

## **TENDER CALL NOTICE**

Collector & District Magistrate, Dhenkanal hereby invites sealed tenders in the prescribed format from reputed & registered Outsourcing Service Provider Agencies having registered office located within State of Odisha and possessing valid license, statutory clearance, Service Tax Registration, EPF Registration, ESI Registration and PAN Number for providing services of following 9 (Nine) numbers of Group-D personnel in the Registration offices of Dhenkanal district as mentioned below for a period of **two months** from the date of commencement of the contract as would be indicated therein. The contract for supply of services for 09 nos. of Group-D personnel (on outsourcing basis) and the mode, manner and nature of duties shall be as per the details provided in the Tender document.

1. Peon- 5
2. Sweeper-cum-Night watchman- 4

The Tender Document may be downloaded from the District Website i.e. <http://dhenkanal.odisha.gov.in>.

The tender documents should be submitted through speed post /registered post along with a nonrefundable payment of Rs.5000/- (Rupees Five Thousand) only as the cost of tender paper in shape of Demand Draft issued by any Nationalized Bank drawn in favour of Collector, Dhenkanal payable at Dhenkanal covering the period of contract along with the Technical Bid. The last date for submission of Tender document is 5.00 PM on dt. 30.01.2026. The Bid Security Deposit will be returned to the unsuccessful bidders after selection of the successful bidder.

**Last date and time of submission of Tender: 30.01.2026 at 5.00 PM.**

**Opening of the Tender:** The Technical and Financial Bid will be opened in Sadhabana Hall of Collectorate, Dhenkanal in the presence of the Selection Committee and the representatives of the manpower Service Providers, if any, who wish to be present on the spot at the time of opening of the Bids, as per the following time table.

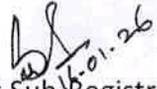
Technical Bid- **31.01.2026 at 11 A.M**

Financial Bid - **31.01.2026** (After opening and scrutiny of Technical Bid)

Incomplete and conditional tender shall be summarily rejected. Collector & District Magistrate, Dhenkanal reserves the right to reject any or all the Tenders, without assigning any reason thereof. The bidders should have **at least three years experience** in providing manpower services to Government Department, Public Sector Companies / Banks etc. The authority reserves the right to amended any of the provisions of the Tender Document in case of exigency.

The Tender Documents of the bidders having criminal antecedents / previous unsatisfactory service reports/ previously black listed, shall be out rightly rejected.

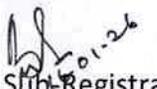
By the Order of Collector & District Magistrate, Dhenkanal

  
District Sub-Registrar

Dhenkanal  
District Sub-Registrar  
Dhenkanal

Memo No. 87 /Estt., Dt. 16-01-2026

Copy along with tender document forwarded to the DIO, NIC, Collectorate, Dhenkanal with a request to take immediate steps for web-hosting the notice in this District Website for information of the public.

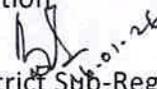
  
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Dhenkanal  
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Copy along with tender document forwarded to the ADM-cum District Registrar, Dhenkanal/DSR Dhenkanal/ All Sub-Registrars of this district for information. They are requested to publish this Notice in their Office Notice Board.

Copy to Office Notice Board of Collectorate, Dhenkanal for wide circulation.

  
District Sub-Registrar

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