



**CHIEF DISTRICT VETERINARY OFFICER, DHENKANAL**  
FISHERIES & ANIMAL RESOURCES DEVELOPMENT, GOVERNMENT OF ODISHA

Bid Refence No: **6507**

Date: **24.12.2025**

Short Tender Call Notice for "INSTALLATION OF TENTAGE AND RELATED WORKS INCLUDING SECURITY FOR MATSYA O PRANISAMPAD MELA 2025".

Name and Address of the Tender Inviting Authority:

**CHIEF DISTRICT VETERINARY OFFICER, DHENKANAL**

Maximum Tender Value: 3,90,000/-

E-mail- [cdvodkl\\_07@yahoo.co.in](mailto:cdvodkl_07@yahoo.co.in)

Contact person:

Chief District Veterinary Officer, Dhenkanal / District Fisheries Officer, Dhenkanal

Tel: 9437191188

/ 9348203089

**SECTION I**  
**IMPORTANT DATES OF THE TENDER**

Date of publication of Bid Document in Website	:	24.12.2025
Last Date & Time of Receipt of Bid Document	:	02.01.2026, 5 PM
Date & Time of Opening of Technical BID (Cover-A)	:	03.01.2026, 11 AM
Date & Time of Opening of Price Bid (Cover-B)	:	03.01.2026, 1 PM

Place for Opening of Documents,  
Pre-Bid Conference And  
Address For Communication  
For Receipt of Bid Document :

*ds*  
*24/12/2025*  
Office Chamber of the  
Chief District Veterinary Officer,  
Dhenkanal



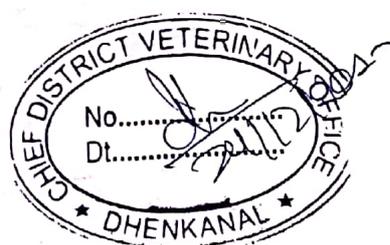
## SECTION II GENERAL DEFINITION AND SCOPE OF CONTRACT

### 1. General Definitions

- **Department** means Fisheries and Animal Resources Development Department, Govt. of Odisha.
- **Government** means Government of Odisha.
- **Bid/Tender Inviting Authority** is the CDVO Dhenkanal who on behalf the Government or the funding agencies calls and finalize bids and ensure supply and procurement under this bid document.
- **Tender Evaluation Committee and Technical Committee** are Committees so constituted by the CDVO Dhenkanal to decide on the purchase of goods.
- **Blacklisting/debarring** – the event occurring by the operation of the conditions under which the bidders will be prevented for a period of 3 years from participating in the future bids of Tender Inviting Authority/User Institution, the period being decided on the basis of number of violations in the bid conditions and the loss/hardship caused to the Tender Inviting Authority/User Institution on account of such violations.

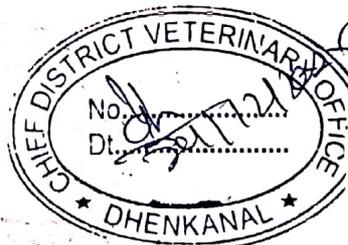
### 2. Scope:

- The bids are invited for installation of tentage and related activities for organization of 2 days MATSYA OF PRANISAMPAD MELA-2025 from 08.01.2026 to 09.01.2026.
- The bidders cannot withdraw their bids after opening of technical bid within the minimum bid validity period and also after accepting the Letter of Award.
- Withdrawal or non-compliance of agreed terms and conditions after the execution of agreement will lead to invoking penal provisions and may also lead to black listing.



**SECTION III**  
**GENERAL INSTRUCTION TO BIDDERS**

- Sealed tenders are invited in two bid system from reputed firms having valid GST Registration for "INSTALLATION OF TENTAGE AND RELATED ACTIVITIES FOR MATSYA O PRANISAMPADA MELA 2025" to be organized in the Pallishree Mela Ground, Mahisapat, Dhenkanal from 08.01.2026 to 09.01.2026.
- The bids complete in every respect should reach the O/o the Tender Inviting Authority latest by 02.01.2026, 5 PM Speed Post /Regd. Post/by hand in the drop box at CDVO office Dhenkanal.
- Any tender received after the due date & time will be rejected and this Office shall not be responsible for any postal delay.
- The bidder(s) shall have to submit their tender in two separate sealed envelopes, that is one for technical bid by superscribing "Cover A (Technical Bid)" & second for "Cover B (Price Bids)." The technical Bid and price Bid(or Financial Bid) should be put into a third Cover, which should be super-scribed as "BID FOR INSTALLATION OF TENTAGE AND RELATED ACTIVITIES FOR MATSYA O PRANISAMPADA MELA 2025" and should be addressed to:  
  
**Chief District Veterinary Officer,  
Near Bus Stand  
At/Po/ Dist- Dhenkanal  
Pin- 759001.**
- The Sealed tenders "Cover A" (Technical Bid) submitted by the bidders will be opened in the Office of the CDVO, Dhenkanal on 03.01.2026, at 11 AM. And Cover B (Financial bid) will be opened at 1 PM.
- The bidders or their duly authorized representatives may remain present during the tender evaluation. However their absence will not debar them from participating in the bidding process.
- The interested bidders can download the entire Tender Document from the website [www.dhenkanal.odisha.gov.in](http://www.dhenkanal.odisha.gov.in) and submit the tender paper along with required documents and all the requested fees.
- The bidders can take the tender documents from of the O/o the CDVO, Dhenkanal from account section by making a Govt. deposit of Rs.500 /- (Rupees five hundred only) towards cost of tender paper and tender processing fee:



**SECTION IV**  
**GENERAL TERMS AND CONDITIONS**

1. The Tender Inviting Authority working in the F&ARD Department, Govt. of Odisha requires installation of Tentage and related works on the eve of MATSYA O PRANISAMPAD MELA" to be held in the Pallishree Mela ground, Mahisapat, Dhenkanal from 08.01.2026 to 09.01.2026.
2. Rate should be quoted in Indian Currency with paisa in two decimals only against each item as the payments will be made in Indian currencies only.
3. The bidder shall not quote the rate for any item other than the item specified in the list.
4. The GST shall be charged as per the guidelines given by the Finance Dept., Govt. of Odisha/ India from time to time.
5. The bidder should have valid PAN & GST registration.
6. The bidder should have valid up-to-date TAX (Income Tax & GST) return certificate.
7. The bidder should have experience of organizing such Melas in Govt Departments for at least 3 years.
8. The bid shall have a validity period of 180 days from the date of opening of the technical bid. The bidders can't withdraw their bid after opening of technical bid or after accepting the Letter of Award.
9. The tender documents should be clearly written /typed without any correction, interpolations, and overwriting. Each page of the tender document should bear the dated signature of the bidder and should be clearly numbered.
10. If any information or documents furnished by the bidder found to be misleading/incorrect at any stage, their tender will be rejected.
11. In the event of the last date of submission of bid being declared as a holiday for the purchaser's office, the due date of submission of bids and opening of bids will be the following next working date & same time.
12. The quoted rates should be final and shall not be subject to any escalation during the validity of the bid.
13. The bidder should submit/furnish a certificate to the effect that the price quoted by them is not more than the open market price.
14. All legal disputes, if any relating to purchase etc. are subject jurisdiction in the courts of law situated at Dhenkanal or Hon'ble High Court of Odisha.



15. If the approved lowest eligible supplier fails to supply items within the stipulated period the Tender Inviting authority reserves the right to procure the same from the L2/L3 supplies at L1 rate, if they agree to supply at L1 approved rate.

16. *The authority reserves the right to accept /reject all the bids or any part of it without assigning any reason thereof.*

17. Tender processing Fee and EMD:

- a) The bidder shall deposit an amount of **Rs.500/- (Rupees five hundred only)** toward cost of tender paper and BID processing fee (non-refundable) **in shape of Account payee demand draft/ online transfer.**
- b) The demand draft / online transaction slip of online transfer or Govt. money receipt of Rs.500/- is to be attached with the technical bid documents.
- c) An amount of **Rs.10,000/- (Rupees ten thousand only)** towards **BID security** through Account payee demand draft/ fixed deposit pledged to CDVO Dhenkanal/bank guarantee from any commercial bank need to be submitted along with the bid documents. The BG form should have validity of at least 45 days beyond the BID Validity period.
- d) The bid security will be returned to unsuccessful bidders without interest.
- e) Local MSEs only registered in Odisha with the respective DICs, Khadi, Village, Cottage & Handicraft Industries, OSIC, NSIC shall be exempted from submission of EMD, subject to submission of the valid registration certificate from the concerned authority. None of the bidders other than those specified above are exempted from submission of BID security amount.
- f) The online transfer of money made and A/C payee demand draft can be made in favour of the following bank particulars of Tender Inviting Authority. For online transfers the transaction slip should be attached with the BID documents.

**Chief District Veterinary Officer, Dhenkanal**

**Account No: 10993971171**

**IFSC: SBIN0000068**

**SBI Main Branch Dhenkanal**



**18. Documents to be submitted with the Technical Bid(with Annexure-I in COVER-(A):-**

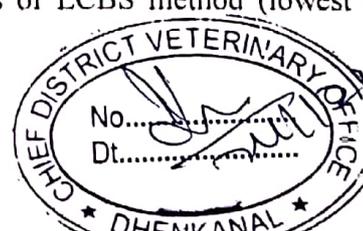
SI No	Document type (To be self-attested and numbered)
1	Forwarding letter in the pad of the firm with check list of following Documents
2	Tender processing fee as mentioned above
3	Earnest Money Deposit (EMD or BID security fee) as mentioned above.
4	Details name, address, telephone, no Fax, e-mail of the firm in the format <b>Annexure-I</b>
5	Copy of PAN CARD & GST registration certificate.
6	Copy of latest GST payment receipt.
7	Copy of latest I.T Return.
8	Proof of experience of having completed similar works in last 3 years
9	Declaration for not being backlisted by any Govt. institution
10	Declaration that price quoted by them is not more than the open market price in
11	Copy of 1 <sup>st</sup> page of bank pass book or a cancelled cheque as proof of Bank account details.

**19. COVER-B (PRICE BID)**

- a. The tender format giving the quoted rate for the items required should be sent in a separate sealed cover hereinafter called Cover "B" (price Bids) format at **Annexure-IV**.
- b. **Cover -B (Price Bid) will be opened only of the bidders who qualify in evaluation of Technical Bid (Cover-A) by the Tender Evaluation Committee.**
- c. The Price Bid should be quoted inclusive of insurance, packing forwarding, transportation, installation and inclusive of GST (mentioned separately) if any.
- d. The bid shall be valid for a period of 180 days from the date of opening of the bid.
- e. The quoted rates shall be final and shall not be subject to any escalation during the bid validity period.

**20. Evaluation:**

- a. The technical bids will be opened and evaluated by the Tender Evaluation Committee at the prescheduled date and time mentioned in the Tender document and will be evaluated by the Technical parameters set out at **Section IV-19**.
- b. The successful bidders will be selected on the basis of LCBS method (lowest Cost Based Selection) in the Financial bid evaluation.



- c. If the approved lowest eligible supplier fails to supply items within the stipulated period, to meet the need, the tender inviting authority reserves right to procure the same from the L2/L3 supplier at L1 rate, if they agree to supply at L1 approved rate or negotiated rate.

## 21. Delivery

- a. The Successful bidders shall have to install the tentage and related activities as per the schedule of requirement in the Pallishree Mela ground, Mahisapat at Dhenkanal for organization of the Mela for 2days from 08.01.2026 to 09.01.2026.
- b. The bidder will be allowed to start his work in the ground on the morning of 04.01.2026 and the work should be complete in every respect positively by 12 Noon on 07.01.2026.
- c. The bidder shall have to arrange his personnel for watch and ward of this tent house materials and articles and the Tender Inviting Authority will be no way responsible for any theft or fire or any unforeseen events thereof.
- d. The bidder should keep in readiness adequate manpower/ technicians to address any eventualities like snags in audiovisual system, electrical wirings and any short comings in the tentage.
- e. The bidder shall have to keep a power back up system (Silent Genset) for uninterrupted supply of power during organization of the event.
- f. If the bidder fails to execute the work as per agreed terms and conditions after getting purchase order within the stipulated time period or violates the tender terms & conditions, he shall be blacklisted and will be debarred to participate in any tender for 3 years.

## 22. Payment:

After successful implementation of the event and production of bills by the successful bidder, 100% payment shall be made by the CDVO Dhenkanal.

**23. Penalties:** Violation of any term and condition laid down as above shall make liable the bidder to have the forfeiture of BID security and to be blacklisted.

**24.** All legal disputes, if any relating to purchase etc., are subject to jurisdiction in the courts of law situated at Dhenkanal or the Hon'ble High Court of Odisha.



**SECTION V**  
**SCHEDULE OF REQUIREMENTS**  
**NAME OF THE EVENT: MATSYA O PRANISAMPADA MELA**  
**DATES OF THE EVENT: 21.11.2025 & 22.11.2025 VENUE: PALLISHREE MELA**  
**GROUND, MAHISAPAT, DHENKANAL.**

SPECIFICATION FOR WORKS (as details follows)

Following works will be required to be taken up:

- A. Erection of stall-25 Nos of exhibition stalls + 4 Nos for Registration + 1 No information Booth
- B. Coordination Cell -Cum-VIP Lounge/Control Room:
- C. Gates - (Nos.) and Hoarding
- D. Stage: Closed Stage
- E. Sitting arrangement in front of the stage
- F. Ground Electrification
- G. Temporary Toilet for visitors along with water facility
- H. Silent Generator
- I. Open space for live animal and fish exhibition
- J. Security services
- K. LED video pannel
- L. Miscellaneous items;
- M. Selfie Point

Detailed specification of above-mentioned works are:

**A. ERECTION OF STALL- 30 NOS**

The details of specifications are given below:

Sl No	Particulars	Stall Category
1	Structure	Bamboo (3 to 6 inch) & cloth (with Anti fire chemical Treatment) structure, Size of each stall – 12' X 10' with tarpaulin water proof roofing.
2	Flooring	Full flooring Coir Matting. Wooden plank platform of 6" height from the ground covering with synthetic matting in entire stall area.
3	Ceiling & Wall	Three sides including partition walls of stall will be covered with white cloth. Backside outer wall will be covered with tarpaulin and G.I. Sheets (22 Gage corrugated sheet). The GI Sheets shall be fixed horizontally supported with wooden bellies. (ALL NEW WHITE COTTON CLOTHES TO BE USED)
4	Racks	Three tire racks. The shelf of the racks will be of size 1'.6" X 10' with the first layer fixed at a height of 2'6" & covered with white cloth. The space below racks will be used for storage of goods.
5	Facia	A wooden batten / iron frame for Running flex Facia will be erected. The frame will have 2' front projection & 4' height. The facia will be covered with design flex. A running white cloth jhallar of 1' width will be put in the front side, below to the fascia frame.



6	Furniture	Front counter table in wooden batten and planks / steel table size 8' x 2' X 3' height and wrapped with new white cotton cloth. Plastic moulded Chair – 2 nos.
7	Electric Fittings	T5 Light – 3 no. (2 number of light should be connected with generator) & an on/off switch for use in night time after closing, Ceiling Fan – 1 no. connected with an on/off switch in each stall. 1 no. of 5 Amp Plug Point.
8	Numbering of Stall	All stalls should be numbered with vinyl sun board.
9	Closures	Front cloth drops/screens. Daily putting up and off of the same is the responsibility of the bidder.

## **B. COORDINATION CELL –CUM-VIP LOUNGE:**

One AC Coordination Cell –cum- VIP Lounge will be erected- ONLY NEW COTTON CLOTHES SHOULD BE USED.

The bidder has to be quoted as a package against the detail specifications given below:

Sr.	Particulars	Work Specifications
		<b>Category</b>
	<b>Design</b>	<b>As finalized by exhibition committee</b>
A	<b>Structure</b>	Bamboo <i>Bala</i> with tarpaulin covering. The design structure should be covered with batten framing & cloth of appropriate colour.
B	<b>Size</b>	20 ft X 20ft.
C	<b>Ceiling &amp; Wall</b>	Ceiling of Coordination Cell shall be finished with white Cotton Cloth properly stretched on wooden batten frames. The control room will be separated in to 2 individual rooms of different sizes to be used as information booth, VIP lounge with the cloth and wooden batten frame work walls/partitions.
D	<b>Counter</b>	One long table covered with new cotton cloth will be fixed in the control room. One window of minimum size 4' X 3' will be on the wall of office room towards the counter.
E	<b>Flooring</b>	Wooden plank platform of 2' height & full Floor synthetic Matting.
F	<b>Furniture</b>	Front office counter table - steel tables with attractive shapes – 3 no., 5 no. of revolving cushion chairs, 2 sets of steel sofa set for VIPs (for 10 persons), 4 no. of center table of low height, 2 no. of waste bin basket, 10 no. of plastic moulded chairs, one steel almirah with key, and two steel tables for pantry room & two standard table for computer operation.
G	<b>Electric Fittings</b>	Tube Light – 6 no. , Ceiling Fan – 4 no if required. 1 white Mercury light (100 watt) (to be connected with a on/off switch in the each room, 6 no. of 5 Amp Plug, 2 no. 15 Amp. Plug provisions for computer, printer, and scanner & LCD projector. Other decorative light like hanging chandelier ( <i>jhaada</i> ) etc.
H	<b>Sound System</b>	One audio DVD/CD player and one microphone with amplifier for public announcement. The speakers be fitted in such a manner that the announcement should cover to entire ground.
I	<b>Closures</b>	Two wooden frame ply fitted door/ or Aluminum glass fitting door shall be fitted in the main entrance of the Coordination Cell for night closing
J	<b>Flower Decoration</b>	Flower Vase with Sufficient Live flower decoration at the entrance and exit and other places, Live flower pots at the four sides of the Coordination Cell with thermocol lettering and thermocol panels at the entrance (written in English & Odia).
K	<b>Toilet</b>	A toilet should be fitted in the VIP lounge.



### C. GATES: 2 nos and 1 no of Hoarding.

Following are the specifications erection of gate in the mela ground

Sr.	Particulars	
a	Structure	Bamboo Structure, Wooden Batten framing, box type structure. Artistic 3D structured gates as per given design made up / flex with batten framing.
B	Size	2 Pillars with a height of 18' to 20' (as per convenience) 20' clearance width between the pillars & pillar width will be in square shape i.e. 4' X 4' all around.
c	Covering	Gate should be erected with batten framing, flex/ cotton cloth mounting with design work as per approved design.
d	Lighting	Sufficient lighting arrangement with metal focus light.
e	Flowering	Live flower chains will be put in the gates and the same should be changed every alternate day.
F	Hoarding	Bambo structure to be erected at a place as decided by the committee 12'X8' with sufficient lighting . Flex will be provided by the organizer.

### D. STAGE:

One Closed stage shall be erected and decorated in the exhibition ground for meeting / evening cultural shows during the exhibition. The bidder has to be quoted as a package against the detail specifications given below:

Sl	Particulars					
A	Flooring	The entire floor of the stage shall be covered with new synthetic carpet of fine quality.				
B	Back Drop	Background work with batten framing, ply mounting, artistic 3D design in POP and thermocol as per given design and size of background will be 50' x 15' with back side black cloth masking. Live flower chains will be hanged from top to bottom properly (Daily Change of flowers)with balloon and other decorative materials. 1 no of LED 12'X8' for live display and other activity as per stage requirement.				
C	Lettering	Thermocol lettering of 1.6' height to 0.6' will be prepared with the event name (Written matters will be finalized by the in charge) mentioned and fixed properly at the center of the back drop.				
D	Side Wings	6 no. of side wings with a size of (9' X 4') made of flex sheets fitted on a wooden framework with artistic 3D design and properly fixed on both sides of the stage.				
E	Step	Fabricated step will be erected both side of the stage. A minimum 8' width space will be separated by the brass pole & chains for reaching to the stage. The entire step will also be covered with the same unitex carpets. Minimum 50 nos. of live flower plant pots with maximum height of 2 ft. (including pot) will be kept on the steps.				
F	Barricading	3' height fabricated barricade will be made around the stage for the entry of VIPs.				
G	Furniture	12 no. of VVIP Chairs/steel sofa with white towels, 5 no. of Center Tables, Tea Poi, Table Cloth, 12 no. good quality borosil glasses with covers, Plastic name plates – 12 no. 2 no. of Flower vase with live flower sticks, Turkish towels on the VVIP Chairs, one speech podium, Brass Deepam (2'.6" height) with inaugural materials etc. will be provided on the meeting days.				
H	Light & Sound	<p><b>Specification for light:</b></p> <table border="1"> <tbody> <tr> <td>i) PAR-64-1000 wt (OSRAM, Sylvania or GE Bulb only) CP-60,61,62</td> <td>25 nos.</td> </tr> <tr> <td>ii) Galileo Scanner-1200 wt(SGM)</td> <td>4 nos.</td> </tr> </tbody> </table>	i) PAR-64-1000 wt (OSRAM, Sylvania or GE Bulb only) CP-60,61,62	25 nos.	ii) Galileo Scanner-1200 wt(SGM)	4 nos.
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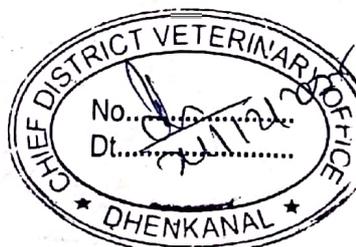


		iii) Multitwenty- 2K	6 nos.
		iv) Multiten- 1K	4 nos.
		v) Jumbo Smoke Machine	2 nos.
		vi) Jumbo Strobe Light	2 nos.
		vii) 1 Colour Laser	2 nos.
		viii) Moving Head(SGM)	2 nos.
		ix) Led Par	10 nos.
		x) Halogen 1kw	10 nos.
		Specification of Sound	
		i) Bass Bin	2 nos.
		ii) High range top box (pee-vay/JBL, 400wt.)	4 nos.
		iii) High range frequency box (Pee-vay/JBL)	4 nos.
		iv) HF box	4 nos.
		v) Cordless Micro Phone	2 nos.
		vi) Cord Micro Phone	6 nos.
		vii) 24 channel Mixture	1 nos.
		viii) High wattage amplifier	4 nos.
		ix) Effect processor	1 no.
		x) 3 KW stabilizer	3 nos.
		xi) DVD Player	1 no.
		xii) Stereo Deck	1 no.
		xiii) Meeting Microphone (Anti feedback microphone)	2 nos.
		xiv) Standing Box Audience capturing	4 nos.
		xv) Stage Monitor Box	4 nos.
		xvi) Cordless Micro Phone	2 nos.
I	Green Room	Superstructure with bamboo, Ballha & Traplin cover for Two green rooms shall be made on both side/back side of the stage having good arrangements for sitting and with provision of a mirror in each green room with.	
J	Overall supervision	Cleaning, Sweeping & keeping ready of all equipments on stage before commencing of Cultural events on all the cultural nights is the complete responsibility of the contractor.	
K	Fan/ Cooler	Minimum 2 pedestal fans and coolers as per need for utmost comfort of on dias guests.	

### **E. AUDITORIUM-SITTING ARRANGEMENT IN FRONT OF THE STAGE**

The minimum distance of 15 feet from stage to auditorium will be maintained. The bidder has to be quoted as a package against the detail specifications given below:

Chair	Eight hundred (800) no. of plastic moulded chairs, 12 no. of steel double sofa with white cover, 4 single sofa with white cover, 6 numbers of tea poy with white cover
Top covering	Size of 80' X 80' with tarpaulin covering and inner cloth ceiling & running facia as same as stall facia.
Barricading	Three feet (3') height fabricated barricade will be made in the two sides of audience sitting area.
Matting	Green net matting in sitting area.
Fan and Lighting	Adequate nos of fans and LED tube lights are to be provided for comfort of audience.



## **F. GROUND ELECTRIFICATION**

The below mentioned items are taken as a PACKAGE which shall be supplied by the bidder. The quantities of the items are statutory /fixed in the package. The Package includes the below mentioned items and concealed wiring to all lights and sound equipments

- i. Main Switch Board/Panel Board up to 250 KW electric loads with cabling & wiring.
- ii. Adequate speakers shall be fitted in the exhibition premises for surround Sound
- iii. 20 no. of Halogen Light (500 watt) along with wiring/ fitting poles
- iv. 10 no. of Halogen Light (1000 watt) along with wiring/fitting poles
- v. 5 no. of white Halogen light along with wiring /fitting poles.
- vi. 5 no. of flood lights shall be fitted in and around back side of the stalls for security purpose.
- vii. 50 no. Globe lights/ Garden Lights with stand (3' height) with wiring.
- viii. 50 no. Appliqué hanging lampshades along with bulb fittings and wiring. The appliqué lamp sheds will be placed at the branches of big trees inside the exhibition premises/closed to the premises.
- ix. 5,000 Tuni running lights will be fitted at the required places.

## **G. TEMPORARY TOILETS FOR VISITORS**

10 NOS of (05 for male and 05 for female) temporary urinals and toilets should be installed in the exhibition ground along with water facilities and wash basin.

## **H. SILENT GENERATORS:**

Silent Generator sets with required fuel shall be provided by the bidder for the entire exhibition period. The bidder should always be prepared for uninterrupted power supply for the exhibition. The generator circuit should be connected with two T5 lights of each stall, few ground lights, control room and public announcement system. The requirement of Generator Sets will be of 125 KVA.

## **I. OPEN SPACE FOR LIVE ANIMAL AND FISH EXHIBITION**

Tent structures with water proof roofs (sides open) in 1500 square ft. area for live animals and fish demonstration. Enclosures for animals will be made with khuntas for each animal (to accommodate around 10 dairy animals) with designated area for bio flocs A gate will be erected at the entrance of the exhibition area with adjacent area covered up at entrance.

## **J. SECURITY SERVICES**

Security Guard for 3 nos. of shift. 8 hours duty for each shift from 21<sup>st</sup> Nov to 22<sup>nd</sup> Nov 2025 (Morning shift (6am-2pm): 4guards, Evening Shift (2pm-10pm.):4 guards and Night Shift (10pm -6am): 2 guards). If require extra security may be taken.



K. LED VIDEO CORNER: Installation of LED video of 12'X 8'size by the side of the main stage meant for displaying of audio visual programmes of the department and live stage events. The bidder should make all arrangements like laptop network and accessories.

L. Miscellaneous items:

Dining Area: 25'x40'Dinning room with side wall and top Ceiling for organizers/ guests and one more dining space in the exhibition ground to accommodate 800 participants/day for buffet in phases. Sufficient no. of counters will be made to serve food to the required no. persons at both dining areas.

**Tender Inviting Authority**



**Technical Bid (please see Section IV-19)**  
(To be filled in & returned with all the documents **DULY SELF-ATTESTED**)

Sl no	Document type to be submitted
1.	Forwarding Letter in the pad of the firm with all the relevant documents.
2.	Details of name of the firm and address (Registered office and Operating Branch) Office: - Residence: - Mobile: - e-Mail I.D.: -
3.	Details of Tender Processing Fee
4.	Details of amount of Earnest Money Deposit
5.	GST Registration Number (Enclose Photo copy of GST certificate)
6.	Income Tax Account No. (Enclose Photo copy of PAN)
7.	Copy of Latest GST payment receipt.
8.	Copy of latest IT returns
9.	Declaration for not being black listed
10.	Proof of experience of having completed such works in last 3 years
11.	Declaration for price quoted not more than open Market Price
12.	BANK details: Bank name, Account No. IFSC code (Copy of pass book/ Cancelled Cheque)

**DECLARATION**

- I..... Son/ Daughter/ Wife of  
Shri ..... Proprietor/ Partner/ Director/  
authorized signatory of the agency mentioned above state that I am competent to sign  
this declaration and execute this tender documents.
- I have carefully read and understood all the terms and conditions of the tender and  
undertake to abide by them.
- The information/ documents furnished along with the above application are true &  
authentic to the best of my knowledge and belief. I/ We do hereby undertake that  
furnishing of any false information/ fabricated document would lead to rejection of  
my tender at any stage besides accruing of liabilities towards prosecution under  
appropriate law.

Place

Signature of Authorized person

Date

Full Name:

Seal



**DECLARATION for not being black listed**

I/We.....( Name & Designation) having My/our firm at..... do hereby declare that I/We have carefully read all the terms & conditions of tender of the Chief District Veterinary Officer, Dhenkanal, Odisha, for **INSTALLATION OF TENTAGE AND RELATED WORKS INCLUDING SECURITY FOR MATSYA O PRANISAMPAD MELA 2025** of Dhenkanal District. I will abide with all the terms & conditions set for in the tender paper Reference no.....

I/We do hereby declare that, I/We have not been de-recognized/ debarred/ blacklisted by any State Govt./ Union Territory/ Govt. of India/Govt. organization/ Govt. Veterinary institutions for supply on Non-Standard Quality (NSQ) items/ part-supply/non-supply.

That, I am not a defaulter in supply of any items to Chief District Veterinary Officer, Dhenkanal, Odisha, or any other indenting officers of the State of Odisha after being Lowest responsive bidder in past three years.

I/We do hereby declare that I/We will supply the approved items as per the terms, conditions & specifications of the tender documents. I/We further declare that my/our performance security deposit will be forfeited if I/we fail to supply any item after getting order from the purchaser. I/we further declare that we will supply the ordered items manufactured only by the manufacturers as mentioned in the bid documents.

I/We agree that the Tender inviting Authority can debar/ blacklist me/us for period of 3 years. If, any information furnished by us is proved to be false at the time of inspection/ verification and is not complying with the Tender terms & conditions.

Signature of the bidder:

Date :

Name & Address of the Firm:

Affidavit before Executive Magistrate/Notary Public:



**DECLARATION FOR LOWER THAN MARKET PRICE**

We, M/S-----who is a manufacturing unit/  
wholesaler/distributor/C & F agent declare that price quoted by us is not more than the open  
market price or also under GeM Rate Contract/CGHS/NPPA or rates fixed by Govt. of India  
where such rate exists.

Signature of Proprietor/ Authorized person  
with seal of

Name of the  
Manufacturing Unit/ Wholesaler/  
Distributor/ C & Agent



COVER-B

Annexure-IV

Financial Bid

Agency/Firm name-  
Address

Sl. No	Name of the work	Quoted Rate in Rs
1	Erection of stall	
2	Coordination Cell -Cum-VIP Lounge	
3	Gates 2 Nos and Hoarding	
4	Stage: Closed Stage	
5	Seating Arrangement for 800 persons in front of the Main stage ( Auditorium)	
6	Ground Electrification	
7	Temporary Toilet for visitors along with water facility	
8	Silent Generator	
9	Open space for live animal and fish exhibition	
10	Security services	
11	LED video pannel	
12	Miscellaneous items	
	Total Cost of Tentage in Rs	
	Add GST in Rs	
	Grand total in Rs	

(Total Rupees -----)

NB: 1. The price quoted should include all hidden expenses like transportation, onsite installation, manintenance, watch and ward etc.

2. The bidder should carefully read the schedule of requirement in section V and quote the rate accordingly.

Place

Signature of Authorized person

Date

Full Name:

Seal

