



ZILLA PARISAD, DHENKANAL
ଓଡ଼ିଶା ଗ୍ରାମ୍ୟ ଉନ୍ନୟନ ଓ ବିପଣନ ସମିତି
Odisha Rural Development & Marketing Society
Panchayati Raj & Drinking Water Department, Government of Odisha
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ORMAS

DHENKANAL

At/PO-Mahisapat,
Dist.- Dhenkanal
PIN-759013,
Tel.- 06762-291186

Notice No 81

Date 17.01.2026

TENDER CALL NOTICE

Sealed Tenders are invited from interested reputed registered Suppliers/ Tent Houses/ Agencies for execute the "Tentage & Allied Works" of Sub-Divisional Level/ Block Level "Pallishree Mela-2026 at Joranda, Dhenkanal" during famous "Joranda Magha Mela". The bids must be submitted to the Office of ORMAS, Zilla Parishad, Dhenkanal At/Po-Mahisapat, Dist- Dhenkanal-759013 on or before dated 22/01/2026 by 03:00 PM. The details of the terms, conditions and other tender clauses are enclosed.


CDO-cum-EO
Zilla Parishad, Dhenkanal

Memo No. 82 / Dated 17.01.2026 /

Copy to DeGM, Dhenkanal for information with a request to web host the same notice in the District website for wide publication.


CDO-cum-EO
Zilla Parishad, Dhenkanal

**DETAILS OF QUOTATIONER FOR TENTAGE & ALLIED WORKS OF
JORANDA PALLISHREE MELA-2026 AT JORANDA, DHENKANAL**

A.

<i>To be filled in by the bidder.</i>
Bidder Name and Address: M/s
Address.....
Contact No..... Whatsaap No
e-Mail.....
Signature of the bidder

B. ADDRESS FOR SUBMISSION OF QUOTATIONS:

Office Of:

Deputy CEO, ORMAS,

ORMAS Building, Zilla Parishad, Mahisapat, Dhenkanal, Odisha, Pin-759013

Exhibition Period:

Joranda Pallishree Mela-2026 will be organized at near **Dhuni Mandir, Joranda, Dhenkanal** from 31/01/2026 to 04/02/2026 & may be extended up to 2 days further as per market demand.

Terms of Reference to the quotation for the tentage & allied works of Joranda Pallishree Mela 2026 at Joranda, Dhenkanal:

I. TERMS AND CONDITIONS OF TENDER FOR TENT & ALLIED WORKS

1. Experience of having successfully **completed similar works during last two years** ending last day of March 2025.
One similar [Tentage or Event Management works for State/ District Level Exhibitions] completed works/ Assignments costing not less than the amount equal to Rs. 2.00 Lakhs (**Rupees Two Lakhs.**) in any of the year as mentioned above.
Work Order Copy have to be attached.
2. **The bidders should have registered his firm under Goods & Services Tax (GST), Income Tax (PAN/TAN).**
3. **The rate offered by the firm shall be including of GST as applicable.**
4. The bidder should not have been black listed by Central/State Govt. Institutions for any means of non-obligation – The bidder should submit a self-declaration on this.
5. Average Annual Turnover should be at least Rs. 5.00 Lakhs in last two year as on 31.03.2025.
6. The duration of the exhibition will be for 5 days. In case of any extension of Mela period, no extra payment will be entertained for the additional days. All the desired works should be completed at least one day before the scheduled date and time of the inauguration of

exhibition and should be handed over all the works as per specification, to the in-charge of exhibition.

7. The bidder shall quote their price for all the items without leaving blank. If found so, the bid will be treated as non-responsive and rejected.
8. The bidder has to quote the rate as per the given format.
9. The contractor should be prepared to provide additional materials in case of requirement at the market price for the items not mentioned in the tender.
10. The final payment will be made on the basis of the actual work done and Work Assessment Report in the specified format by the Mela-in-charge. The contractor shall not use any additional materials other than the work specified in the work order without the prior permission of the Mela-in-charge. In case of any additional requirement, the contractor has to take the prior written permission from the Mela-in-charge.
11. The bidder along with manpower and the committee formed by the mela-in-charge should do a proper assessment and the actual work done during the mela period.
12. Bidder will be responsible for up keep and maintenance of the entire work done by him till the closing of the exhibition. ORMAS, Dhenkanal will not be responsible for any breakage, damage, fire, theft etc. of his materials and insurance if any
13. It shall be the responsibility of the service provider/contractors to obtain requisite connection & permission for **electricity connection / fire services** for the exhibition period from statutory bodies. The bidder has to supply the fire protection equipment like extinguisher as per the requirement of each mela duly certified by the Fire Officer of the concerned area and adhere to the fire safety norms.
14. The bidder has to treat the materials to be used in **Tentage work (like - Cloths)**, with **Fire Repellant** Chemicals. This work has to be certified by the concerned district fire officer.
15. The authority is not **bound to accept the lowest tender** and reserves the right to inspect / verify the stock of materials required for this work, in Go-down of bidders by nominating a Committee to ascertain the credibility of the firm. Further the undersigned reserves the right to reject any or all tenders without assigning any reasons thereof.
16. The bidder or the representative of the bidder should attend the opening event of the tender with all original documents /papers for verification, if required.
17. The authority reserves the right to accept or reject any or all the tenders without assigning any reason thereof.
18. **The rate offered by the firm shall be including of all taxes and duties, as applicable.**
19. **The bidder has to submit self attested photocopies of the required documents with duly filled in tender paper. The documents to be submitted by the bidder are:**
 - i. Document in support of Experience of having successfully completed similar works during **last two years** ending last day of the month ending 31/03/2025 to the one in which application are invited should at least.
One similar [Tentage or Event Management works for State/ District Level Exhibitions] completed works/ Assignments costing not less than the amount equal to Rs. 2.00 Lakhs (**Rupees Two lakhs**)
 - ii. **Registration certificate of Goods & Services Tax (GST) & PAN.**
 - iii. Registration certificate of the Firm.
 - iv. IT return copy for the last three assessment years.
 - v. Average Annual Turnover should be at least Rs. 5.00 Lakhs in last two year as on 31.03.2025.

ACCEPTED THE ABOVE TERMS AND CONDITIONS FROM PRE PAGES.

Signature of the Bidder with seal

SPECIFICATION FOR WORKS (as details follows)

Following works will be required to be taken up:

A. ERECTION OF STALL

The details of specifications are given below:

Sl	Items	Specifications
1	Structure	Bamboo (3 to 6 inch) & cloth (<i>with Anti fire chemical Treatment</i>) structure, Size of each stall – 20' X 10'X10' with tarpaulin water proof roofing including kitchen area
2	Flooring	Wooden plank platform (only for the stall area 10'X10') of 1' height from the ground covering with synthetic matting in entire stall area.
3	Ceiling & Wall	Three sides including partition walls of stall will be covered with white cloth. Backside outer wall will be covered with tarpaulin and <i>G.I. Sheets (22 Gage sheet)</i> . The GI Sheets shall be fixed horizontally supported with wooden bellies. (ALL NEW WHITE COTTON CLOTHES TO BE USED)
4	Facia	A wooden batten frame for Running Facia will be erected. The frame will have 2' front projection & 4' height. The facia will be covered with printed flex sheet having designs given by ORMAS, Dhenkanal. A running white cloth jhallar of 1' width will be put in the front side, below to the fascia frame.
5	Furniture	Front counter table in wooden batten and planks / steel table size 8' x 2' X 3' height and wrapped with new white cotton cloth. Plastic moulded Chair – 2 nos & one big size dustbin/waste basket
6	Electric Fittings	Tube Light – 4 no. (2 number of light should be connected with generator) & on/off switch for use in night time after closing, Ceiling Fan – 1 no. connected with an on/off switch in each stall. 1 no. of 5 Amp Plug Point, if required.
7	Numbering of Stall	All stalls should be numbered with vinyl with sun board. Vinyl name plate mentioning state's name should be pasted on each stall.
8	Closures	Front cloth drops/screens. Daily putting up and off of the same is the responsibility of the bidder.
9	Front Carpeting	Front area of the stalls will be covered with synthetic mat upto 15 feet

B. GATES:

Following are the specifications erection of gate in the mela ground:

Sr.	Particulars	
a	Structure	Bamboo Structure, Wooden Batten framing, box type structure. Artistic 3D structured gates as per given design made up / flex with batten framing.
B	Size	2 Pillars with a height of 16' to 20' (as per convenience) 20' clearance width between the pillars & pillar width will be in square shape i.e. 4' X 4' all around.
c	Covering	Gate should be erected with batten framing, flex/ cotton cloth mounting with design work as per approved design.
d	Lighting	Sufficient lighting arrangement with metal focus light.

C. DECORATIVE WALL

Decorative wall of batten framing, hessian cloth mounting and geru with chita painting, tile design at top in flex as per given design.

D. GROUND ELECTRIFICATION

Adequate nos of package. The Package includes the below mentioned items and concealed wiring to all lights and sound equipments. LED Halogen Lights to be installed at the ground, ensuring proper lighting.

E. GENERATORS:

Generator sets with required fuel shall be provided by the bidder for the entire exhibition period. The bidder should always be prepared for uninterrupted power supply for the exhibition. The generator circuit should be connected with two T5 lights of each stall, few ground lights, control room and public announcement system. The requirement of Generator Sets will be as per requirements.

F. MISCELLANEOUS ITEMS:

Besides the above works the following items may be required as per need. Bidder is to quote their unit price in quotation part for supply of the same as per the indent.

Sl. No	Items	Qty. required
1	Net Carpeting	2000 Sqft.
2	Dustbin- 3 ft height	10 Nos.
3	Soundless pedestal fan	10 Nos.
4	Bamboo Barricade of 3' height with cloth covering	100 Running Mtr.
5	Bed Set (Bed & Pillow with Cover)	70 Nos.

G. HOARDING & STANDEES:

(a) Hoarding to be installed at the prime places of the Joranda Market area.

Size & Specifications:

- Multicolor Printed Flex Hoardings should be well placed at the location mentioned as clearly viewed.
- Should be fixed with wooden batton framing & Bamboo Structure.
- All the Hoardings are of the size "08 ft X 10 ft".

(b) Standees to be installed at the prime places of the Mela Ground.

Size & Specifications:

- Multicolor Printed Flex Standee should be well placed at different location as clearly viewed.
- Should be fixed with Iron framing & Bamboo Support.
- All the Hoardings are of the size "6 ft X 3 ft".

Signature of the Bidder with seal

Quotation for different items for Tentage & Allied works of Mango Mela 2025, Dhenkanal

To

The CDO-cum-EO, Zilla Parishad, Dhenkanal

Sir,

I / We do hereby submit item wise quotation below for tentage and allied works of Mango Mela 2025.

Sl.	Item	Category	Unit	Required Qty. in units	Cost per unit	Total Amount [Rs.]
A	Erection of stall		Per Stall	40 stalls		
B	Gates	Single package	Per Gate	02 Nos		
C	Decorative Wall		Per Sq. Ft.	400 sqr ft.		
D	Ground Electrification	Single package	Per package	1 Nos		
E	Generators	Single package	Per package	1 Nos		
F	Printing & Fixation Flex Hoarding	Per Piece	Per Piece	05 Nos.		
G	Printing & Fixation Flex Standee	Per Piece	Per Piece	10 Nos.		
H	<u>Miscellaneous items:</u>					
1.	Net Carpeting	Per Sq. Ft.		2000 sqr ft.		
2.	Dustbin- 3 ft height	Per Piece		10 pcs.		
3.	Soundless pedestal fan	Per Piece		07 pcs.		
4.	Bamboo Barricade 3 Ft height with Cloth covering	Running Meter		100 Running Mtr.		
5.	Bed Set (Bed & Pillow with Cover)	Per Set		70 Sets		
Total						

Signature of the Bidder with seal