

Expression of Interest (EOI) for selection of NGO for implementation of Capacity Building & Skill Development training programme under the scheme "IAP Non-paddy (Jute, Mesta & Sunhemp) State Plan" for the year 2025-26.

Chief District Agriculture Officer (CDAO), Dhenkanal invites Expression of Interest from eligible & interested NGOs for implementation of Capacity Building & Skill development training programme under the scheme "IAP Non-paddy (Jute, Mesta & Sunhemp) State Plan" for the year 2025-26. Interested NGOs are requested to submit their sealed quotations to the address of "The Chief District Agriculture Officer, Dhenkanal, At-Post / District: Dhenkanal, Odisha (Back side of Govt. Bus Stand), Dhenkanal, PIN – 759001" in sealed envelope by Registered /Speed Post on or before Dt.29.11.2025 at 01.00 P.M. and the sealed quotations will be opened on the same day i.e. on Dt.29.11.2025 at 04.00 P.M in the Office Chamber of the C.D.A.O., Dhenkanal in the presence of committee members and quotationers/ their representatives. The proposals received after due time shall be rejected. Further, the proposals received in e-mail or any other format shall not be entertained. The sealed envelopes must be superscripted as "EOI for selection of NGO under IAP".

The authority shall not be responsible for any sort of postal delay and reserves all the rights to cancel /reject any or all the EOI without assigning any reason thereof.

A. Scope of Work:-

In case, more than one NGO is being selected, the District Level Selection Committee will allot the numbers of capacity building training along with scheduled venue for the NGO for implementation of the training. After selection of the NGO, the memorandum of understanding (MoU) will be signed between the Chief District Agriculture Officer, Dhenkanal & concerned NGO regarding mode of operation & cost norms of the programme. The cost structure for conducting one number of Capacity Building & Skill Development Training of Jute & Jute diversified products (20 no of trainees for 30 days in one group) is maximum up to 2.5 lakhs.

(P.T.O.)

21/11/25
Chief District Agriculture Officer
Dhenkanal

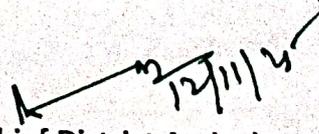
B. Selection Process

I. Minimum Eligibility Criteria

1. The Agency must be a non-Government of Organisation (NGO).
2. In case of NGO, it must be registered under any appropriate authority & having Certificate of Incorporation / Registration.
3. Must possess valid PAN card & GSTIN number.
4. NGO should have must be empanelled by Jute Diversified product related Govt. Institution like NJB, JCI, etc.
5. The NGO must possess a similar kind of experience (Must not be less than 5 years) of conduction training on Value added Jute & Jute diversified products.
6. Should not be black listed by any Government Organisation.
7. Should have an active Bank Account Number.
8. Should have an office with valid official address within the district.

III. The NGOs are required to enclose self-attested copies of following documents.

1. Certificate of Incorporation / Registration under appropriate authority.
2. Copy of PAN card or TAN.
3. Copy of GST registration Certificate with latest GSTR-3 B.
4. Undertaking to the effect that they are not blacklisted by any Government Organisation.
5. Self Declaration regarding non-involvement of any member of the NGO with any Political Organisation.
6. Copy of active Bank account.
7. Copy recent IT returns of the NGO. (at least 2 years)
8. A letter of intent to the effect that he/she is willing to be involved in the assignment to Chief District Agriculture Officer, Dhenkanal
9. Documentary proof of the location of the office in this district.
10. Experience certificate from competent authorities regarding works on Jute & Jute diversified products.
9. Empanelment Certificate by the Jute Diversified product related Govt. Institution like NJB, JCI, etc.
10. Documentary proof of similar work of experience of conducting training and working on value added Jute & Jute Diversified product along with photographs.


Chief District Agriculture Officer
Dhenkanal

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