



Government of Odisha

OFFICE OF THE CDPO, BHUBAN

E-mail No.....

E-mail ID: cdpobhubn.or@nic.in

No: 722 /Dt. 04.08.2025

QUOTATION CALL NOTICE FOR HIRING OF VEHICLE

Sealed Quotations/Tenders are invited from interested reputed travel Agencies /Private Vehicle Owner /Tour Operators for providing one No. of vehicles having seating capacity not more than 9 including driver, which shall be confirm to the terms and conditions (Annexure-II) for official use only of the CDPO, Bhuban on monthly rent basis,

- 1 The service provider shall have a valid OGST/GST to participate in the tendering.
2. The service provider, participating in the bidding process under the jurisdiction of Municipal Corporations, shall be registered on GeM platform.
3. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc, mandatory for plying of vehicle.
4. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
5. The Driver should be well behaved, gentle and obedient in nature.
6. A sum of Rs.5000/-shall be deposited by the intending bidder in shape of Account Pay Bank Draft drawn in favour of the Child Development Project

ce, Bhuban and submitted along with the tender as EMD & 1000 paid for purchase of the tender paper. After completion of tender process, EMD shall be refund to unsuccessful bidders.

7. The monthly rent of hire charge be quoted separately in the general bid information (excluding fuel and lubricants)

8. The vehicle must achieve a fuel efficiency of 10 Km per litre.

9. The monthly rent charges should not be exceed Rs.31,000/- (Rupees thirty one thousand only per month.

10. The details of the make and year of manufacture of the vehicle, registration no, mileage (KM covered per liter) and name of the Driver, Driving License No. and period of validity be specifically provided in the general bid information to be furnished with the Quotation/ Tender (Appendix-B).

11. The Quotation completed in all respect should reach the undersigned on or before 12.08.2025 by 2:00 P:M: and shall be opened on the same day at 3:00 P:M: in presence of the bidders or their authorized representatives.

12. The Application form of quotation/tender containing General Bid information & Terms and conditions for hiring of vehicles etc, will be available with downloaded from Odisha Govt. Website dhenkanal.odisha.gov.in, Odisha.gov.in from 04.08.2025 date can be to date.12.08.2025

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4/8/25
Child Development Project Officer,
Bhuban
Bhuban

TERM AND CONDITITON

The following terms and condition must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle, during the period of contract ,shall have all necessary valid MV documents such as valid registration certificate, insurance certificate, Fitness certificate, Pollution Certificate valid contract carriage permit, proof of up- to- date tax payment etc, and D.L of the driver available all the times.
2. The office hiring the vehicle shall not be responsible for any damage /loss caused to hired vehicles or loss of life /injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid on monthly basic, Fuel will be supplied on actual consumption. But all other expenditure of the vehicle like repair, replacement of spare parts, Lubricating oil Engine, Gear Box & differential coolant, Tyres & Tubes, Battery etc, will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good ,well behaved driver and the salary of the driver shall be borne by the owner of the vehicle.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle by the same or better model shall be provided by the owner of the vehicle with existing terms and conditions.
6. In the case the vehicle do not report regularly, the authority will be at liberty to cancel the agreement and may engage vehicle from other source.
7. The vehicle shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
9. Monthly hire charges and reimbursements towards cost of fuel of selected bidder will be paid in every succeeding month as possible as within fifteen days of the submission of bills by the service provider and no advance payment will be made
10. The vehicle shall not be more than 3 years old from the initial registration and also in good condition during the period of contract.

If the services are found to unsatisfactory , the client shall give one month notice and terminate the agreement.

12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract ,Government shall forfeit entire amount of performance security deposit.
14. The details mentioned in the General Bid information (Annexure-II) shall be furnished completely with supporting documents failing which quotation will be rejected without assigning any reason.
15. All the pages in the bid documents should be legible filled in clearly and signed by the authorized person/representatives.

Bl. [Signature]
4/8/25
Seal & Signature of the
Child Development Project Officer
Quotation calling Authority
Bhuban

Memo No. 723/Dt. 04.08.2025

Copy Submitted to the Collector, Dhenkanal/ Sub- Collector, Kamakhyanagar/ DSWO, Dhenkanal /BDO, Bhuban/Tasildar, Bhuban/BEO, Bhuban/RTO, Dhenkanal /E. O.,N.A.C, Bhuban for favour information and for wide publication.

Bl. [Signature]
4/8/25
Child Development Project Officer
Bhuban

Memo No. 724/Dt. 04.08.2025

Copy to Office notice board for wide publication.

Bl. [Signature]
4/8/25
Child Development Project Officer
Bhuban

Memo No. 725/Dt. 04.08.2025

Copy Submitted to the D.I.O, N.I.C. Collectorate, Dhenkanal for kind information with request to publish the same tender notice in District website for wide publication on or before on dt.

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4/8/25
Child Development Project Officer
Bhuban