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OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, DHENKANAL

(SOCIAL WELFARE SECTION)

Tender No. 1317 /SW, Dt. 31.03.2026

TENDER CALL NOTICE

Sealed tenders are invited from intending registered Transport Contractors/Transporting Agents possessing valid agent licenses for appointment as Transporting Agent for transportation of rice and wheat under the S.N.P. Feeding Programme in Dhenkanal District for the year 2026-2027. The approximate quantity of foodstuff to be handled in a year and approximate value of the foodstuff in the Govt. rate are as follows.

- **Approximate quantity of foodstuff: 36,000 Quintals**
- **Approximate value of foodstuff: Rs. 54,00,000/-**

The tender document along with all relevant information can be obtained from the official website of Dhenkanal District: <https://dhenkanal.odisha.gov.in>

Any corrigendum(s) related to this tender will also be published in the **Tender** section of the same website.

The details of the tender period are mentioned below:


Sl. No	Description	Date/Place
1.	Tender document is available on above site	31.03.2026
2.	Last Date and time for submission of proposal	29.04.2026 At 1.00 PM
3.	Opening of Technical Bid	30.04.2026 At 11.00 AM
4.	Opening of Financial Bid	30.04.2026 At 12.00 noon
5.	Place for opening of the Technical/Financial bid	O/O ADM (Gen) Dhenkanal
6.	Office Address for submission of Proposal	DSWO, Dhenkanal, Near Dhenkanal Municipality, At-Gudianali, Po/Dist-Dhenkanal, PIN-759001

The tender documents must be submitted **through Speed Post/Registered Post only**, along with a **non-refundable bid processing fee of ₹5,000/-** (Rupees Five Thousand only) in the form of a **Demand Draft** drawn in favour of the **District Social Welfare Officer, Dhenkanal** payable at **Dhenkanal**.

Tenders submitted without the prescribed bid processing fee shall be **summarily rejected**.

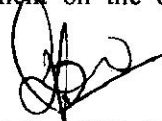
The bidder must send the complete proposal to the address mentioned above **strictly through Speed Post/Registered Post only**. Any tender received **after the scheduled date and time shall not be considered**.

The **Collector, Dhenkanal** reserves the right to **modify, cancel, or remove** any part of the tender or the entire tender process at any stage **without assigning any reason thereof**.


Collector, Dhenkanal,

Memo No. 1318 /SW, Dt. 31.03.2026

Copy forwarded to the DeGM, Dhenkanal for information and necessary action with a request to upload the above Tender Notice and Tender Document on the official website of Dhenkanal District for wide publicity.



**District Social Welfare Officer,
Dhenkanal**

Memo No. 1319 /SW, Dt. 31.03.2026

Copy forwarded to the Notice Board of the Collectorate, Dhenkanal/CDO-Cum-EO, Zilla Parishad, Dhenkanal/All Sub-Collectors, Dhenkanal District/CSO ,Dhenkanal/RTO, Dhenkanal/ for all the Block Development Officers, Dhenkanal /All Child Development Project Officers, Dhenkanal/ Executive Officer, Dhenkanal Municipality/Bhuban NAC/ Kamakhyanagar NAC & Hindol NAC for information and necessary action with a request to display the tender notice in the Notice Board of their respective offices.



**District Social Welfare Officer,
Dhenkanal**

Memo No. 1320 /SW, Dt. 31.03.2026

Copy forwarded to the Additional Secretary to Govt. in Women & Child Development Department, Odisha, Bhubaneswar for information and necessary action with reference letter no- 2297/WCD,dt.27.1.2025.



**District Social Welfare Officer,
Dhenkanal**

A.

TERMS AND CONDITIONS OF THE TENDER

1. The interested bidder may submit the tender document, complete in all respects, in a sealed cover along with a non-refundable Bid Processing Fee of ₹5,000/- (Rupees Five Thousand only) in the form of a Demand Draft drawn in favour of the District Social Welfare Officer, Dhenkanal, payable at Dhenkanal. Any bid submitted without the required Bid Processing Fee shall be summarily rejected.
2. The interested bidder shall submit all documents in two separate sealed envelopes-one superscribed as "Technical Bid" and the other as "Financial Bid". Both sealed envelopes must then be placed inside a single larger envelope superscribed as "TENDER FOR UNDERTAKING TRANSPORTATION WORK UNDER S.N.P. FEEDING PROGRAMME IN DHENKANAL DISTRICT DURING 2026-27". The Technical Bid shall contain the tender paper duly signed by the tenderer along with a Demand Draft in support of the Bid Processing Fee, Earnest Money Deposit (E.M.D.), and all requisite documents submitted by the tenderer. The Financial Bid shall contain the rate quoted by the tenderer for undertaking the transportation work. Each page of both the Technical Bid and Financial Bid must be page-numbered and duly signed by the authorized signatory.
3. The details regarding the opening of the proposal are as follows:

A. Technical Proposal(Annexure-A):

The first sealed packet containing the *Technical Proposal(Annexure-1)* will be opened initially. The Tender Committee shall evaluate all technical proposals submitted by the bidders.

B. Financial Proposal(Annexure-B):

The second sealed packet containing the *Financial Proposal(Annexure-4)* of only those bidders who qualify in the technical evaluation stage will be opened thereafter. The date and time for opening of the Financial Proposals shall be communicated to the technically qualified bidders well in advance through the district web portal, in case of any change in the scheduled opening date.

Any deviation from the prescribed procedures/ information /format/conditions shall result in outright rejection of the proposal. All pages of the proposal must have to be sealed and signed by the authorised representative of the bidder. Bids with any conditional offer shall be out rightly rejected.

4. The tenderer shall carefully go through all the terms and conditions of the tender documents and submit the tender papers in complete and proper form. The tender paper shall be filled in clearly and legibly, without any correction or overwriting, and must be a typed or computer-generated copy. No opportunity shall be given to the tenderer to rectify or amend any defect detected at the time of scrutiny. The rates shall be quoted both in words and figures. The rate quoted shall be final, and the tenderer shall not be permitted to alter the same under any circumstances. The duration of the work shall be one year from the date of assignment, as per the instructions issued by the Government in W & C.D. Department Letter No. 12837/WCD dated 08.04.2015. The working year need not coincide with the financial year or the calendar year. The upper ceiling limit fixed by the Government towards transporting charges of wheat/rice from F.C.I. point to WSHG/AWC point shall be Rs. 150/- (Rupees One Hundred Fifty only) per quintal.
5. No individual, company, firm, or corporation shall be eligible to participate in the tender process unless it possesses a valid Agent's License under Carriage by Road Act, 2007 valid up to 30.04.2027. In addition, the tenderer shall submit a copy of the Registration Certificate issued by the State Transport Authority under the *Carriage by Road Act, 2007* and the *Carriage by Road Rules, 2011* along with the tender.

However, a tenderer who is unable to obtain the said Registration Certificate at the time of submission of the tender may apply without such document. In such cases, if the tenderer is selected, he/she shall submit an undertaking at the time of execution of the agreement stating that he/she has already applied to the concerned authority for the Registration Certificate under the aforesaid Act and Rules. The selected tenderer shall submit a copy of the Registration Certificate within 30 (thirty) days from the date of execution of the agreement, failing which the agreement executed with him/her shall stand cancelled. In such an event, the tenderer securing the second position shall be considered for award of the contract for the remaining period, subject to their willingness to act as Transporting Agent at the rate quoted by the first-ranked tenderer.

6. The successful tenderer shall be required to lift rice/wheat from the F.C.I. Depots at Dhenkanal, Angul, or Cuttack, depending on the availability of stock, and transport the same to different AWCs (feeding centre points)/WSHGAs as per the directions of the Collector/DSWO, Dhenkanal, within the stipulated period. After lifting the rice/wheat from the F.C.I. Depot, the same shall be delivered directly to the AWCs/WSHGAs without any storage during transit.
7. In case of non-availability of wheat and rice at the F.C.I. Depot, Dhenkanal, the successful tenderer shall lift the same from other F.C.I. depots as directed by the competent authority.
8. It shall be the responsibility of the transporting agent to lift rice/wheat from the F.C.I. Depot with proper weightment and deliver the same to the AWCs/WSHGAs with accurate weightment. Under no circumstances shall there be any short supply or delivery by the agent to the AWCs/WSHGAs. The transporting agent shall carry a weighing machine along with the vehicle. The weighing machine must be duly sealed and stamped by the Inspector of Legal Metrology, Dhenkanal. The agent shall be held fully responsible for taking delivery of the stock and for any shortage or damage noticed during transit. No shortage shall be permissible under any circumstances. The quality and quantity of the foodstuffs being transported may be inspected by Government officials authorized by the Collector, both during transit and at the delivery point. There shall be no variation in the quality or quantity of the food grains during transportation. Any deviation in this regard shall be the sole responsibility of the transporting agent and shall be treated as misappropriation. In the event of any misappropriation detected during inspection or otherwise, a penalty equivalent to ten (10) times the cost of the misappropriated food grains shall be imposed, in addition to initiation of appropriate criminal proceedings.
9. The tenderers should submit the following documents along with the tender paper. In absence of any required document, the tender shall be liable for rejection by the competent authority. The tenderer shall produce the original documents before the Tender Committee for verification if required.
 - I. Tender paper duly signed by the tenderer as token of acceptance of the terms and conditions of the tender.
 - II. Original Non-refundable processing fee of Rs. 5,000/- (Rupees Five Thousand only).
 - III. Copy of valid Agent License under the Carriage by Road Act, 2007, valid up to 30.04.2027, duly attested by a Gazetted Officer.
 - IV. Copy of Registration Certificate issued by the State Transport Authority under the Carriage by Road Act, 2007 and the Carriage by Road Rules, 2011, duly attested by a Gazetted Officer.
 - V. Self-attested copy of a valid Permanent Account Number (PAN) Card.
 - VI. Self-attested copy of the Income Tax Return for the last financial year.
 - VII. Recent Solvency Certificate for Rs. 50,00,000/- (Rupees Fifty Lakh only) issued by the competent authority.
 - VIII. Certificate from any Government Organization regarding the past experience and performance of the tenderer in transportation of rice or other food materials, if any. Preference may be given to tenderers having experience in transportation of food grains under MDM/SNP to School/AWC points with satisfactory performance. However, absence of such experience shall not disqualify a tenderer.
 - IX. The bidder shall submit an Earnest Money Deposit (EMD) of **Rs. 1,50,000/- (Rupees One Lakh Fifty Thousand only)** in the form of an **Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque, or Bank Guarantee** issued by any commercial bank in a format acceptable to the purchaser, drawn in favour of **DSWO, Dhenkanal**, and payable at **Dhenkanal**. **Payment in the form of Cash/Cheque/Bank Draft shall not be accepted. Any deviation from the above stipulation shall entail outright rejection of the tender. No tenderer shall be allowed to**

- withdraw his tender or EMD until finalization of the tender. In case the successful tenderer refuses to act as the Transporting Agent after acceptance of the tender, the EMD deposited shall be liable for forfeiture. No interest shall be payable by the Collector/DSWO on the EMD or for any depreciation thereof. The EMD will be refunded without interest to all bidders after the award of the contract. Bid securities of unsuccessful bidders shall be returned at the earliest, after expiry of the final bid validity period and latest by the 30th day after the award of the contract. The EMD submitted by the successful bidder will be refunded only after receipt of the Performance Security. The Performance Security will be released upon successful completion of the contract period. The Model Bank Guarantee Format for EMD is provided at Annexure-2.
- X. Any breach of terms and conditions of the agreement, or failure/unwillingness of the selected tenderer to undertake transportation work within the stipulated time after acceptance, shall result in forfeiture of the EMD/Performance Security. The selected transporting agent may also be blacklisted from participating in future Government tenders for failure to perform duties as per the agreement, including timely and regular supply of food grains with proper weighment.
- XI. List of trucks owned by the tenderer, along with up-to-date documents (self-attested copies of RC Book, Fitness Certificate, Pollution Certificate, Permit, Tax Payment Receipt, and Insurance), shall be furnished with the tender. The tenderer must possess a minimum of two (02) trucks and two (02) mini trucks registered in his/her own name with valid and up-to-date documents, and furnish the details accordingly. The requirement of having a minimum of two trucks and two mini trucks in the name of the tenderer has been prescribed in view of the need to transport rice/wheat up to AWC/WSHG points, where access by large trucks may not be feasible. In case any mini truck is not registered in the name of the tenderer, an affidavit regarding its use from the owner/partner shall be submitted.
- XII. The tenderer shall submit an affidavit on non-judicial stamp paper stating that neither the tenderer nor any of his/her family members is engaged as a Storage Agent, Miller Agent, or Retailer of P.D.S. rice.
- XIII. The tenderer shall furnish an affidavit, duly sworn before an Executive Magistrate or Notary, stating that he/she has no criminal background and has not been blacklisted by any Government authority.
- XIV. Self attested copy of Bank account statement for the last three months.
- XV. Self-attested Copy of valid and active GST Registration Certificate/Number.
- XVI. Self-attested copy of Labour License issued by the competent authority, if applicable. The necessity of such license shall be decided by the Tender Committee.
10. The driver of the vehicle must possess a valid driving license and should have adequate experience in driving such vehicles. The driver should be well-behaved, courteous, and disciplined in nature.
11. Within 7 days of receiving the notification of acceptance of the proposal for award of the contract, the selected bidder shall furnish a Performance Security of ₹5,00,000 (Rupees Five Lakh) only. The Performance Security may be submitted in the form of an Account Payee Demand Draft, Fixed Deposit Receipt from a commercial bank, or a Bank Guarantee issued by a commercial bank in an acceptable format, safeguarding the purchaser's interest in all respects. The Performance Security shall be in favour of the DSWO, Dhenkanal, payable at Dhenkanal. The Performance Security will be returned to the bidder upon successful completion of the contract and shall not accrue any interest. No interest shall be payable on the Performance Security. The Model Bank Guarantee Format for Performance Security is provided at Annexure-5.
12. The tender will be opened in the presence of the Tender Committee constituted for this purpose, along with the tenderers or their authorised representatives who choose to attend.
13. E-mail or Fax submissions will be summarily rejected. Any bid received after the prescribed deadline shall also be outrightly rejected.
14. The successful tenderer shall enter into a registered agreement (Stamp paper amount of Rs.20/- & above) with the Collector, Dhenkanal within 7 days from the date of intimation of acceptance of the tender.
15. **Award of Contract:** After completion of the tender process, the results will be published on the official

website of Dhenkanal. No individual communication will be issued to unsuccessful bidders. The successful bidder will be required to sign the contract within 7 days of issuance of the offer letter, after fulfilling all necessary formalities. Once the contract is signed, no variation or modification to its terms shall be made except through a written amendment duly signed by both parties. The contract shall remain valid for a period of one (1) year from the effective date and agreement shall automatically be co-terminus with the tenure of the Contract.

16. Payment shall be made upon submission of bills after completion of delivery of the stocks, as per the orders of the competent authority, and on production of printed, serially numbered delivery challans duly acknowledged by the recipient concerned. Payment shall be made at the approved rate incorporated in the agreement. The District Social Welfare Officer, Dhenkanal, shall have the right to deduct and adjust any amount found recoverable towards loss, damage, or both. Payment shall be made subject to availability of funds. No advance payment shall be made, and no interest shall be payable on any pending amount. Income Tax shall be deducted at source as per applicable rules at the time of payment of the bill.
17. Good conduct and proper dealing with officials shall be an implied condition for continuance as Transporting Agent.
18. The successful bidder shall be bound by the details and documents furnished to the Authority at the time of submitting the tender or at any subsequent stage. If any document or information provided is found to be false or misleading at any stage, it shall constitute a breach of the terms of the Agreement, rendering the bidder liable for legal action in addition to termination of the Agreement.
19. The successful bidder shall nominate a Coordinator who shall be responsible for maintaining prompt and effective communication with the Office of the District Social Welfare Officer, Dhenkanal, to ensure uninterrupted and efficient transportation of rice/wheat to the designated points.
20. The entire financial liability in respect of the worker deployed during transportation of rice/wheat to the designated points shall rest solely with the successful bidder, and the concerned office shall bear no responsibility whatsoever. The office shall not be liable for any non-payment of wage to the worker deployed by the bidder or for any outstanding statutory dues payable by the bidder to the relevant authorities.
21. The Authority shall not be liable for any financial loss, injury, or harm to any worker deployed by the successful bidder in the course of performing their duties, nor for any compensation arising therefrom.
22. The bidder shall not transfer, assign, pledge, or subcontract its rights or obligations under this Agreement to any other agency or organization, by whatever name, without the prior written consent of the Authority.
23. The decision of the Collector, Dhenkanal, regarding the interpretation of the Terms & Conditions and the Agreement shall be final and binding on the bidder.
24. All disputes arising out of or in connection with this Agreement shall be subject to the jurisdiction of the courts in Dhenkanal.
25. The Collector, Dhenkanal, reserves the right to terminate the contract at any time in the event of violation of the terms and conditions of the agreement, change in Government policy, or for any other reason by providing 15 days' notice to the bidder, which shall be recorded in writing.
26. In case of violation of the terms and conditions of the tender, the agent shall be liable for action under the relevant provisions of the Indian Penal Code (IPC), the Essential Commodities Act, the Prevention of Food Adulteration Act, and the Prevention of Black-marketing and Maintenance of Supplies of Essential Commodities Act.
27. The right of acceptance of the tender rests with the Collector, Dhenkanal, who does not bind himself to accept the lowest tender and reserves the right to accept or reject any or all tenders without assigning any reason thereof. In case of any dispute, the decision of the Collector, Dhenkanal shall be final and binding on all concerned.
28. The Authority reserves the right to withdraw, modify, or relax any of the terms and conditions mentioned above, as necessary, to address issues or challenges that may arise during the course of the contract.

B.

SELECTION PROCEDURE

The selection of the Service Provider will be carried out in a two-stage process as detailed below.”

1st stage-Technical

2nd stage-Financial

TECHNICAL EVALUATION (1st Stage):

The Technical Proposal will be opened and evaluated based on the documents submitted by the bidders. Only those bidders who submit all required documents in accordance with the terms and conditions of the tender shall be considered technically qualified for the next stage of the selection process. The tender shall be opened in the absence of the bidder or their authorized representative if they fail to attend the tender opening.

FINANCIAL BID (2nd Stage)

Only the Price Bids of those tenderers who qualify in the Technical Bid shall be opened. The tender shall be finalized by taking into consideration both the rates quoted by the firms and the workable rate determined by the Committee, taking into account factors such as local market price of diesel, vehicle hire charges, labour cost, distance to be covered, etc.

The bidder with the lowest evaluated Financial Bid (L1) shall be considered for the award of the contract, subject to compliance with all terms and conditions of the tender document. If the lowest bidder is disqualified for any reason, negotiations may be conducted with the second lowest bidder (L2) as per rate mentioned by the L1 bidder. The decision of the Tender Committee shall be final in all matters.

In the event that two or more eligible bidders quote the same rate, the transporting Agent shall be selected through a lottery system conducted in the presence of the members of the Tender Committee and the bidders or their authorized representatives. The tender shall be opened in the absence of the bidder or their authorized representative if they fail to attend the tender opening.

C.

OTHER TERMS AND CONDITIONS

1. Conflict of interest:

Conflict of interest exists in the event of:

- i. Consultants, agencies or institutions (individuals or organizations) who have business or family relation with the Office of Collectorate, Dhenkanal directly or indirectly; and
- ii. Practices prohibited under the anti-corruption policy of the Government of India and Government of Odisha. The bidders are to be careful so as not to give rise to a situation where there will be any conflict of interest with the Collectorate Office as this would amount to their disqualification and breach of contract.

Bidders with a potential conflict of interest shall inform the DSWO Office, Dhenkanal, in writing. Any bidder uncertain about a conflict of interest must fully disclose all relevant facts to the Committee in its bid document. The decision of the Committee in this regard shall be final and binding.

2. Disclosure:

- a. Bidders have an obligation to disclose any actual or potential conflict of interest. Failure to do so may lead to disqualification of the bidder or termination of its contract.
 - Bidders must disclose if they are or have been the subject of any proceedings (such as blacklisting) or other arrangements relating to bankruptcy, insolvency or the financial standing of the Bidder, including but not limited to appointment of any officer such as a receiver in relation to the Bidder's personal or business matters or an arrangement with creditors, or of any other similar proceedings.
- b. Bidders must disclose if they have been convicted of, or are the subject of any proceedings relating to:
 - A criminal offence or other serious offence punishable under the law of India, or where they have been found by any regulator or professional body to have committed professional misconduct;
 - Corruption including the offer or receipt of an inducement of any kind in relation to obtaining

- any contract;
- failure to fulfil any obligations in any jurisdiction relating to the ~~payments~~ or social security contributions.

3. Anti-Corruption Measure:

- a. Any attempt by a bidder to influence the Office of the Collectorate, Dhenkanal, in the evaluation, ranking of financial proposals, or recommendations for award of the contract shall result in the rejection of the proposal.
- b. A recommendation for the award of the contract shall be rejected if it is determined that the recommended bidder, directly or through an agent, has engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the contract. In such cases, the Authority reserves the right to blacklist the bidder, either indefinitely or for a specified period, disqualifying them from participating in any related bidding processes during the said period.

4. Language:

The proposal and all related correspondence between the bidder and the Authority shall be in English. Supporting documents and printed literature forming part of the proposal may be in another language, provided they are accompanied by an accurate English translation of the relevant sections, certified as true and accurate by the bidder. In case of any discrepancy, the English translation shall prevail for the purposes of interpretation.

5. Cost of bidding:

The Bidder shall bear all costs related to the preparation and submission of its proposal. The District Authority shall not be responsible or liable for any such costs, regardless of the conduct or outcome of the bidding process. Each bidder is allowed to submit only one proposal under this selection process. Alternate or multiple bids from the same bidder shall not be accepted.

6. Legal Jurisdiction:

- i. All disputes arising under or in connection with this contract shall be resolved in the following manner:
 - A. **Mutual Dialogue:** In the first instance, all disputes shall be attempted to be resolved through mutual discussion between the parties.
 - B. **Arbitration:** If the dispute is not resolved through dialogue, it shall be referred to arbitration before the Collector, Dhenkanal.
 - C. **Legal Recourse:** If either party is dissatisfied with the outcome of the arbitration, any remaining disputes shall be subject to the jurisdiction of the civil courts in Dhenkanal only.

7. Confidentiality:

Information relating to the evaluation of proposals and recommendations concerning the award of the contract shall not be disclosed to bidders or any other persons not officially involved in the process until the publication of the contract award. Any undue use of confidential information by a bidder may result in rejection of its proposal and may invoke provisions of the Authority's anti-fraud and anti-corruption policy. During the execution of the assignment, except with the prior written consent of the Authority, the Service Provider and its personnel shall not, at any time, communicate any confidential information acquired during the course of the contract to any person or entity. The Service Provider shall be held responsible for any breach of confidentiality.

8. Amendment of the Tender Document:

At any time prior to the submission of proposals, the Authority may amend the tender by issuing an addendum through the District website-dhenkanal.odisha.gov.in. Such addendum shall be binding on all bidders. To allow bidders reasonable time to incorporate the changes into their proposals, the Authority may, at its discretion, extend the deadline for submission of proposals.

9. Disqualification of Proposal:

The proposal is liable to be disqualified in the following cases as listed below, -

- Proposal submitted without the applicable Bid Processing Fee.
- Proposal submitted without a duly filled Bid Security and Declaration Form.
- Proposal not submitted in accordance with the prescribed procedure and formats as per the Tender.
- Quoted prices are increased by the bidder during the validity period of the proposal or its extension, if any.
- Proposal received in incomplete form.
- Proposal received after the due date and time for submission.
- Proposal not accompanied by all requisite documents or information.
- Commercial bid submitted with assumptions or conditions.
- Bids containing any conditional technical or financial offer.
- Financial proposal includes assumptions or qualifiers with the bidder's own conditions, even if the quoted amount is the lowest or best value.
- Proposal not properly sealed or signed.
- Proposal does not conform to the requirements of the scope of work of the assignment.
- Bidder attempts to influence the proposal evaluation process through unlawful, corrupt, or fraudulent means at any stage.
- Bidder or any person acting on its behalf indulges in corrupt or fraudulent practices.
- Any other condition or situation which, in the opinion of the Authority, is against the paramount interest of the Authority during the overall selection process.



**District Social Welfare Officer,
Dhenkanal**

TECHNICAL BID(Annexure-A)

TENDER SCHEDULE FOR TRANSPORTATION OF RICE/WHEAT UNDER S.N.P FOR THE YEAR 2026-27.

After careful examination of the tender specifications referred therein, I/We hereby tender to undertake the transportation work of rice/wheat from F.C.I. point to AWC/WSHG point under the S.N.P. Feeding Programme in Dhenkanal District as per the instructions laid down in the tender document, complete in all respects.

1	Name of the Tenderer (IN CAPITAL LETTERS)	
2	Detail Address for Communication with mail id/Fax/Phone with STD Code	
3	Details of Co-Ordinator for immediate communication with contact no	
	Covering Letter for Technical proposal (Annexure-1)	
4	Valid Agent License No. of the tenderer	
	Whether submitted the following.	
5	DD No. & Date towards cost of Tender paper (Original DD of Rs.5000/- should be enclosed)	
6	Tender paper duly signed by the tender as token of acceptance of the terms & condition of the tender	
7	Copy of valid Agent License under the Carriage by Road Act, 2007, valid up to 30.04.2027, duly attested by a Gazetted Officer	
8	Copy of Registration Certificate issued by the State Transport Authority under the Carriage by Road Act, 2007 and the Carriage by Road Rules, 2011, duly attested by a Gazetted Officer.	
9	Self-attested copy of a valid Permanent Account Number (PAN) Card	
10	Self attested copy of Income Tax Return for the last year	
11	Up to date Solvency Certificate for Rs.50,00,000.00 (Rupees Fifty Lakh) only.	
12	EMD of Rs.1,50,000.00 (Rupees One Lakh Fifty Thousand) only duly pledged in favour of DSWO, Dhenkanal along with details as per format attached in Annexure-2	
13	Performance Security of Rs.5,00,000.00 (Rupees Five Lakh) only duly pledged in favour of DSWO, Dhenkanal along with details as per format attached in Annexure-5(For successful bidder)	
14	List of trucks owned (minimum two Trucks & two Mini Trucks) by the tenderer with up to date documents as per point no-9 (XI)	
15	Self-attested copy of R.C Book, Pollution certificate, Fitness Certificate, Permit, Tax payment & Insurance certificate as per point no- 9 (XI)	
16	Experience Certificate regarding transporting of rice/food grains under MDM/S.N.P to School/AWC Point if any from competent authority as per point no- 9 (VIII).	
17	An affidavit on non-judicial stamp paper stating that neither the tenderer nor any of his/her family members is engaged as a Storage Agent, Miller Agent, or Retailer of P.D.S. rice as per point no- 9 (XII).	
18	An affidavit, duly sworn before an Executive Magistrate or Notary, stating that he/she has no criminal background and has not been blacklisted by any Government authority as per point no- 9 (XIII).	
19	Self-attested copy of Labour License issued by the competent authority if any as per point no- 9 (XVI).	
20	Self attested copy of Bank account statement for the last three months as per point no- 9 (XIV).	
21	Self-attested Copy of valid and active GST Registration Certificate/Number as per point no- 9 (XV).	
22	Self-Declaration on Potential Conflict of Interest (Annexure-3).	

I Sri _____ Proprietor _____ do hereby undertake that the above information are true and correct. I further undertake to abide by the terms and conditions laid down in the tender paper.

Signature & Seal of the Tenderer

FINANCIAL BID(Annexure-B)

PRICE BID FOR TRANSPORTATION OF RICE/WHEAT UNDER S.N.P FOR THE YEAR 2026-27.

After careful examination of the tender specification referred there in I do hereby tender for transportation work of rice/wheat from F.C.I point to AWC/WSHG point under S.N.P feeding programme in Dhenkanal District as per the instructions laid down in the tender paper complete in all respect in the following rate.

1	Name of the Tenderer (IN CAPITAL LETTERS)	
2	Detail Address for Communication with mail id/Fax/Phone with STD Code.	
3	Bank Account No. with name of the Bank & IFSC Code.	
4.	Transportation Charges of rice from F.C.I Depot, Dhenkanal to different AWC s/WSHG point in different blocks/ULBs including loading and unloading charges per Qntl. irrespective of distance.	Rs.

I Sri _____ Proprietor _____ do hereby undertake that the above information are true and correct. I further undertake to abide by the terms and conditions laid down in the tender paper.

Signature & Seal of the Tenderer

Technical Proposal Submission Forms(Covering Letter)
(ON BIDDER'S LETTER HEAD)

To

The Collector, Dhenkanal

Subject : Selection of an Transporting Agent under SNP Feeding Programme.

Dear Sir,

I, the undersigned, offer to provide the services for the proposed assignment in response to your Request for Proposal/Tender No. _____, dated _____. I hereby submit our Proposal, which includes the Technical Proposal sealed in a separate envelope as required.

Our proposal will be valid for acceptance up to 30 days from the date of submission. I confirm that the Proposal will remain binding upon us and may be accepted by you at any time before the expiry of this validity period.

All information and statements made in this Technical Proposal are true and correct. I understand that any misrepresentation or misinterpretation may lead to the disqualification of our Proposal. If negotiations are conducted during the validity period, we undertake to participate and negotiate based on the Proposal submitted by us. Our Proposal shall remain binding on us, subject only to any modifications arising from contract negotiations.

I have carefully examined all information provided in the Tender Document and hereby offer to undertake the services in accordance with the terms, conditions, and requirements of the selection process. We agree to bear all costs associated with the preparation and submission of this Proposal, including any pre-contract expenses. In the event that any provision of this Tender, including those related to our Technical and Financial Proposals, is found to be deviated from, your Department shall have the right to reject our Proposal and forfeit the Earnest Money Deposit (EMD) absolutely.

I understand that you are under no obligation to accept any Proposal received.

Yours faithfully

Authorized Signatory with date and seal
Name and Designation : _____
Address of Bidder : _____

Model Bank Guarantee Format for furnishing EMD

[Ref. Para 21]

Whereas (hereinafter called the "tenderer") has submitted their offer dated..... for the supply of..... (hereinafter called the "tender") against the purchaser's tender enquiry No. KNOW ALL MEN by these presents that WE of..... having our registered office at..... are bound unto (Hereinafter called the "Purchaser) in the sum of for which payment will and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this..... day of20..... THE CONDITIONS OF THIS OBLIGATION ARE:

(1) If the tenderer withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this tender.

(2) If the tenderer having been notified of the acceptance of his tender by the Purchaser during the period of its validity: -

a) If the tenderer fails to furnish the Performance Security for the due performance of the contract.

b) Fails or refuses to accept/execute the contract.

WE undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred condition or conditions. This guarantee will remain in force up to and including 45 days after the period of tender validity and any demand in respect thereof should reach the Bank not later than the above date. Our branch at * (Name & Address of the * branch) is liable to pay the guaranteed amount depending on the filing of claim and any part thereof under this Bank Guarantee only and only if you serve upon us at our * branch a written claim or demand and received by us at our * branch on or before Dt. otherwise bank shall be discharged of all liabilities under this guarantee thereafter.

.....
 (Signature of the authorized officer of the Bank)

 Name and designation of the officer

 Seal, name & address of the Bank and address of the Branch

** Preferably at the headquarters of the authority competent to sanction the expenditure for purchase of goods or at the concerned district headquarters or the State headquarters.*

Annexure-3

INFORMATION REGARDING ANY CONFLICTING ACTIVITIES AND DECLARATION THEREOF

IN BIDDER'S LETTER HEAD

I hereby declare that our agency is not engaged in any activities that may be considered conflicting, as specified in **the terms and conditions**. I further confirm that I do not have any direct or indirect family relationship with any official of the **Collectorate, Dhenkanal**.

I also acknowledge that, in the event of any misrepresentation of information, our proposal or contract may be rejected or terminated by the Department, and such decision shall be binding upon us.

Authorized Signatory (In full initials with Date and Seal) : _____

Communication Address of the Bidder: _____

FINANCIAL PROPOSAL SUBMISSION FORMS COVERING LETTER
(In Bidder's Letter Head)

Annexure-4

To

The Collector, Dhenkanal

Subject: Selection of an Transporting Agent under SNP Feeding Programme.

Sir

I, the undersigned, offer to provide **Vehicle and staff** for undertaking the transportation work **under SNP Feeding Programme**, in accordance with your Tender No. _____, dated _____ Our attached Financial Proposal is for the sum of **(insert amount in words and figures)**.

The above-quoted amount is **inclusive of all applicable taxes** as per the GST Act and other Act of Govt. of Odisha and Govt. of India. I hereby undertake that, in the event of acceptance of our bid, the services shall be provided strictly in accordance with the terms and conditions stipulated in the Tender Documents.

Our Financial Proposal shall remain binding upon us, subject to any modifications arising from contract negotiations, until the expiry of the proposal validity period of **30 days**. I have carefully read and understood the terms and conditions of the Tender and hereby undertake to provide the services accordingly.

I understand that you are under no obligation to accept any proposal submitted.

Yours faithfully,

Seal:

Authorized Signatory (In full and initials)
Name and designation of Signatory with Date and

Address of the Bidder:

Model Bank Guarantee Format for Performance Security

[Ref. Para 22(a)]

To

The DSWO, Dhenkanal

WHEREAS.....(name and address of the supplier) (hereinafter called "the supplier") has undertaken, in pursuance of contract no..... dated to supply..... (description of goods and services) (herein after called "the contract") AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract; AND WHEREAS we have agreed to give the supplier such a bank guarantee; NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand. We further agree that no change or addition to or other modification of the terms of the contract to be performed thereunder or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the day of 20.....Our _____ branch at _____ *(Name & Address of the _____ * branch) is liable to pay the guaranteed amount depending on the filing of claim and any part thereof under this Bank Guarantee only and only if you serve upon us at our _____ * branch a written claim or demand and received by us at our _____ * branch on or before Dt. _____ otherwise bank shall be discharged of all liabilities under this guarantee thereafter.

.....
(Signature of the authorized officer of the Bank)
.....
Name and designation of the officer
.....
.....
Seal, name & address of the Bank and address of the Branch

** Preferably at the headquarters of the authority competent to sanction the expenditure for purchase of goods or at the concerned district headquarters or the State headquarters.*

