

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, DHENKANAL

Letter No

344

Date 19.1.26

To

The Deputy Director,  
Information & Public Relation Department,  
Odisha, Bhubaneswar.

Sub: Publication of advertisement under NHM, Dhenkanal.

Sir,

With reference to the subject cited above, you are requested to publish the advertisement in two esteemed widely circulated daily odia newspaper in all odisha edition one time on 20.01.2026 issue only with minimum space. The draft copy of the advertisement is mentioned below.



Notice No. 345

Date: 19.1.26

TENDER CALL NOTICE FOR SUPPLY OF ORTHOPAEDIC CONSUMABLES

Sealed tenders are invited from different bidders having valid GST registration for supply of Items as per the specification given by Chief District Medical & Public Health Officer, Dhenkanal. The detailed terms and conditions along with list of items are available on the website [www.dhenkanal.odisha.gov.in](http://www.dhenkanal.odisha.gov.in), which may be downloaded for reference. Interested parties may submit their offers in sealed covers super-scribing as "Tender for supply of Orthopaedic Consumables in reference to Advertisement No. 343 dt. 19/01/26" to the undersigned through registered post/speed post only, which should reach on or before 5.00 P.M. of dt.12.02.2026 positively and will be opened on next day at 11.00 AM by District Purchase Committee at office of the CDM & PHO, Dhenkanal in presence of the participants, who wish to attend the Tender Opening Meeting. In case of any bid amendment and clarification, responsibility lies with the bidders to collect the same from the website. The CDM&PHO, Dhenkanal shall have no responsibility for any delay / omission on part of the bidder. The tender paper will be rejected if the bidder changes any clause or annexure of the bid document downloaded from the website. The undersigned reserves the right to reject any or all the tenders without assigning any reason thereof.

-Sd-

CDM & PHO-cum-District Mission Director,  
Dhenkanal

Therefore, you are requested to publish the advertisement by utilizing minimum space as per the approved I & PR Govt. of Odisha rate. The bill will be paid by departmentally not by the district authority.

Yours faithfully

17.1.26  
CDM & PHO-cum-DMD,  
Dhenkanal

TENDER DOCUMENT FOR SUPPLY OF ORTHOPAEDIC CONSUMABLES TO CDM & PHO DHENKANAL

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, DHENKANAL  
(HEALTH & F.W. DEPTT., GOVT. OF ODISHA)

Bid Reference No. 343

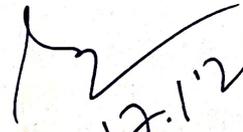
Date 19/01/2026

**IMPORTANT INFORMATION TO THE BIDDERS**

1	Availability of Tender	<a href="http://www.dhenkanal.odisha.gov.in">www.dhenkanal.odisha.gov.in</a>
2	Date & Time for submission of the tender document by Speed Post / Registered Post	Last Date – 12.02.2026
3	Tender Paper Cost (Non-refundable)	Rs. 2,000/- (Two thousand)
4	Earnest Money Deposit	Rs. 10,000/- (Ten Thousand)
5	Address for communication & receipt of the bid document	O/o :- CDM & PHO, Dist. HQ Hospital, Dakhinakali Road, Dhenkanal – 759001.
6	Opening of the Tender i) Technical Bid ii) Financial Bid iii) Venue	i) Date- 13.02.2026 , Time 11.00 AM ii) Financial bids of the bidders who would qualify in technical bid shall be opened. iii) In the Office of the CDM & PHO, Dhenkanal.

Sd/-  
Chief District Medical & Public Health Officer  
Dhenkanal

qs

  
17.1.26

**TENDER CALL NOTICE FOR SUPPLY OF ORTHOPAEDIC CONSUMABLES**

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Sd/-

Chief District Medical & Public Health Officer  
Dhenkanal

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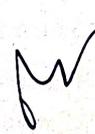
**TERMS AND CONDITIONS FOR SUPPLY OF ORTHOPAEDIC CONSUMABLES**

- 1.1 The prospective bidders may download the complete set of the tender documents directly from the website [www.dhenkanal.odisha.gov.in](http://www.dhenkanal.odisha.gov.in) and submit the same to CDM & PHO, Dhenkanal along with the cost of the tender paper of Rs.2,000/- (Rupees Two Thousand) only (non-refundable) in shape of Demand Draft from any Nationalized/ Scheduled Bank in favour of "ZSS Non NRHM, Dhenkanal" payable at Dhenkanal. The cost of the tender paper and EMD amount should be submitted in separate Demand Draft. In case of any bid amendment and clarification, responsibility lies with the bidders to download from the above mentioned websites before last date & time for submitting the tender document.
- 1.2 The sealed tender should reach the office of CDM & PHO, Dhenkanal by dt.12.02.2026 Up to 5.00PM and will be opened on next day at 11.00 AM. Any tender received after the due date & time will be rejected. The tenders will be received through Regd. Post / Speed Post only.
- 1.3 The tender shall be submitted in two bid system i.e. Technical Bid & Financial Bid. The Financial Bid (Annexure - VI) (Copy enclosed) shall contain only the Price Bid and the Technical Bid (Annexure -I)(Copy enclosed) shall contain all other documents as per the tender terms along with EMD & Tender paper cost. The Technical Bid & Financial Bid should be covered in two separate envelopes clearly writing on the top of the envelop as Technical Bid & Financial Bid respectively and those two envelopes should be put into another outer envelope super scribed as "Tender for supply of Orthopaedic Consumables in reference to Advertisement No. 349 dt. 19/01/26". The tender should be address to the "CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, DIST. HQ HOSPITAL, DAKHINAKALI ROAD, DHENKANAL-759001".
- 1.4 The tender is for all the items as mentioned in the Price Format of the Financial Bid. The list of items along with format is placed at Annexure -VI, which should be used.
- 1.5 Bidders may be present in person or through their authorized representative during the opening of tender.
- 1.6 The financial bids of those bidders shall be opened whose technical bids are found to be qualified.
- 1.7 The bidder shall furnish bid security/ EMD of Rs.10,000/-(Ten thousand) only in shape of Demand Draft in favour of "ZSS Non NRHM" payable at Dhenkanal. Any Bid received without bid security/EMD will be rejected. The above bid security will be forfeited if a bidder withdraws its bid during the period of bid validity.
- 1.8 The bidder shall submit the self-attested documents with original tender document within the stipulated period as a token of acceptance of terms & conditions. Tender documents in any other form and not completed in all respect shall be summarily rejected.
- 1.9 The bidder shall furnish Rs.2,000/-(Tender paper cost) through DD otherwise bid shall not be accepted and liable to be rejected.
- 1.10 The authority will not be responsible for the postal delay or missing of tender papers. The incomplete tender paper or received after the scheduled date and time shall not be accepted and liable to rejected.
- 1.11 Each bidder will submit only one bid.
- 1.12 The bidder will furnish self-attested photocopy of GST certificate.
- 1.13 Tenders should be typewritten or computerized and every correction in the tender should invariably be attested with signature and date by the bidder before submission, failing which the bid documents will be not considered for evaluation. Rates inclusive F.O.R. destination (*door delivery*). The GST and entry tax charges (if any) should be quoted in a separate column. The rates quoted should be in Indian Rupees only.
- 1.14 If there is difference between figures & words, words will be taken into consideration.
- 1.15 In the event of the date being declared as a holiday by Govt. of Odisha, the due date of submission of bids is the following working day and opening of bids will be the next working day of the bid submission at the appointed place & time.
- 1.16 To ensure sustained supply without any interruption the tender inviting authority reserves the right to split orders for supplying the requirements among more than one bidder if the lowest eligible bidder fails to supply in scheduled time and L2 & L3 firms agree to match the L1 rate.
- 1.17 The rate quoted and accepted will be binding on the bidder for a period of One year from the date of award of contract and may be extended for another year. Increase in the price will not be entertained till the completion of this tender period.

- 1.18 No bidder shall be allowed at any time on any ground whatsoever to claim revision of or modification in the rate quoted by him. Clerical error / typographical error, etc. committed by the bidder in the tender forms shall not be considered after opening of bid.
- 1.19 If at any time during the period of contract, the price of tendered item is reduced or brought down by any law or act of the Central or State Government, the bidder shall be morally and statutorily bound to inform the CDM&PHO, Dhenkanal, immediately about such reduction in the contracted price. The CDM &PHO, Dhenkanal, is empowered to unilaterally effect such reduction in rate in case the bidder fails to notify or fails to agree for such reduction of rate.
- 1.20 If any information or documents furnished by the bidder with the tender papers are found to be misleading or incorrect at any stage the tender of the relevant items in the approved list shall be cancelled and steps will be taken to blacklist the said firm.
- 1.21 In the event of any dispute arising out of the tender, such disputes would be subject to the jurisdiction of the Civil Court Dist. Dhenkanal.
- 1.22 The selection will be made considering the quality & cost of the product as well as the decision of the Purchase committee.
- 1.23 The bidder is required to provide a self-declaration in an affidavit that he has not been blacklisted by any Govt. organization and shall accept all terms and conditions of the document.
- 1.24 The bidder shall be responsible for all of the costs associated with the preparation of their Proposals and their participation in the Selection Process. The concerned district authority / institution will neither be responsible nor in any way liable for such costs, regardless of the conduct or outcome of the Selection Process.
- 1.25 The Authority reserves the right to accept or reject any or all bids and to cancel the bidding process at any time prior to the issue of Purchase Order.

#### ELIGIBILITY CRITERIA

The Bidders must fulfill the following eligibility criteria to participate in the tendering process: -

- 2.1 Manufacturing units/Authorized Distributor/Suppliers are eligible to participate in the tender provided, they have;
- (i) Valid manufacturing license of the manufacturer or duly acknowledge renewal application with old license issued by the state licensing authority/central licensing authority. Must have Manufacturer's Authorization Certificate in case the bidder is an Authorized Distributor/ Supplier.
  - (ii) Valid GMP& ISO Certificate in case of manufacturer.
  - (iii) Proof of annual turnover of One Crore or more in each for last three (3) financial years. i.e. 2022-23, 2023-24, & 2024-25, duly certified by Chartered Accountant.
  - (iv) Valid GST Registration Certificate.
  - (v) Bidder shall not be blacklisted either by the Tender inviting authority or by any state Govt. or Central Govt. Organization.
  - (vi) End user certificate of three different health institution consequently supported by 1 work order copies of same institution in serial wise for last three years i.e. 2022-23, 2023-24 & 2024-25 for proof of supply of similar Orthopaedics Consumables.
  - (vii) GSTR -3B for Sep'2025, Oct 2025 & Nov 2025.
  - (viii) Valid PAN Card.
  - (ix) Valid CE/BIS Certificate/SS Grade Certificate.
  - (x) Income tax return for the F.Y., 2022-23, 2023-24, & 2024-25
  - (xi) Audit report for last three financial years, i. e. 2022-23, 2023-24, & 2024-25
- 2.2 Required tender paper cost & EMD.
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**TECHNICAL BID:**

- 3.1 Checklist with detail of the documents enclosed in Cover "A" (as per Annexure- I) with page number. The document should be *serially arranged* and should be securely tied and bound.
- 3.2 Tender document fee of Rs. 2,000/- in shape of Demand Draft.
- 3.3 Earnest Money Deposit of Rs.10, 000/- in shape of Demand Draft.
- 3.4 Undertaking for not been blacklisted by any Govt. Organization in Annexure - II duly signed by the bidder before Notary Public / Executive Magistrate.
- 3.5 Annual Turnover Certificate duly filled by the Auditor / Chartered Accountant (as per Annexure –IV) that the annual turnover of the manufacturing firm/supplier/distributor is One Crore or more in each three (3) financial years. i.e 2022-23, 2023-24 ,& 2024-25.
- 3.6 End user certificate of three different health Institution consequently supported by 1 work order copies of same institution in serial wise for last three years i.e. 2022-23, 2023-24 & 2024-25 for proof of supply of similar Orthopaedic Consumables.
- 3.7 Copy of ISO & GMP certificate.
- 3.8 Copy of Valid Manufacturing License of the manufacturer (As mention in Clause no 2.1 (i)) for each quoted product by the drug licensing authority.
- 3.9 Bidder must submit GST registration certificate.
- 3.10 Bidder must submit GSTR - 3B for the month Sep'2025, Oct 2025 & Nov 2025.
- 3.11 Bidder must submit copy of valid.CE/BIS Certificate/SS Grade Certificate
- 3.12 Bidder must submit copy of valid PAN card.
- 3.13 Copy of Income Tax Return for last three F.Y.2022-23, 2023-24 ,& 2024-25
- 3.14 Copy of last three years Audit reports (Balance Sheet, P&L account) i.e. for F.Y. 2022-23, 2023-24 ,& 2024-25
- 3.15 The Original Tender document signed by the bidder at the bottom of each page with his official seal duly affixed.

**COVER – B (PRICE BID)**

- 4.1 The price of the items should be quoted inclusive FOR destination. The GST and Entry Tax (if any) should be quoted in a separate column. The rate should be quoted for *each item* both in figures and words. In case of difference in words and figures, words will be taken into consideration for evaluation.
- 4.2 The price quoted by the bidder must not exceed the controlled price if any fixed by the Central Govt/State Govt/GEM and MRP.
- 4.3 The gross lowest price for all the items quoted by bidder will be selected as L 1 bidder.

**EARNEST MONEY DEPOSIT**

- 5.1 The Earnest Money Deposit referred will be submitted in the shape of Demand Draft only in favour of "ZSS Non NRHM" payable at Dhenkanal from any Nationalized / Scheduled Bank.
- 5.2 The EMD of the unsuccessful bidders will be returned back without interest, and EMD of successful tendered will be returned after successfully supply of purchase orders.

**ACCEPTANCE OF TENDER AND SUPPLY CONDITIONS:**

- 6.1 The CDM&PHO, Dhenkanal, Odisha only reserves the right to reject or to accept the tenders for the supply of the item tendered without assigning any reason thereof.
- 6.2 The CDM&PHO, Dhenkanal, Odisha will be at liberty to terminate the contract either wholly or in part without assigning any reasons thereof. The bidders will not be entitled to any compensation whatsoever for such termination.
- 6.3 The supply should be completed within 30 days from the date of issue of purchase order unless otherwise specified. If no supply is received even after 30 days or 45 days with liquidated damage from the date of issue of the purchase orders from the CDM &PHO, Dhenkanal such orders will stand cancelled automatically without further notice. The approved firm shall also suffer forfeiture of the EMD.
- 6.4 If the approved supplier fails to execute the supply within the stipulated time, the CDM &PHO, Dhenkanal is empowered to purchase the same items from L<sub>2</sub> or L<sub>3</sub> bidder if they match the L<sub>1</sub> rate.

LIQUIDATED DAMAGE:

- 7.1 The CDM&PHO, Dhenkanal may allow extension for a maximum period of 1 (one) weeks (7 days), after the stipulated date of supply (i.e. 30 days) with a penalty of 80/20 proportion as "Liquidated Damage" from the purchase order value. (80% shall be released and 20% shall be withheld till successful completion of the supply at due consignee).
- 7.2 If the supplier fails to complete the supply within the extended period, i.e. 37 days after being allowed by the CDM&PHO, Dhenkanal, no further purchase order will be placed to the firm for the said item/s.

TERMS OF PAYMENT:

- 8.1 No advance payments towards Items will be made to the bidder.
- 8.2 No claims shall be made against the CDM & PHO, Dhenkanal, Odisha in respect of interest on earnest money deposit or any delayed payment.
- 8.3 Payments will be made in shape of e-payment / on-line transfer.
- 8.4 TDS will be deducted as per tax laws.
- 8.4 The invoice should be submitted in triplicate to the undersigned along with the challan received from the concerned health institutions for release of payment

Sd/-  
Chief District Medical & Pubic Health Officer,  
Dhenkanal



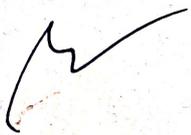
Check List (Technical Bid)

Please check whether following documents have been enclosed in Technical Bid: (please arrange the documents serially in the following order & mention the page no of the tender in box. Without numbering of documents or not mentioning the page nos. in the check list, Tender shall be liable to be rejected.

Sl no.	Particulars	Submission status (Yes/No)	Page no.	
			From	To
1	Details of Tender Paper Cost (Rs.2,000/-)			
2	Details of EMD (Rs.10,000/-)			
3	Affidavit of declaration in original (Rs.20/- Non-Judicial Stamp paper by Notary public / Executive Magistrate) that the organization does not have any legal suit/ criminal case pending against it and not black listed by any Govt. organization.			
4	Manufacturer's Authorization Format			
5	Proof of annual turnover of One Crore or more in each for last three (3) financial years. i.e.2022-23, 2023-24 ,& 2024-25			
6	Valid GMP,ISO Certificate			
7	GST Registration Certificate			
8	Permanent Account No			
9	GSTR -3B ( Sep'2025, Oct 2025 & Nov 2025)			
10	CE/BIS Certificate/SS Grade certificate			
11	Income tax return for the (2022-23, 2023-24 ,& 2024-25)			
12	End user certificate of three different health institution consequently supported by 1 work order copies of same institution in serial wise for last three years i.e. 2022-23, 2023-24 & 2024-25 for proof of supply of similar Orthopaedic Consumables			
13	Copy of original Tender document, duly Signed by the bidder			
14	Authorization letter of representative			

Place: \_\_\_\_\_  
Date: \_\_\_\_\_

Signature with seal of the Authorized Signatory  
Name :  
Designation :



**ANNEXURE -I**  
(Refer Clause No. 3.1)  
(To be submitted in Technical Bid)

**TECHANICAL BID**

1	Name of the Bidder with Address and Contact No.	
2	Authorized Contact Person with mobile no.	
3	Details of Tender Paper Cost (Rs.2000/-)	No. _____ Dt. _____ (DD to be submitted)
4	Details of EMD (Rs.10,000/-)	No. _____ Dt. _____ (DD to be submitted)
5	Affidavit of declaration in original (Rs.20/- Non-Judicial Stamp paper by Notary public / Executive Magistrate) that the organization does not have any legal suit/ criminal case pending against it and not black listed by any Govt. Organization. (Annexure-II)	YES / NO (Photocopy to be attached)
6	Manufacturer's Authorization Format (Annexure -III)	YES / NO (Photocopy to be attached)
7	Proof of annual turnover of One Crore or more in each for last three (3) financial years. i.e. 2022-23, 2023-24 ,& 2024-25 . (Annexure -IV)	YES / NO (Photocopy to be attached)
8	Valid GMP,ISO Certificate	YES / NO (Photocopy to be attached)
9	GST Registration Certificate	YES / NO (Photocopy to be attached)
10	Permanent Account No.	YES / NO (Photocopy to be attached)
11	GSTR -3B for Sep'2025, Oct 2025 & Nov 2025	YES / NO (Photocopy to be attached)
12	CE/BIS Certificate/SS Grade certificate	YES / NO (Photocopy to be attached)
13	Income tax return for the F.Y. 2022-23, 2023-24 & 2024-25	YES / NO (Photocopy to be attached)
14	End user certificate of three different health institution consequently supported by 1 work order copies of same institution in serial wise for last three years i.e. 2022-23, 2023-24 & 2024-25 for proof of supply of similar Orthopaedic Consumables	YES / NO (Photocopy to be attached)
15	Copy of original Tender document, duly Signed by the bidder	YES / NO (Photocopy to be attached)
16	Any other document	YES / NO (Photocopy to be attached)

Signature with Seal of the bidder



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ANNEXURE – II  
(Refer Clause No. 3.4)  
(Affidavit before Executive Magistrate / Notary public)  
(To be submitted in Cover A -Technical Bid)  
DECLARATION FORM

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I/We..... having my/our  
.....office at.....do declare that I / We have  
carefully read all the terms & conditions of tender of the \_\_\_\_\_, Odisha for the supply of  
Drugs, Laboratory Consumables and reagents. The approved rate will remain valid for a period of one year from the  
date of approval. I will abide with all the terms & conditions set forth in the Tender Reference no.

I/We do hereby declare I/We have not been de-recognized / black listed by any State Govt. / Union Territory /  
Govt. of India / Govt. Organization / Govt. Health Institutions for supply of Not of Standard Quality(NSQ) items / part-  
supply/ non-supply.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit and blacklist me/us for a  
period of 3 years if, any information furnished by us proved to be false at the time of inspection / verification and not  
complying with the Tender terms & conditions.

The information/ documents furnished are true and authentic to the best of my knowledge and belief. I/We  
am/are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of  
my tender at any state besides liabilities procession under appropriate law.

This is also certified that neither I nor organization will indulge in any corrupt practice so far as this bidding is  
concerned

Signature of the bidder :

Seal

Date :

Name & Address of the Firm:



**ANNEXURE – III**  
(Refer clause no 3.8)  
(To be submitted in Cover A -Technical Bid)  
**MANUFACTURER'S AUTHORISATION FORMAT**

To  
The CDM&PHO, Dhenkanal  
Dept. of Health & Family Welfare  
Govt. of Odisha.

Ref: Tender No. \_\_\_\_\_ Dated \_\_\_\_\_ for \_\_\_\_\_.

Dear Sir,

I/We \_\_\_\_\_ are the manufacturer's of \_\_\_\_\_

\_\_\_\_\_ (name of lab consumables) having factories at \_\_\_\_\_

1. Messrs \_\_\_\_\_ (name and address of the supplier) is our authorized agent for sale and of \_\_\_\_\_ (name of Medicines/ Medical consumables).

2. We confirm that Messrs. ----- (name of the above agent) is authorized to submit a tender, and enter into a contract with for the above items manufactured by us.

3. We will provide test reports of supply items, if required by the purchaser.

Yours faithfully,

\_\_\_\_\_  
\_\_\_\_\_

(Signature with date, name and designation)

For and on behalf of Messrs -----  
(Name & address of the manufacturers)

Seal

Note :

1. This should be on the *letterhead* of the *manufacturer* and should be signed by the authorized person of the manufacturer.
2. Original letter shall be attached to the technical bid.



Annexure-IV  
(Refer Clause No. 3.5)  
(To be submitted in Cover A -Technical Bid)

*(To be furnished in the letter head of the Auditor/ Chartered Accountant mentioning the Membership no.)*

**ANNUAL TURNOVER STATEMENT**

The Annual Turnover for the last three financial years of M/s \_\_\_\_\_ who is a Manufacturer / Distributor/ Supplier (Pl. tick whichever is applicable) are given below and certified that the statement is true and correct. \_\_\_\_\_

Sl.No.	Financial Year	Turnover in (Rs.)
1.	2022 - 2023	
2.	2023 - 2024	
3.	2024 - 2025	

**Annual Turnover** (Two Crores each for the above three years) in (Rs.) \_\_\_\_\_

Date:  
Place:

Signature of Auditor/  
Chartered Accountant

(Name in Capital)  
Membership No. :  
Registration No. of Firm:  
UDIN :

**Note:**

- a) To be issued in the letter head of the Auditor/CA.
- b) Separate certificates should be furnished for different manufacturer in case the bidder is quoting products of different manufacturers



Annexure V  
(Refer Clause no. 3.6)  
(To be submitted in Cover A - Technical Bid)  
**PROFORMA FOR PERFORMANCE STATEMENT**  
(For the period of last three years)

Tender Reference No. \_\_\_\_\_ :

Name of Manufacturer/supplier/distributor \_\_\_\_\_ :

Sl.	Order placed by the organisation (Address of purchaser) (attach documentary proof)	Order no. & Date	Item Name	Manufacturer	Qty.	Value of Contract (In Rs.)
1						
2						
3						
4						

Signature and seal of the Bidder

