



Standard Bidding Document

FOR

Procurement of Equipment's for Virtual Reality Lab

Notice Inviting Tender No. 866 / Dated 15.04.2026

**OFFICE OF THE DEO-CUM-DPC,
SAMAGRA SHIKSHSA, DHENKANAL**

A



DISTRICT PROJECT OFFICE, SAMAGRA SHIKSHA, DHENKANAL
Phone & Fax: 95-6762-223175/227082

No: _____ / dtd: _____

NOTICE INVITING TENDER (NIT)

Sealed tenders are invited from the reputed & credible manufactures/ Company/suppliers supply of "Equipment's, for Virtual Reality Lab Dhenkanal District in two bid systems (Technical & Commercial Bid) as detailed below.

Name of the Tender	Bid processing fees	Amount of EMD	Last Date & time of receipt of Bid	Date & time of opening of Technical Bid
Procurement of different equipment's, for Virtual Reality Lab	Rs.1000/-	Rs. 30000/--		

The detailed BID document is available in the website www.dhenkanal.odisha.gov.in. Interested and eligible manufactures/ Suppliers may download BID DOCUMENT from the above website and apply accordingly. Corrigendum / addendum, if required, will be uploaded in the above web site. Hence potential bidders are requested to be in continuous touch with the above web site.

The Tender Inviting Authority (TIA) reserves the right to accept / reject any full or part / all BID / cancel the entire selection process at any stage without assigning any reason thereof.

By orders of Collector-cum-Chairperson

**DEO-cum-DPC,
Samagra Shiksha, Dhenkanal**

CONTENTS OF BID DOCUMENT

Sl No.	Description of contents	Page Number
1.	Important information to the Bidders	
2.	Bid Document: Scope of work and general instructions for Bidders.	
3.	Application-Technical Bid	
4.	Application-Financial Bid	



IMPORTANT INFORMATION TO THE BIDDER.

S.	Particular	Details
1.	Tender Inviting Authority (TIA)	O/o the DEO-cum-DPC, SS,Dhenkanal.
2.	Availability of the Bid document	www.dhenkanal.odisha.gov.in
3.	Date of Issue of the Bid	15.04.2026
4	Last date and time of receipt of the Bid only through speed post / registered post / courier.	22.04.2026
5	Date & time for opening of Technical BID.	24.04.2026
6	Date of opening of Financial BID	Will be declared on the date of opening of the technical bid after assessing nos. of participating bidders.
7	Bid Processing Fee (Non-Refundable)	Rs. 1000/- (Rupees One thousand Only) in shape of DD /Banker's Cheque drawn in any nationalized / scheduled bank favouring District Project Coordinator, SSA, Dhenkanal payable at Dhenkanal which will be annexed with the Technical Bid.
8	Earnest Money Deposit (EMD) *(Refundable without interest)	Rs. 30000/- (Rupees Thirty thousand) in shape of Banker Cheque / Demand Draft drawn in any nationalized / scheduled bank favoring District Project Coordinator, SSA, Dhenkanal payable at Dhenkanal which will be annexed with the Technical Bid.
9	Address & mode of submission of proposal	O/o the District Project Coordinator, SS, Dhenkanal, Near Kunjakant U.P.School, At/PO/Dist: Dhenkanal, Pin-759001,Odisha Mode of Submission: Speed Post / Registered Post / Courier only to the address as specified



		above during the office hour only). Submission of proposal through other mode and late bid will be rejected.
10	Place of Opening of Proposal:	Office Chamber of DEO-cum-DPC, SS, Dhenkanal.
11	Point of Delivery & Completion of supply	At the School point within 15 days from the date of work order
12	Submission of Performance security & Signing of agreement.	within 05 days of issue of work order i.e 5% of Estimated cost.

BID DOCUMENT
FOR
SUPPLY OF EQUIPMENT'S, FOR VIRTUAL REALITY LAB

The DEO-cum-DPC, Samagra Shiksha, Dhenkanal invited from the reputed & credible manufactures/Company/ suppliers for supply of "Equipment's, for virtual reality lab to different Schools of Dhenkanal. The detailed terms & conditions of the above bid are as under;

SCOPE OF WORK AND GENERAL INSTRUCTIONS FOR BIDDERS

1. Eligibility Criteria :

The Manufactures /Company/ Suppliers must have:

- (a) The Bidder should be a company registered under the Companies Act-1956/2013 or a partnership firm registered under the Partnership Act 1932 or a Sole Proprietary firm or a supplier having registration in appropriate authority.
- (b) GST registration certificate under GST Act & Up to date clearance certificate
- (c) Valid PAN
- (d) Valid Aadhar Udyog registration.
- (e) Income Tax Return for the Assessment year 2022-23, 2023-24 and 2024-25.
- (f) The Bidder should have authorization from the OEM.

2. Application Procedure:

- (a) The Bid has been invited under two bid system i.e. **Technical Bid and Financial Bid**. The interested bidders are advised to submit two separate sealed envelopes super scribed "Technical Bid for Supply of Equipment's for Virtual Reality Lab & "Financial Bid for Equipment's Virtual Reality Lab ". Both sealed envelopes should be kept in another sealed envelope super scribed "**Tender for Supply of Equipment's for Virtual reality Lab**".

(b) Technical Bid & Financial Bid.

The Bidder has to fill up the Technical bid Form (**Tech-1, Tech-2, Tech-3, Tech-04**) & submit it with a separate envelope with all self-attested documents / papers as mentioned in para-2 (f) . Similarly, the Financial Bid form has to be filled up as per prescribed form (**Fin-1 & Fin-2**) and to be submitted in separate sealed envelope. The

bidder is to quote **rate** in the prescribed format (FIN-2). The rate shall include cost of all charges/ levies/ duties, transportation cost, installation cost & delivery of the complete material at school point. The tender should be addressed to O/o the DEO-cum-DPC, SS, Dhenkanal, Near Kunjakant U.P.School, At/PO/Dist: - Dhenkanal, Pin-759001,Odisha.

- (c) The Bid document shall be available in website www.dhenkanal.odisha.gov.in and the cost of the tender paper is to be enclosed in shape of crossed Demand Draft / banker's Cheque in favour of "District Project Coordinator, SSA, Dhenkanal" payable at Dhenkanal along with the **Technical BID**.
- (d) **Earnest Money Deposit (EMD)**: The bidder is to submit EMD amounting to **Rs.30000/- (Rupees Thirty thousand)only**.The EMD (refundable - without interest), may be submitted in shape of Demand Draft / Banker's cheque from any Nationalized or scheduled bank drawn in favour of District Project Coordinator, SSA, Dhenkanal Payable at Dhenkanal, failing which the tender shall be rejected summarily . The EMD of the un-successful bidders shall be refunded within 30 days after award of contract. The EMD shall be forfeited in the event of withdrawal of the tender once submitted OR in case of a successful bidder who (i) fails to execute the agreement within specified period & (ii) not submitted performance security and/or express its inability to supply the finished material within the stipulated period. The EMD of successful bidder shall be refunded after receipt of Performance security.
- (e) The interested Bidders are to enclose self-attested photocopies of the following valid documents /papers **in the Technical Bid envelope**. The proposal submitted without the following documents/papers shall not be considered.
- (a) Valid Aadhar Udyog registration certificate.
 - (b) valid PAN
 - (c) Valid GST Registration Certificate under GST Act & upto date/latest GST return Certificate for 03 month.
 - (d) DD/Bankers Cheque amounting to Rs.1000/- as bid processing fee.

- (e) EMD of Rs. 30000/- (Rupees Thirty Thousand) only in shape of Demand Draft / Bankers Cheque
- (f) Income Tax Return for the Assessment year 2022-23, 2023-24 and 2024-25.
- (g) Duly filled in, signed & sealed Tech-1, Tech-2, Tech-3 & Tech-4 formats.
- (h) Sample materials with brochure of each item must be produced as per the specification before the committee at the time of opening of tender.
- (i) The bidding firm must not have been blacklisted by any Government Offices / Societies / Authorities (Government of Odisha or Government of India) / PSU / GEM Portal / Govt. run autonomous body / Society in India for corrupt, fraudulent or any other unethical business practices or any other reason. To that effect, the firm must submit a Notary Affidavit in Non-Judicial Stamp Paper (Rs.10/-).
- (j) The financial bid will be opened for only those renderers whose technical bids are found in order. Conditional tender shall not be considered.
- (k) TDS will be deducted from bill as per income tax rule applicable.
- (l) Payment will be made by District Project Coordinator after delivery of materials.
- (m) The bidder should **quote the price** of the items as per the format enclosed (A, B, C, D, E). Including Tax, Packing, Transporting charges etc. as per the prescribed Price Bid format. No over writing or cutting is permitted in the financial bid format.
- (n) Supply order will be issued to the selected firm for supply of materials keeping in view of Budget provision under each category. Quantity may be increased or decreased. Materials will be delivered and installed at the **school point of the district**.

- (o) Quality and size of the materials as per specification mentioned must be followed.
- (p) The office of the firm should be located in Odisha, so that immediate replacement of defective materials can be replaced.
- (q) If any deficiency to be found in the application form, the tender application will be out rightly rejected.
- (r) The right of acceptance of tender rests with Collector, Dhenkanal who does not bind himself to accept the lowest tender. The Committee will ensure the best quality with minimum rate. Accordingly the tender will be finalized on verification of sample items with quoted price within the budget provision by the Committee.
- (s) The tenderer has to sign in each page of the tender paper as acknowledgement of acceptance of the terms, conditions, specifications etc.
- (t) All disputes relating to and arising out of supply of materials, shall be mutually sorted out by both the parties failing which decision of the Collector, Dhenkanal on the points of dispute shall be accepted by both the parties.
- (u) Approximate quantity of item is 5 nos , That may increase or decrease.
- (v) The authority reserves the rights to accept or reject any or all tender papers without assigning any reason thereof.
- (w) The authority reserves the rights to increase or decrease the quantity of item.
- (x) The bidder who shall successfully execute the work may be offered more work within the quoted rate approved.

3. The Bidder who meets the requirements specified in the Technical Bid will only be considered for participating in the Financial Bid. Financial Bid of the technically disqualified bidders will not be considered & opened.

4. **Submission & opening of Tender:**

- (a) The interested Bidders may submit the tender document complete in all respect along with EMD, bid processing fee and other requisite documents on or before 22.04.2026 by 2.00 PM (in all working days) addressed to DEO-cum-DPC,SS,Dhenkanal,Near Kunjakant U.P.School, AT/PO/Dist: Dhenkanal, Pin-759001,Odisha only by **registered Post / Speed Post / Courier**. The Authority is not responsible for any postal delay. No other mode of submission of bid shall be entertained.
- (b) **Late Bidders:** Any bid received by the authority after the prescribed time and dateline for submission of bids will not be considered and opened .Thus the same is deemed to be rejected.
- (c) The Technical bids shall be opened on the scheduled date and time at **11.30 AM** in the Office Chamber of DEO-cum-DPC, SS, Dhenkanal in the presence of the representatives of the bidders, if any, who wish to be present on the spot at that time.
- (d) The Financial Bid of Technically qualified bidders only will be opened. The date, time& place of opening of Financial BID will be communicated after evaluation of Technical BID.



5. Specifications :

VR Lab Setup

Each VR lab should have 15 headsets and 15 Beanbags. Controller should be available to manage content.

6. Technical Specifications

7. Item No. 1: 10 inches or higher Tablet

Sl. No.	Parameter/ Feature	Specification Required
	Make and Model	
1	Supported Networks	4G VoLTE, GSM
2	OS Ver	Android
3	CPU GHz	2.3GHz Octa-Core or Higher
4	RAM	6 GB
5	ROM	128 GB
6	Expandable Memory	1 TB or Higher
7	Display Size(Inch)	10 or Higher
8	Resolution	2000 x 1200 (WUXGA+)or Higher
9	Screen Type	IPS LCD, 400 NITS (type)
10	Camera	Rear with Auto Focus - 8.0 MP and camera front – 8.0 MP
11	Universal Port	Micro USB / Type - C
12	USB Version	2 or more
13	Location	GPS, Glonass, BDS
14	Headset	3.5 mm
15	Wi-Fi	802.11 b/g/n/ac 2.4GHz
16	Bluetooth	5.0 or Higher
17	Sensors	Accelerometer, Gyro Sensor, Hall Sensor, RGB Light Sensor
18	Weight gm	465 gms or lesser
19	Battery mAh	7700 or Higher
20	Warranty	One Year Warranty



8. Item No. 2: -Virtual Reality Headset

Sr.No	Parameters	Specifications
1	In-device Display	2.5K, Fast-LCD HD (High-Definition) screen or higher
2	CPU	VR9 or Higher
3	Lens	Customized Fresnel Lens
4	Rechargeable Battery	3400 MAH or Higher
5	Wireless Controller	3 DOF

6	Resolution	2560*1440 or higher
7	Audio Jack	3.5 mm
8	Other Features	Micro USB, SD Card slot for storage expansion, Return & volume control, Surround Sound System, Button on the VR Headgear, Gravity sensor, compass, gyroscope, light sensor, distance sensor
9	Warranty	One-year Warranty
10	Material of the machine	Flexible plastic or equivalent or Higher
11	Indicator Power supply	Equipment ON/OFF indicator light provided For Device charging, Micro USB or Higher

9. **Item No. 3: Storage Case**

Sl. No.	Parameter/ Feature	Specification Required
1.	Material	Resin or SS
2.	Other Features	High-impact resin/SS and heavy-duty construction dust seal, all-terrain wheels, Lockable system, Cleans Easily, Extra durable, handle
3.	Warranty	One-Year Warranty

10. **Item No. 4: - Charging Console**

Sl. No.	Parameter/ Feature	Specification Required
1.	Specification	Multi-charge plug with single plug charging
2.	Cable Length	2 meter
3.	Type	AC 220V input voltage

11. **Item No. 5: - Network Device**

Sl. No.	Parameter/ Feature	Specification Required
1.	Standards	Wi-Fi 5, IEEE 802.11ac/n/a 5 GHz, IEEE 802.11n/b/g 2.4 GHz
2.	Wi-Fi Speeds	AC1900, 5 GHz: 1300 Mbps (802.11ac), 2.4 GHz: 600 Mbps (802.11n)
3.	Working Modes	Router Mode, Access Point Mode
4.	Buttons	WPS/Wi-Fi Button, Power On/Off Button, Reset Button
5.	Wi-Fi Encryption	WPA, WPA2, WPA3, WPA/WPA2-Enterprise (802.1x)
6.	Warranty	One-Year Warranty

12. Item No. 6: - Bean Bag

Sl. No.	Parameter/ Feature	Specification Required
1.	Color & Size	Teardrop Mixed color and XL

13. Item No. 7: -Content, Software, and Application

Parameters	Specifications
AR & VR Content	VR-based content for Classes 1 to 10, encompassing at least 850 VR concepts, with 400 VR modules dedicated to science subjects, emphasizing practical and experiential learning. Additionally, Mathematics and Social Science should include 100 modules. 200+ Immersive AR concepts for classes 5 to 10. The average duration of chapters for VR learning content should range from 2 to 15 minutes.
	360 Degree, 3D animated Content with teacher-guided, Interactive, rotatable 3D objects facility.

	Educational AR/VR modules pre-loaded (Run offline) in the headset and Teacher's Device (Tablet) mapped to the curriculum for all content covering immersive and interactive VR modules that enable students to conduct virtual field visits to prominent World Heritage Sites such as theTaj Mahal (India), Statue of Liberty (USA), Eiffel Tower (France), and Chichen Itza (Mexico). These modules should offer a highly realistic, 360-degree experience, enabling students to walk and explore the area virtually. Each experience must incorporate rich multimedia content, historical context, and guided narration to enhance engagement and educational outcomes.
	Teacher Student Pairing System: All the VR devices should be managed and monitored by the teacher's Device (Tablet) over a LAN with an Android Application. VR modules related to virtual experiments should have interactivity of multiple types w.r.t in-module interactions like point-&-select, drag-&-drop, explore 360-degree, etc. Along with teacher-guided animated virtual tours for better student understanding, with features like forward, backward, pause, play, audio mute, music mute, facilities must be accessible for the teacher in teacher's device.

	<p>The teacher can control the content in an interactive environment while the student is interacting with objects. Teachers can perform interactive practical/concepts in the teacher's device, and the same interactivity must be visible in all students' devices simultaneously.</p>
	<p>Content must be played on tablets with 360 degree rotate features.</p>
	<p>In-module formative assessments with the ability to track student scores by the teacher/administrator, and learning analytics and Reports supported by an on-cloud LMS Platform.</p>
	<p>Engrossing, engaging & interactive explanation of Science, Social Science & Maths related concepts in every VR module.</p>
	<p>Complex concepts simplified and converted into hands-on virtual experiments and situational learning.</p>
	<p>Educational content language: Hindi, Odia, and English. Lessons should be proper animations and illustrations, more illustrated 3D animations rather than 360-degree pictures/videos.</p> <p>For the VR Learning Student Application and Teacher Application, the narration and user interface language should be in local Hindi and standard English to ensure accessibility and ease of use for educators and learners.</p>
	<p>Maintain high visual standards and consistency with respect to fonts, colors, animations, designs, etc. The e-learning courseware contents must not use any materials, images, animations, pictures, etc. from the internet.</p>
Unified Application for	<p>There should be a single application for both teachers and students that supports</p>
AR - VR,	<p>VR & AR</p>

14. Evaluation of BID:

- (a) The Purchase Committee of the District Project Office will evaluate the Technical & Financial BID. The Bidder who meets the requirements specified in the Technical Bid will only be considered for participating in the Financial Bid. Financial Bid of the technically disqualified bidders will not be opened.
- (b) The technically qualified bidder quoting lowest price in the Financial bid shall be considered for award of contract.

15. Acceptance or Rejection of the Bids:

- (a) The TIA reserves the right to accept / reject any / all bids / cancel the entire selection process at any stage without assigning any reason thereof. No claim, whatsoever, shall be admissible for the alleged loss/damage suffered by the bidder/s on account of such rejections.
- (b) Any bid with incomplete information is liable to be rejected.

16. Award of Contract :

The contract will be awarded to the Bidder/s substantially responsive to the Bid document & offered lowest evaluated cost.

17. Signing of Contract :

- (a) The successful bidder/s whose bid has been accepted will execute an agreement with the TIA within 05 days of issue of the work order.
- (b) Failure by the tenderer to comply the above mentioned clause, the offer shall be rejected and the tenderer shall have no claim further.

18. Performance Security Deposit:

The selected bidder shall have to submit Performance Security Deposit of 05% of contract value in shape of bank draft drawn on any Nationalized / Scheduled Bank in favour of the "District Project Coordinator,SSA, Dhenkanal payable at Dhenkanal only within 05 days from issue of the work order.

19. Post Delivery Inspection (PDI):

The TIA shall do the PDI of the quality of the product after delivery.

20. Requirement & Delivery Schedule :

The selected firm shall deliver the materials and install at the school point across the district.



21. Payment terms:

- (i) **On completion of delivery at school point** :80% cost of the supplied quantity shall be paid within 30 days after receipt of the required reports / Papers/ documents as under:
 - a. Challans towards satisfactory completion of supply of quantity to concerned school point as per supply order.
 - b. Receipt of "receive & stock entry certificate" from concerned HM.
 - c. On fulfillment of conditions of the agreement.
 - d. Four self-inking carbon copies of the GSTIN invoice as well as bank details for payment purpose.
- (ii) **On Final Acceptance** : Rest 20% cost of the total supplied quantity shall be paid after deduction of penalty, if any, within 30 days of :
 - a. Receipt & outcome of Post Delivery Inspection (PDI) Report.
 - b. After successful installation of supplied material.
 - c. On fulfillment of conditions of the agreement
 - d. Four self-inking carbon copies of the GSTIN invoice as well as bank details for payment purpose.
- (iii) No advance payment shall be made, or no payment shall be entertained on negotiation through Bank.
- (iv) Deduction of tax at source shall be made at the appropriate rate as per prevailing law.

22. Penalty :

- (a) If the work is delayed for any reason for which the TIA is not responsible, penalty @ 0.5 % per week or part thereof on the total cost maximum up to 10% of the contract value will be imposed on the firm under orders of appropriate Authority. The TIA reserves the right to forfeit the Performance Security & debar the bidder from participating in any other bid of his/her office. In such cases the TIA may write Govt. for blacklisting the firm.
- (b) If the Post Delivery Inspection of the quality of material report shows negative results, then penalty will be imposed proportionately on the total cost after deduction of tolerance limit prescribed by Govt., if any.



23. Amendments to BID terms ,conditions and issue of Corrigendum/addendum:

- (a) Seven (07) days before the last date of submission of Bids, the TIA may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder/s, modify the Bidding Documents by amendment /corrigendum.
 - (b) The amendment in shape of corrigendum/addendum will be notified on the websites www.dhenkanal.odisha.gov.in and the prospective bidder/s are requested to take cognizance of such notification/s while submitting their tender proposal.
 - (c) In order to allow prospective Bidder/s reasonable time in which to take the amendment into account in preparing their bid, the TIA may, at its discretion, extend the deadline for the submission of bids.
24. Only one tender should be submitted by one party. Submission of more than one tender will lead to rejection of all proposal of the bidder.
25. The bidder/s may use separate piece of paper, where the space provided in the formats in this tender document for submission of information, is not sufficient. The information in the separate sheet of paper shall be in prescribed format and its page should be serially numbered and duly authenticated.
26. All the information uploaded & submitted or supplied in the formats of this tender document shall be presumed to be true to the best of the knowledge of the bidder/s.
27. No document as required and mentioned in the Bid shall be submitted in the Technical bid / Financial bid documents unless otherwise specifically mentioned therein. All required documents shall be uploaded with serial number and page mark.
28. The TIA reserves the right to modify any term in the bid document at the time of execution of contract, if felt necessary.
29. The bid validity period is 90 days from the date of opening of the Financial bid. Accordingly the bidder shall submit the Bid.
30. The TIA reserves the right to reject any or all the bids without assigning any reason thereof. The TIA also reserves the right to modify any term in the bid document at the time of execution of contract. The TIA also reserves the right to increase or decies the quantity , if felt necessary.



31. Resolution of Disputes:

- (a) Any dispute between the Tender Inviting Authority and the successful bidder/s should be addressed to the other party only in writing in their respective letter heads signed only by the designated signatories as in contract agreement. Both the parties shall make every effort to resolve the same amicably by mutual consultations.
- (b) If both the parties fail to resolve their dispute or difference by such mutual consultation within twenty-one days of its occurrence, the same will be referred to by either party for conciliation to the conciliation panel. For that purpose, both the parties, shall nominate each one member, and both the nominated members shall form the Conciliation panel. In case the panel members report failure of conciliation, the matter shall be referred to arbitration, by the Arbitrator, to be nominated by the Collector cum Chairman SS, Dhenkanal. The Collector cum Chairman SS shall nominate an Arbitrator, whenever required or when a request is made by the successful bidder/s, after the failure of conciliation, to nominate an Arbitrator. The arbitration proceeding shall be as per the provisions of the Arbitration and Conciliation Act 1996 of India.

32. Applicable Law and Jurisdiction of Courts:

- (a) The Contract shall be governed by and interpreted in accordance with the existing law of India in force.
- (b) All disputes relating to the contract is subject to the pecuniary jurisdiction of the Court at Dhenkanal.



COVERING LETTER

(ON BIDDER/S'S LETTER HEAD)

[Location, Date]

To:
The DEO-cum-DPC
SS, Dhenkanal.

Subject: Supply of different equipment's, for Virtual Lab.

Madam/Sir,

I/We, the undersigned, request you to participate in the selection process towards Supply of different equipments, virtual reality Lab in accordance with your Tender Call Notice No _____ dated _____. I/We are hereby submitting our proposal, which includes Technical Bid and Financial Bid separately.

I/We, hereby declare that all the information and statements made in this Technical BID are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our Bid. Our Bid will be valid for acceptance up to **180 Days** from the date of opening of the financial BID and I confirm that this proposal will remain binding upon us and may be accepted by you at any time before this expiry date.

I/We, hereby unconditionally undertake to accept all the terms and conditions as stipulated in the BID document. In case any provision of this BID document are found violated, then TIA shall without prejudice to any other right or remedy be at liberty to reject our Bid including legal action as per law.

I/We remain,

Yours faithfully,

Place:

BIDDER/S'S OFFICIAL SIGNATORY

Date:

Name & Designation with Rubber Stamp



Bidder/s's Organisation (General Details)

SI No.	Description	Full Details
1	Name of the Bidder/s	
2	Address for Communication Tel : Fax: Email id :	
3	Name of the authorized person signing & submitting the bid on behalf of the Bidder/s: Mobile No. : Email id :	
4	Registration / Incorporation Details Registration No: Date & Year. :	
5	Local office in Odisha If Yes, Please furnish contact details	Yes / No
6	Bid processing fee Details Amount :Rs.1000/-	
7	EMD details	
8	GSTIN under GST Act	
9	PAN	
10	Confirm to carry out assignments as per the scope of work of the Bid Document	YES
11	Confirm to accept all the terms and conditions as specified in the Bid Document	YES

Place:

BIDDER/S'S OFFICIAL SIGNATORY

Date:

Name & Designation with Rubber Stamp



Tech -3

Check list of documents & items to be enclosed with Technical Bid

Sl. No	Nature and Type of Document/Items	Whether enclosed (with page reference)	
		Yes / No	Page no.
1	Valid Aadhar Udyog Registration		
2	Proof of Office setup		
3	valid PAN		
4	valid GST Registration Certificate under GST Act & upto date GST return certificate.		
5	Filed Income Tax Return for the Assessment Year 2022-23,2023-24 & 2024-25		
6	DD/Banker's cheque amounting to Rs.1000/- as bid processing fee		
7	EMD of Rs. 30000/- in shape of Demand Draft / Banker's cheque		
8	Duly filled in signed & sealed Tech-1,Tech-2,Tech-3 & Tech-4 formats.		
9	Sample materials with brochure of each item .		
10	Duly filled in FIN-1 & FIN-2		

Place:
Date:

BIDDER/S'S OFFICIAL SIGNATORY
Name & Designation with Rubber Stamp/
Official Seal of the Firm.

(In Bidder's letter Head)

[Location, Date]

To:
The DEO-cum-DPC
SS, Dhenkanal.

Undertaking / Declaration

1. I, _____ Son / Daughter / Wife of Shri _____ Pro
prietor / Director/ Authorized Signatory of the bidder, mentioned above, am
competent to sign this declaration and execute this bid document;
2. I/we certified that I have not committed any offense –
 - (a) Under the Prevention of Corruption Act, 1988; or
 - (b) the Indian Penal Code or any other law for the time being in
force, for causing any loss of life or property or causing a threat to
public health as part of execution of a public procurement contract.
 - (c) I have not been debarred by any Central / State Government
Organization/Bodies for the last 03 years."
3. I/we have carefully read and understood all the terms and conditions of the
BID document and undertake to abide by them.
4. The information / documents furnished along with the above application are
true and authentic to the best of my knowledge and belief. I /We, am / are
well aware of the fact that furnishing of any false information / fabricated
document would lead to rejection of my BID at any stage besides liabilities
towards prosecution under appropriate law.
5. I/we also certify that our firm has not been blacklisted / debarred / banned
by any State Govt. / UT / Central Govt. /Govt. organization / Govt. Institution
/ PSU / Govt. run autonomous body, Society / OSEPA and or convicted by
any court of law due to (a) Service or quality supplied (b) submission of fake
or forged documents (c) submission of incorrect information/ suppression of
vital information and facts / misrepresentation of quality certificates (d) non-
performance or non-supply (e) any other reasons.
6. This is also certified that neither my-self nor my organization will be indulged
in any corrupt practices so far as this bidding is concerned.

Authorized Signatory [In full and initials]

Name and Designation of Signatory with Date and Seal:

Address of the Bidder



COVERING LETTER
(In Bidder's Letter Head)

[Location, Date]

To

The DEO-cum-DPC,
SS,Dhenkanal.

Subject: Supply of different equipments, for Virtual Reality Lab. – **FINANCIAL PROPOSAL**

Madam/Sir

I, the undersigned, offer to Supply of different equipment's, for Virtual Reality Lab in accordance with your Tender Call Notice No. _____, Dated: _____. Our attached Financial Proposal is for the sum of Rs. _____ **[Insert amount(s) in words and figures*]**.

The quoted rate is inclusive of cost of all other charges/levies/duties, transportation cost , installation & delivery of the complete material at SRC point. I do hereby undertake that, in the event of acceptance of our bid, the supply shall be made in respect to the terms and conditions as stipulated in the BID document.

Our financial proposal shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the proposal of <90.> days from the date of opening of the Financial bid.. I have carefully read and understood the terms and conditions of the Bid document and do hereby undertake to provide the article accordingly.

I understand that you are not bound to accept any proposal you receive.

I remain,

Yours faithfully,

Authorized Signatory [In full and initials]

Name and Designation of Signatory with Date and Seal:

Address of the Bidder :

- Amount must match with the one indicated in FIN-2.



• FIN -2

(In Bidder's Letter Head)

	Rate per set (in Rs.) including all the charges and taxes.	Quantity	Total (in Rs.)
1	2	3	2X3
Virtual Reality Lab setup		1	

Place:

BIDDER'S OFFICIAL SIGNATORY

Date:

Name & Designation with Rubber Stamp/
Official Seal of the Firm.