMAS, Zilla Parishad, Dhenkanal At/Po- Mahisapat, Dist- Dhenkanal-759013 on or before dated 09/06/2026 by 01:00 PM and shall be opened on the next day i.e. on 10/06/2026 at 10:00 AM in the presence of bidders /their representatives and the committee members. The details of the terms, conditions and other tender clauses annexed at Annexure- A & B.


CDO-cum-EO

Zilla Parishad, Dhenkanal

Memo no. 281

Dated 01.06.2026

Copy forwarded to the District e-Governance Manager, Dhenkanal to publish the above notice in District web site www.dhenkanal.odisha.gov.in w.e.f. Dt 02/06/2026 to 09/06/2026 up to 12:30 PM.


CDO-cum-EO

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Terms and Conditions

1. The supplier will supply nothing but genuine articles. The supplier will be responsible for the damage or loss in transit. He will replace goods broken or lost within 10 days from the date of notice thereof.
2. Any person duly authorized by the district administration, Dhenkanal shall have the power to inspect the stores, before, during or after manufacture, collection, dispatch, transit or arrival and to reject the same or and part or portion. If he is not satisfied that the same is meeting the specifications. The supplier shall not charge or be paid for supplies rejected as above and such supplies shall be removed by the contractor at once and at his expense. He shall neither claim nor to be entitle to payment for any damage that rejected supplies may suffer from may harm what so ever incidental to a full and proper examination and test of such supplies. ORMAS, Zilla Parishad, Dhenkanal shall be under no liability whatever for rejected supplies and the same will be at supplier risk. Rejected supplies shall be removed by the supplier within 10 days after notice has been issued to him of such rejection and failing such removal of rejected goods will be at supplier's risk and ORMAS, Zilla Parishad, Dhenkanal may charge the supplier rent for the space occupied by such rejected goods.
3. The payment will be made after duly verification by the technical experts, installation and commissioning of the supplied goods at the premises of the consignee. The supplier shall provide all material, tools, labour, assistance of every kind without any extra charge which the aforesaid officer may consider necessarily for any test or examination, which he may require to be made at supplier premises and shall pay all cost attendant thereon. In the case of stores inspected at makers premises and the make shall provide all facilities including testing appliances for making necessary test other than special test or independent test. Failing these facilities at his own premises for making the tests the supplier shall bear the cost of carrying out tests elsewhere.
4. Unless otherwise specified in a requisition, bills for the whole of the goods referred to in each indent, in triplicate will be prepared and submitted by the supplier to ORMAS, Zilla Parishad, Dhenkanal. The full amount will be paid on receipt of stores in good conditions after their verification as regards specification etc.
5. The supplier acknowledges that he has made himself fully acquainted with all the conditions and circumstances under which the supplier required under the contract will have to made or furnished and with all the terms , clauses , conditions , specifications and other details of the contract and the supplier shall not plead ignorance of any those as excuses in case of complaint against or on rejection of supplies tendered by him or with a view either to asking for enhancement of any rates agreed to in the contract or to evading any of his obligation under the contract.



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6. Zilla Parishad, Dhenkanal reserves the right to accept or reject/cancel any or all the offers either fully or partly without assigning any reasons and is not bound to accept the lowest bid since due weightage shall be given to several factors besides the commercial bids.
7. The items required as per schedule-A and the evaluation of bid will be on the basis of total bid value. The rates quoted should be inclusive of all taxes, duties including GST as applicable. The rates quoted should be on the basis of free delivery to the consignee at the premises i.e. Radha Damodar Agarbati PE, Persurampur, Rasol, Dhenkanal.
8. All the documents submitted, must be signed by the Director/ Chairman/ Managing Director/ Branch Manager/ Manager of the organization.
9. If the date of opening of tender happens to be holiday, the same shall be received and opened at the same time on the next working day.
10. The organization should be registered in GST and Income Tax and should enclosed copies of relevant certificates and past performance certificates.
11. Posted Telefax/Telegraphic offers and offers sent through e-mail shall not be considered.
12. Offer received after the due date and time and any change in quotation after the specified date shall be straightaway rejected by Zilla Parishad, Dhenkanal. Further ZP, Dhenkanal will not be responsible for the loss of bid documents or for the delay in postal transit.
13. Rate quoted in the offer shall be both in figures and words. There should not be any cutting in the Offer document as regards to the quoted rates etc.
14. The offer should be typed or written in ink. Offer written in pencil will be ignored.
15. All the taxes/ statutory levies as applicable shall be paid by the Supplier as per rule.
16. No Payment will be made in advance for any supplies under this contract. The supplier shall not assign or sublet the contract without written approval of the officer sanctioning the contract.
17. For all items mentioned above, the bidders must ensure the required quality material, dimensions & other parameters and quote accordingly. In case items are not the same as quoted and are nonfunctional they shall not be accepted. No payment/claims for such items shall be entertained.
18. Delivery of items shall be within 15 days after the issue of work order.
19. Organisation has to specify the warranty and Guarantee period of machinery which is going to install and during the warranty and Guarantee period the service charge will not be charged by the organisation.
20. The equipment/Machinery & accessories should be delivered, installed and commissioned at the address specified in the order, Service / Operation/ instruction/ Calibration manual (in English) tool kit must also supply along with the machinery and accessories.



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21. The time and date of delivery or dispatch stipulated in the supply order shall be deemed to be the essence of the contract. The delayed consignment will be subject to 2% penalty per consignment per month or a part of the month recoverable on the value of recovery will be made from his bills or security deposited with the ORMAS. ZP, Dhenkanal provided also that "No recovery of penalty will be made if the delayed supplies are accepted by extending the delivery period by the ORMAS, Zilla Parishad, Dhenkanal.
22. Dispute, if any arising out of the supply of items shall be settled by mutual discussion or arbitration by sole Arbitrator to be appointed by the CDO-cum-EO, ZP, Dhenkanal as per the provisions of the Indian Arbitration and conciliation Act, 1996 and the Rules framed there under. Any arbitrator appointed shall not have the jurisdiction to pass any interim awards or to grant interest higher than 8% charged simply on the award amounts or amounts payable to either party.
23. Any non-fulfilment of the above noted terms will make the offer invalid.

Documents Required to be submitted:

1. Organization Profile
2. Copy of the Registration Certificate of the Organization
3. Copy of the GSTIN of the Organization
4. Copy of the PAN of the Organization
5. Copy of the ITR for last 3 FYs i.e. FY 2023-24, 2024-25 & 2025-26
6. As work experience, copy of minimum three work orders issued by any Govt. Office/ Department/ Enterprise etc. During last 3 FYs i.e. FY 2023-24, 2024-25 & 2025-26.
7. Financial Offer Sheet, duly signed.

Signature of the authorized person
along with date & seal



FINANCIAL OFFER SHEET

To
The CDO-cum-EO, Zilla Parishad, Dhenkanal

Sir,

I / We do hereby submitting the item wise offer rates as mentioned below for supply of Machinery and equipment for Agarbati Making Enterprise as per the specifications.

in Rs.

Sl	Description of the Product	Qty	Rate (Per Unit)	% of GST applicable	Total Rate (including all Taxes and Duties)
1	Agarbati Stick Making Machine <u>Specification:</u> 1.Motor Power:-1HP 2.Production Capacity: 200-250 Strok Per Min. 3.Weight: 130 Kg. 4.Power Supply:-Single Phase 5.Dimensions (LxWxH): 520x400x690 (mm) 6.Stick Type: Round Dimensions (LxWxH): 1190x760x940mm)	02			
2	Mixture machine <u>Specification:</u> 1. Machine Type: Semi-Automatic 2. Capacity: 50 Kg. per batch 3. Motor: 3 HP 4. Volte: 230 V Single Ph 5. Weight: 25 kg	01			

Signature of the authorized person
along with date & seal