

**OFFICE OF THE MEDICAL OFFICER I/C CHC, BELTIKIRI, DHENKANAL**

Notice No:

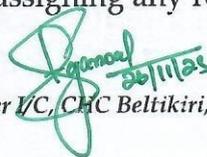
NHTD/1129/2025

Date:

26/11/2025

**TENDER CALL NOTICE FOR HIRING OF VEHICLES**

Sealed proposals as per the prescribed RFP document are invited from interested eligible bidders (Private individuals / Tour operators / Travel Agency ) for hiring & empanelment of vehicles for Mobile Health Team (MHT) at Block CHCs level on a monthly basis for implementation of the Rashtriya Bal Swasthya Karyakram (RBSK) activities. The eligibility criteria, terms of reference and the formats for submission of bid are set forth in the RFP document, which can be downloaded from the website [www.dhenkanal.nic.in](http://www.dhenkanal.nic.in). Interested bidders fulfilling the eligibility criteria may submit their proposals with EMD & documents as per RFP to the MO I/C of this CHC. The bidders have to submit their proposals with all required documents to the MO I/C , CHC Beltikiri, Po- Beltikiri, Dist- Dhenkanal on or before dt. 15.12.2025 by 4 PM through speed post/Regd post/Courier only. The opening date of tenders will be on 17.12.2025 at 12 noon at the Chamber of M.O I/C, CHC, Beltikiri. The undersigned reserves the right to reject any or all the proposals without assigning any reason thereof and is not responsible for any postal delay.

  
Medical Officer I/C, CHC Beltikiri, Dhenkanal

**Request for Proposal (RFP) document for Hiring of  
vehicles under Rashtriya Bal Swasthya Karyakram  
(RBSK)**

**O/O- The Medical Officer I/C, CHC Beltikiri, Dhenkanal  
At/- Beltikiri, Po- Beltikiri, Dist- Dhenkanal**



### **SECTION-I**

#### **Date & Time of Tender Submission and Finalization**

Sealed proposals as per the prescribed RFP document are invited from interested eligible bidders (Private individuals / Tour operators / Travel Agency ) for hiring & empanelment of vehicles for Mobile Health Team (MHT) of this CHC, Beltikiri on a monthly basis for implementation of the Rashtriya Bal Swasthya Karyakram (RBSK) programme.

1	Period of Availability of RFP Document	<b><u>From : 28.11.2025 to 15.12.2025</u></b> Downloadable from website: <b><u>www.dhenkanal.nic.in</u></b>
2	Last date for submission of Tender	<b>Date: <u>15.12.2025</u>, Time: 4 pm</b> The bidders have to submit their proposals with all required documents to the MO I/C, CHC Beltikiri.  (Name of Block CHCs are mentioned at section IV : Schedule of submission, Through Speed post / Registered post/Courier
3	Date, time and place of opening of Tender (Technical & Financial Bid)	<b>Date: 17.12.2025 , Time: 11.00 Noon</b> Place of Tender Opening: Office chamber of the Block MO I/C , CHC Beltikiri, Dhenkanal (Bidders / authorized representative may remain present at the time of opening of Tender)

**SECTION - II**  
**INSTRUCTIONS TO BIDDERS**

1. Scope

Interested bidders fulfilling the eligibility criteria may submit their bid for RBSK to Block CHC.

2. Eligibility Criteria

- Any private individuals/Tour Operators/Travel Agency can participate in the tender Process.
- Should submit the required EMD @ Rs.10, 000/- for each vehicle offered.

**Note: Vehicles with only commercial registration shall be accepted.**

3. Submission and signing of Tender

Interested eligible bidders may submit their bid to Block MO I/C.

4. Packing, sealing and Marking of Bid

- (a) The Main sealed envelope containing Two envelope -( Sealed one(1<sup>st</sup>) envelope contains the Annexure- I, photocopy of the required documents - which is Technical BID mentioned on the envelope ) & (Sealed 2<sup>nd</sup> envelope contains Annexure - II- Which is financial BID mentioned on the envelope). And these two envelopes should be inside the main envelope.

The main envelope should clearly be super scribed with the following:

Tender for "Hiring of vehicles under Rashtriya Bal Swasthya Karyakram (RBSK)" for RBSK SADAR BLOCK.

- The bidder's name, address & E-mail ID shall be mentioned in the left hand corner of the envelope.
- The envelope shall be addressed to the Medical Officer-in-charge, CHC Beltikiri, Po-Beltikiri, Dist- Dhenkanal.

(b) If the envelope is not sealed and marked as mentioned above, then the MO I/Cs will assume no responsibility for the tender's misplacement or premature opening. Telex, cable or facsimile tenders will be rejected.

5. Content of the Tender submission

The sealed envelope shall contain the following:

1. EMD of Rs. 10,000/- in the shape of a Demand Draft (for each Vehicle they want to offer) in favour of the Rogi Kalyan Samiti, CHC Beltikiri (of Tender submission for which the bidder is interested to bid).
2. Annexure-I duly filled in
3. Any other details, the bidder like to include in the proposal.
4. Annex-II (Financial Bid) with proper signature and seal of the bidder.

6. Number of Proposals

Interested bidders fulfilling the eligibility criteria may submit one or two bid with submission of required documents along with EMD money separately for each bid.

SECTION - III  
TERMS OF REFERENCE

## Hiring of Vehicles for Mobile Health Teams (MHT) Under RBSK/BPMU

### 1. What is RBSK

The National Health Mission is launching a new initiative of **Rashtriya Bal Swasthya Karyakram (RBSK)**, a Child Health Screening and Early Intervention Services programme to provide comprehensive care to all the children in the community.

The **objective** of this initiative is to improve the overall quality of life of children (0 - 18 years) through early detection of birth Defects, Diseases, Deficiencies, Development Delays and Disability. The high burden of these childhood ill health contributes significantly to child mortality, morbidity and out of pocket expenditure of the poor families. Child health screening and early intervention services envisage covering 30 identified health conditions for early detection, free treatment and its management.

### 2. Mobile Health Team under RBSK

Under RBSK, **Mobile Health Team (MHT)** will be formed for periodical child health screening at AWC, School and at +2 Junior colleges. The MHTs will cover at least once in a year to non-Residential schools, bi-annually to Anganwadi centres and quarterly to Residential schools. Per day each MMT will screen average 90 children at AWCs or 150 schools / college students as per the prepared micro plan.

The **MHT will comprise** of two AYUSH Doctors (one male & one female), one pharmacist & one ANM / NO.

The Block CHC wise list of MHTs proposed to be engaged is at **section IV**.

### 3. Location & Operational Area of MHTs

- Each **Mobile Health Teams (MHT)** will be allotted with a specific operational area under the block CHC for visit of targeted institutions.
- The vehicle will be attached to the Block CHC at the **disposal of MO I/c**.
- **In case the Block CHC isn't located centrally**, then the MHT would be positioned in such a way that it covers its targeted institutions with minimal distance coverage.
- The hired vehicle will be stationed at respective health institution.

### 4. Essential Features of Vehicles to be engaged for MHT

- The vehicle for RBSK shall not be more than 5 years old at the time of tender from the initial registration & having good running condition which will verified by committee before signing the contract agreement.
- The hired vehicles, during period of contract, shall have all necessary valid MV documents such as :- valid Registration certificate, insurance certificate, fitness certificate, valid Contract Carriage permit, proof of up to date tax payment etc. And D.L of the driver available all the times.
- The vehicle should be compatible for installation of GPRS device like with digital speedometer and with central locking system.
- The Department/ office hiring the vehicle shall not be responsible for any damage/ Loss cause to hired vehicles or loss of life/ injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.

Type of Vehicles Permissible to be hired	Make & Model	Minimum Average Mileage/ Lit. For reimbursement purpose	Maximum Hire Charges per month	Remarks
Diesel driven vehicles having sitting capacity not less than 6 persons including driver.(RBSK)	Bolero 10 seated/Scorpio/ TUV-300/Sumo Gold	10 Kmpl	Rs. 22,000/- (However, rate will be fixed for all vehicles as per L1 rate)	Service Tax would be reimbursed separately over & above the hire charges.
Petrol driven vehicles having sitting capacity not less than 6 persons including driver.(RBSK)	Bolero 10 seated/Scorpio/ TUV-300/Sumo Gold	15 Kmpl	Rs. 22,000/- (However, rate will be fixed for all vehicles as per L1 rate)	Service Tax would be reimbursed separately over & above the hire charges.

- The Driver of the vehicle must have a valid Driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- For effective coordination, the driver of the vehicle has to be provided with a mobile phone by the vehicle owner.



- **The driver** should have a clean track record without any history of convection in the court of law.
- The vehicle will be connected with **GPRS by the Health Department**. The GPRS by the equipment would be installed in the vehicle by the Health Department.
- **The vehicle will be branded as per prototype received from Mission Directorate, NHM, and Odisha, the cost of which will be borne by this office. Soft copy of Prototype is given in SECTION - V.**

#### 5. Major Features of Contract

- **Vehicle will be hired locally** on contractual basis. The contract shall be initially for a period of **one year** subject to satisfactory performance assessed by appropriate authority (MO I/C of respective block CHC) every year.
- Any private individuals/Tour operators/ Transport Agency can participate in the tender process.
- **The monthly rate of hire charge** shall be quoted separately in the price bid (excluding DOL OR POL and lubricants).
- **The GST will be paid extra over & above the hiring charges.**
- **The agency interested will quote the financial bid** keeping in account the road tax, insurance premium, parking fee, toll tax etc for which state Government or Rogi Kalyan Samiti (RKS) will not pay anything extra.
- **In case of breakdown** for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder with prior permission of the authority.
- The vehicle shall report for duty **for minimum of 26 days** in a month and maximum as per requirement will be decided by M.O I/C (If necessary).
- The vehicles shall be required generally for **10 hours in a day** (8 AM to 6 PM)
- **In case of emergency**, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
- The vehicle will be used exclusively for **RBSK/BPMU related health services**.
- The driver will maintain a log book to track vehicle movement. The log book will be verified and checked by the Medical Officer of MHT and subsequently counter checked by BAM and the MO I/c of block CHC respectively on regular basis.
- **NHM shall invest additional fund for branding & setting up of GPRS in these vehicles.**
- **The bidder who is not interested in branding of vehicles as per prototype given in section -V need not apply.**
- If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
- The successful bidder shall execute an agreement with the Rogi Kalyan Samiti , CHC Beltikiri, Dhenkanal after branding of the vehicles.

- All charges will be paid on monthly basis as per the terms of reference with in fifteen days of the submission of bills by the service provider **subject to availability of fund.** No advance payment will be made in any circum stances.
- The DOL/POL cost will be borne by the private individuals/Tour Operators/Travel Agency if alternative arrangement is not being made by the Office. And the private individuals/Tour Operators/Travel Agency will claim the DOL cost as per terms & condition of the tender.
- If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement. The contract will also be **terminated in case of following reasons,**
  - ✓ If the **behaviour of the driver** is not proper
  - ✓ Any attempt to **tamper** the log book/GPRS device
  - ✓ In case of the vehicle do **not report regularly**
  - ✓ In case the driver of the vehicle is found to be convicted.
  - ✓ If the owner of the vehicle violets any of the terms of contract and not interested for branding of vehicle.
- In case the service provider intends to **withdraw the services** of his vehicle and terminate the agreement, **it shall be mandatory upon him to grant one month prior notice to the authority unless 50% of the EMD / Security deposit will be forfeited.**

#### 6. EMD/Security Deposit

- Bidder shall have to deposit EMD of Rs. 10,000/- (Rupees Ten Thousand only) per vehicle, offered in the form of crossed Demand Draft/pay order in favour of the **Rogi Kalyan Samiti, CHC Beltikiri** along with their bids. Bid received without EMD will not be entertained / considered at all and will be rejected summarily. Bids received along with EMD in the form of **cheque/cash will not be accepted / considered and liable for rejection.** No interest would be paid on EMD.
- **Forfeiture:** The EMD will be forfeited if the vendor withdraws or amends impairs and derogates from the tender or fails to execute duties on time as per ToR in any respect within the period of validity of tender.
- **Refund:** (i) EMD will be refunded to the unsuccessful tender within thirty days from the date of issue of work order to the successful tender and no interest would be paid thereon, and (ii) EMD of the successful tender will be converted into security deposit. No interest will be paid on the EMD/security deposit.
- **Extension of EMD:** in case the contract signed with service provider (successful bidder) is extended beyond on year, on mutual consent, the service providers EMD will be extended for the extended period.

- **Refund of security deposit:** Will be refunded to the contractor after sixty days from the date of completion of the contract period and no interest would be paid thereon.

#### 7. Tender Procedure:

- **Sealed tender** in the prescribed form duly super-scribed "**Hiring of vehicles under Rashtriya Bal Swasthya Karyakram (RBSK) for RBSK Sadar Block**" addressed to The Block MO I/C, At- CHC Beltikiri, Po- Beltikiri, Dhenkanal.
- **The tender should be submitted** in the Performa given in Annexure-I and Annexure-II. It should be duly signed by authorised signatory on each page.
- CHC purchase committee will open technical bids and only invite the qualified technical bidders for opening of financial bid.
- **Late / delayed tenders** to any reason whatsoever will not be accepted/ considered at all under any circumstances.
- Comparative statement duly signed by tender/ procurement committee will be approved.
- The agreement will be executed between the Medical Officer-in-Charge, CHC Beltikiri and approved L1 bidder.
- The monthly hiring charges of all vehicles required for the block will be fixed as per the L1 price of the respective block. **The L1 bidder will provide one vehicle if, more than one vehicle is required for the same purpose an offer to be made to the L1( if more than one vehicle applied for with EMD as per terms) otherwise offer will be made to L2,L3 and so on bidder to provide vehicle in L1 rate.**



SECTION - IV

Vehicles required for MHT under RBSK of CHC BELTIKIRI

Sl. No.	Name of the CHC	Total No. of Vehicle required under RBSK
1	BELTIKIRI CHC	2 (Two) Nos.

SECTION - V

*Prototype of branding of RBSK vehicle is separately attached vide letter no: OSH & FWS/4065 DT.17.2.14 as per NHM norms.*



**ANNEXURE-I**

**Technical Bid for Hiring of Vehicle under RBSK**

Name of the CHC (RBSK) for which applied for:

Name of the District: Dhenkanal

1.	Name of the Bidder	
2.	Address & Telephone/Mobile No.	
3.	E-mail of the contract person, if any	
4.	ID proof of the individual / Registration certificate of the organization (attach photocopy)	
	PAN No. (attach photocopy)	
	Bank Account Details (A/c No/ IFSC code /name of the Bank and Branch)	
	AADHAR No of the owner of the vehicle (attach photocopy)	
	Name of driver employed (Proof of Driving License to be attached)	
5.	Details of EMD enclosed (EMD @ Rs.10000/- per vehicle to be submitted)	

		vehicle -1	Vehicle-2	Vehicle-3
6.	<p>Details of Vehicle (s) enclosed <b>(Only vehicle with commercial registration shall be accepted)</b></p> <ul style="list-style-type: none"> <li>• Date of purchase-</li> <li>• Make &amp; Model-</li> <li>• Registration No.-</li> <li>• Insurance certificate-</li> <li>• Fitness certificate-</li> <li>• Up to date tax payment</li> </ul> <p>Documentary evidence (photocopy) for all above details to be attached.</p>			
7.	<p>Declaration- I/we are not black listed by any central/ state Government/ Public sector Undertaking in India <b>(To be furnished in non judicial stamp paper of worth Rs.20/- duly certified by Notary)</b></p>			

N.B: EMD @ Rs. 10000/- per vehicle is to be submitted.

Yours faithfully,

**(Signature of the Applicant)**

Name:

Designation:

Seal:

**ANNEXURE-II**  
**Financial Bid For (RBSK)**

<b>Vehicle Registration No, Type of Vehicle, Make &amp; Model Vehicle, DOL Type</b>	<b>Reg. No-</b> <b>Type of Vehicle -</b> <b>Make &amp; Model -</b> <b>DOL Type (Petrol or Diesel)-</b>
<b>Monthly Hiring Charges (Rs.) including all charges of the Driver (Exclusive of Fuel cost &amp; service Tax)</b>	

**N.B:-DOL is One ltr per (10) Ten Km.s for Diesel and 15 (Fifteen) K.M per Ltr for Petrol.**

(\* Pl. Refer to the type of vehicle & the Max. Monthly hire charges requirement mentioned at Section-III of the RFP)

**DECLARATION**

1. We are not involvement in any major litigation that may have an impact of affecting or comprising the delivery of services as required under this tender.
2. We are not black listed by any Central / State Government /Public sector undertaking in India.

**Signature with Seal**

Name: (Firm/ Company/ Tour operator/ Individual)\_\_\_\_\_

Date:

Place:

