

OFFICE OF THE CHIEF DISTRICT AGRICULTURE OFFICER, DHENKANAL

Letter no: 5552

Date: 17.11.2025

EXPRESSION OF INTEREST (EOI) FOR PROVIDING FOOD TO THE PARTICIPANTS /FARMERS /OFFICERS OF FARM MECHANIZATION MELA 2025-26 FOR SUB-DIVISIONAL & DISTRICT LEVEL OF THE DHENKANAL DISTRICT

Sealed quotations of Expression of interest is invited from interested suitable firms/ supplier/ agency/ Organizations/ service providers/ catering agency for Providing meal to the Participants /Farmers /Officers Of Farm Mechanization Mela 2025-26 of Sub-Divisional Level & District Level as per term & conditions .

The agency having valid GST registration are invited for supply of Food items (Lunch) as mentioned in **Annexure-I&II** during Sub-Divisional & District Level Farm Mechanization Mela 2025-26 of Dhenkanal District from 6th Dec to 8th Dec, 10th Dec to 12th Dec & 16th Dec to 20th Dec 2025 at Sarangdhar Stadium , Ministadium Hindol & Mini Stadium , Dhenkanal. The Foods need to be distributed by the agency to the Farmers/Staff/Dealers etc during the Mela period by 1.30 PM positively. The firm/organization/agency needs to quote the price along with all taxes as per the format mentioned in **Annexure-I&II**. The sealed quotations are to reach in the office of the undersigned by speed post/Registered post/ Courier service with sealed cover on or before Dt. 28.11.2025 by 11.00 A.M.

The quotation will be opened on the same day at 3.00 PM in the office chamber the Chief District Agriculture Officer, Dhenkanal. The undersigned reserves the right to cancel or reject any quotation without assigning any reason thereof.

TERMS & CONDITIONS

- The rate quoted should be inclusive of GST and other related taxes.
 - Interested suitable firms/ supplier/ agency/ Organizations/ service providers/ catering agency Must have experience in Block Level/Sub Divisional Level / District Level Mela / State Level Krushi Odisha Programmes & supply of meals to any Govt.institutions.
 - All items /ingredients used in cooking should be of good quality like FSSAI quality.
 - Drinking water, khali, plate & cup etc should be included in the meal.
 - Transportation, service, & supply of food should be included in meal.
 - Must ready with at least 5% extra food to be provided if required.
 - The food supplier shall engage the man power to manage the catering service properly after verifying their antecedent.
 - The food supplier needs to make adequate safety arrangement of the workers while carrying out the work. The authority will not be responsible any damage /injury /death etc. caused to any of his /her workman during execution of the work and it will be the sole responsibility of the food supplier.
 - Engagement of child labor is strictly prohibited.
 - The undersigned reserves the right to reject/accept/modify/cancel any or entire quotation(s) fully or partially without assigning any reason thereof.
 - Any dispute arising in the contract will be mutually resolved and the decision of the paying authority will be final.
 - Payment will be made in Cheque/through N.E.F.T after submission of bills and documents etc.
- Documents to be submitted with the application**
- GST certificate and clearance.
 - Food License of catering services
 - Not black listed within 5 years
 - Income Tax certificate /Clearance
 - Experience certificate (Supply of Food during any Govt.programme).


**Chief District Agriculture Officer,
Dhenkanal**

ANNEXURE-II

Format for supply of food items during District level Farm Mechanisation Mela 2025-26

1. Name of the firms/ supplier/ agency :
Organizations/ service providers/
2. GSTIN :
3. Name of the Proprietor :
4. Contact No :
5. Account details of the firms/ supplier/ agency :
Organizations/ service providers:
Name of the A/C Holder:
Account No:
Bank and Branch Name:
IFS Code:

6. Details of Quotation

Sl No	Date of supply	Food Items	Nos of Meals/Lunch required (Approx.) per day	Offer price in Rs./ per meal	GST in Rs	Total cost inclusive of GST in Rs./per meal
1	16.12.25	Rice, Dal, Mix veg, Chips, Khata, chicken for nonveg (60% of total meal), Mushroom for vegetarian(40% total meal),coin Pampad, Salad	650 nos			
2	17.12.25	Rice, Dal, Mix veg, Khata, chips,chicken for nonveg (70% of total meal), Mushroom for vegetarian(30% total meal),coin Pampad, Salad	600 nos			
3	18.12.25	Rice, Dal, Mix veg curry, Chips, Khata, chicken for nonveg (60% of total meal) Matar Paneer (40% Total meal) , , coin Pampad, Salad	600 nos			
4	19.12.25	Rice, Dal, Mix veg, , Fish curry (2piece/each), Mushroom for vegetarian(40% total meal), Khata, coin Pampad, Salad	600 nos			
5	20.12.25	Rice, Dal, Mix veg, Khata, chips,chicken for nonveg (70% of total meal), Mushroom for vegetarian(30% total meal),coin Pampad, Salad	650 nos			

7. Documents enclosed
Copy of GST registration Certificate:
- Copy of the Bank pass book front page:

Signature of the Proprietor

ANNEXURE-I

Format for supply of food items during Sub-Divisional level Farm Mechanisation Mela 2025-26

1. Name of the firms/ supplier/ agency :
Organizations/ service providers/
2. GSTIN :
3. Name of the Proprietor :
4. Contact No :
5. Account details of the firms/ supplier/ agency :
Organizations/ service providers:
Name of the A/C Holder:
Account No:
Bank and Branch Name:
IFS Code:

6. Details of Quotation

Sl No	Date of supply	Food Items	Nos of Meals/Lunch required (Approx.) per day	Offer price in Rs./ per meal	GST in Rs	Total cost inclusive of GST in Rs./per meal
1	6 th DEC TO 8 TH DEC2025- KAMKHYANAGAR SUB DIVISION	Rice, Dal, Mix veg, Chips, Khata, chicken for nonveg (60% of total meal), Mushroom for vegetarian(40% total meal), coin Pampad,	350 nos			
2	10 th DEC TO 12 TH DEC2025- HINDOL SUB DIVISION	Rice, Dal, Mix veg, , Fish curry (2piece/each), Mushroom for vegetarian(40% total meal), Khata, coin Pampad	300 nos			
3		Rice, Dal, , Chips, Khata, chicken for nonveg (60% of total meal) Matar Paneer (40% Total meal) , Mix veg curry, coin Pampad,	350nos			

7. Documents enclosed
Copy of GST registration Certificate:
Copy of the Bank pass book front page:

Signature of the Proprietor