



OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER,
DHENKANAL

RFPNo- 2519 /2025-26/CDM&PHO Dhenkanal Dated: 12/06/2025

**EXPRESSION OF INTERSET FOR ENGAGEMENT OF VEHICLES UNDER THE ADMINISTRATIVE OF
THE CDM&PHO, DHENKANAL.**

Date of Commencement of sale/Available of EOI documents : 12/06/2025 through website
i,e www.dhenkanal.nic.in

Date and time of sale/available of EOI documents : 12/06/2025 through website
i,e www.dhenkanal.nic.in

Last Date & Time for receipt of EOI Documents : 02/07/2025 till 05.30 p.m

Date of time of opening of EOI (Technical Bid) : 03/07/2025 11:30 a.m

Date and time of opening Of Eoi (Financial Bid) : Same date or on a date fixed by committee

Place of Opening of EOI : O/O- the CDM & PHO, Dhenkanal

Address for Communication : O/O-the COM&PHO, Dhenkanal, First Floor
District Head Quarters Hospital, Kalikanagar,
Dhenkanal – 759001

Email Id: nhmdkl@gmail.com

12-6-2025
CDM & PHO
-Cum-DMD,NHM,Dhenkanal

TERMS&CONDITIONSFORHIRINGOFVEHICLEONMONTHLY/DAILYBASIS

- Sealed EOI are invited from Agencies/Individuals for hiring of vehicles for engagement in O/O- the CDM & PHO-cum-District Mission Director, Dhenkanal on monthly hiring/daily hiring basis.
- The interested bidders may download the Eoi documents from the website www.dhenkanal.nic.in
- The bidders shall have to submit the bids in two parts i.e., Technical Bid (Annexure –1) and Financial Bid (Annexure – II). The formats and documents to be submitted in technical & financial bid are mentioned in the Eoi documents. The bidder should submit their technical & financial bid separately in two envelopes and these two envelopes should be put into another cover envelop super scribed as “Eoi for hiring of vehicles on rental/ basis in reference to advt. no”. The technical & financial Bid envelopes should be clearly marked as Technical Bid & Financial Bid on the top of the relevant envelopes. The EOIs (Cover & inner envelopes) should be addressed to:

**The CDM& PHO cum District Mission Director District
Head Quarter Hospital (DHH), Dakhinakali Road,
Dhenkanal-759001**

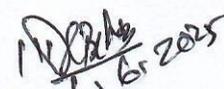
- The EOI documents shall reach The CDM & PHO, Dhenkanal through speed post, registered post & courier only.
- The EOI must be accompanied by EMD of Rs 10,000/- (Rupees Ten Thousands Only) & EOI paper fees of Rs.1,000/- (Rupees One Thousand Only) in Technical bid by way of Demand Draft, drawn on any Nationalized/ Scheduled Bank in favour of ZSS NON-NRHM A/C payable at Dhenkanal. EOIs not accompanied by earnest money & EOI paper fees shall not be considered. EMD of unsuccessful bidders shall be returned without interest on finalization of bid. EMD of successful bidders will be retained & will be refunded on successful completion of the job without interest.
- The monthly hiring charge shall be quoted separately in the price bid including all charges (along with the costs of the Driver, Maintenance & other Charges) (Excluding of Fuel Cost).
- The minimum mileage (KMs per liter of diesel / petrol to be reimbursed) to be quoted should not be less than the ceiling as detailed below (as per latest Finance Department Circular No: 15836/F, Dated: 27.05.2025 reference to No: 22924 dated 14.08.2023):

Sl. No.	*Type of Vehicle(BS-IV/VI Compliant)	**Max. hire charges (Rs.) per Month (excluding taxes and fuel cost)	Minimum K.M. per one liter of fuel	Minimum K.M. per one liter of lubricant
1.	Swift Dzire(AC)/Xcent(AC) Petrol	31,200/-	17	No Lubricants as per Circular No: 35340/F, Dt: 19.12.24 of Fin. Dept.,GoO.
2.	Swift Dzire(AC)/Xcent(AC) Diesel	31,200/-	20	
3.	Mahindra XUV500/ TUV300 /Bolero(AC)/ Tata Sumo Gold(AC)/ Maruti Ertiga(AC)- Diesel	37,200/-	10	

*The vehicle to be provided shall not be older than three (3) years and must be BS-VI compliant commercial vehicle.

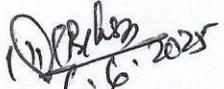
**The monthly hire charges must not exceed the maximum limit as fixed by finance Deptt. office Memorandum No: 15836/F, Dated: 27.05.2025.

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- The financial bid shall be opened whose technical bid are found to be qualified.
- The vehicle should have valid — Registration, Commercial permit (Contract Carriage Permit), Insurance coverage, Fitness certificate, Pollution clearance certificate and Road tax clearance.
- The vehicle shall not be more than 3 years old BS-IV/VI vehicle from the initial registration and also in good running condition during the period of contract.
- The period of contract shall initially be for One year with effect from the date of signing of contract which will be extended for another One year based on satisfactory performance.
- Maintenance and all the taxes such as toll, road tax etc. of the vehicle will be borne by the owner.
- The vehicle which shall be engaged should be free from any outstanding dues with the RTO/STA.
- The original documents of the vehicle must be brought for verification at time of opening of EOI.
- Salary of the driver will be paid by the owner. The fuel cost initially will be borne by the party and reimbursed from authority through bill along with proper Log Book records.
- The Driver of the vehicle must have a valid Driving License and should be sufficiently experienced in driving transport passenger vehicle.
- In case of vehicle on a monthly basis, the monthly rate for providing the vehicle is excluding of the cost of fuel (diesel / Petrol), but inclusive of cost of Lubricants (Moble), tyres & tubes, consumables, all major maintenance work with spares and all payments to driver's salary, fooding (Lunch/Tiffin), Overtime and mobile phone (for incoming calls). The cost of fuel (Diesel /petrol shall be reimbursed as per actual at the prevailing price of fuel and the rate of fuel consumption depending upon the type of vehicle used.
- The Driver should have a clean track record without any history of conviction in the court of law and Police Clearance Certificate of the Driver to be submitted by the Vehicle Provider.
- In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
- Owner must make alternative arrangements if regular driver is absent or the vehicle become off road.
- In case of breakdown for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
- If during the course of engagement of the vehicle any accidents etc., occurred either to vehicle or to the third party, authority will not be responsible and any liability arising out such accident will be the responsibility of the party only.
- If the vehicle /driver does not report for duty on any day, twice of the proportionate cost will be deducted from the bill.

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 6.6.2025
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- Arbitration: The District Mission Directorate, NHM (CDM&PHO), Dhenkanal and the selected agency /Individual will make every effort to resolve amicably by direct negotiation, any disagreement of dispute arising between them under or in connection with the work assigned, in case of their failure to resolve, the matter will be referred to District Mission Directorate, NHM whose decision will be final and binding on both parties. The arbitration proceeding if any shall be held in Dhenkanal.
- Security Deposit will be refunded to the contractor after sixty days from the date of completion of the contract period and no interest would be paid thereon.
- Contract period may be extended for another one (01) year after completion of 1st contract of twelve (12) months if the performance of the service provider is satisfactory.
- The TDS (statutory deduction) as applicable will be charged on prevailing rate.
- All legal disputes are subject to the Jurisdiction of Dhenkanal courts only.
- The EOI form must be signed by the vehicle owner/service provider/Bidder and properly sealed and also attached with all relevant documents including draft as per the terms and conditions.
- Rates to be finalized shall be fixed for a period of one year from the date of agreement. However, in case of vehicles hired on monthly basis, the cost of fuel (Diesel / Petrol) shall be paid at the prevailing rate on the day of travel.
- No. of vehicles to be engaged at different Deptt. /Section (for NTEP/IDSP/NMHP/NPCB&VI (SUNETRA)/NCD/NBVDCP/ other NHM programme) to be decided by the undersigned out of the empaneled agencies qualified by the above purpose.
- If the price quoted by two or more Individual /Agencies are same then the preference will be given to bidder of the vehicle which is recently purchased.

[Handwritten Signature]
17/04/2025
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Annexure-I
"HIRING OF VEHICLE"
TECHNICAL BID

The details in respect of the Agency/Individual are as given below:

1	Name of the Bidder	
2	Status of the Bidder (Travel Agent/Individual)	
3	Detail Address with Phone no. of bidder	
4	Registration Certificate in case of (Travel Agent/ Individual) (Proof to be attached)	
5	GST Registration (Proof to be attached) (No need in Case of Individuals)	
6	IT return acknowledgement of the year 2021-22, 2022-23 & 2023-24. (In case of Individuals, IT return for the year 2023-24)	
7	PAN Detail (Proof to be attached)	
8	Detail of E.M.D of Rs.10,000/- infavour of "ZSS NON- NRHM A/C" payable at Dhenkanal.	
9	Details of EOI paper fees of Rs.1,000/-in favour of "ZSS NON-NRHM A/C" payable at Dhenkanal.	
10	No. of Vehicle available other than bid vehicle	
11	No. of drivers employed by the organization. (Proof of Driving License to be attached)	
12	Vehicle Details (All proof to be attached and originals to be produced at the time of bid opening in case of Individual bidder)	Name of Owner
		Model of the vehicle
		Year of Manufacturing
		Registration No.
		Commercial License
		Fitness Certificate
		Road tax Clearance upto
		Validity of Insurance up to
13	Declaration-(To be furnished in non- judicial stamp Paper of worth Rs.20/ -duly certified by Notary) As per the format in Annexure-A	

Declaration.

I/we hereby certify that the terms and conditions given with the EOI notice have been read carefully and acceptable to me/us and that the information furnished above are full and correct to the best of my/our knowledge. I/we understand that in case of any deviation /false information in the above statement at any stage, our firm/agency will be blacklisted /debarred and will not have any dealing with your organization infuture.

Date:
Place

(Signature of the Authorized Signatory)
Name:
Designation:

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Annexure-II
"HIRING OF VEHICLE"

FINANCIAL BID

Rates quoted for hiring of Vehicle (4-wheeler Passenger Vehicle) on a monthly basis

Sl. No.	*Type of Vehicle(BS-IV/VI Compliant)	**Max. hire charges (Rs.) per Month (excluding taxes and fuel cost)	Minimum K.M. per one liter of fuel	Minimum K.M. per one liter of lubricant	Maximum K.M. per one ltr. fuel to be quoted	Price to be Quoted per month as hiring charges (In Rs.)
01	Swift Dzire(AC)/Xcent(AC) Petrol	31,200/-	17	Lubricants by Vehicle Provider as per Circular No: 35340/F, Dt: 19.12.24 of Fin. Dept., Govt. of Odisha.		
02	Swift Dzire(AC)/Xcent(AC) Diesel	31,200/-	20			
03	Mahindra XUV500/ TUV300 /Bolero(AC)/ Tata Sumo Gold(AC)/ Maruti Ertiga(AC)- Diesel	37,200/-	10			

Rates quoted for hiring of Vehicle (4 wheeler Passenger Vehicle) on a daily basis

Particulars	Daily Hiring charges in Rs. Including all charges of the Driver (Excluding of Fuel Cost & ServiceTax)		
Type of Vehicle	Swift Dzire(AC)/ Xcent(AC) Petrol	Swift Dzire(AC)/ Xcent(AC) Diesel	Mahindra XUV500/ TUV500/ Bolero(AC)/Tata Sumo Gold(AC)/ Maruti Ertiga (AC)-Diesel
Daily hiring charges of the Passenger Vehicle (without fuel) with Driver			

- Fuel (Diesel) shall be reimbursed @ 12Km / Litre basis (Non AC)
- Fuel (Diesel) shall be reimbursed @ 10Km / Litre basis (AC)
- Fuel (Petrol) shall be reimbursed @ 14Km / Litre basis (Non AC)
- Fuel (Petrol) shall be reimbursed @ 12Km/ Litre basis (AC)

"DECLARATION

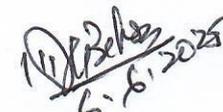
1. We are not involvement in any major litigation that may have an impact of affecting or comprising the delivery of services as required under this EOI.
2. We are not blacklisted by any Central/ State Government /Public sector under taking in India.

Yours faithfully,

(Signature)

Date:
Place:

Name:
Designation:
Seal:


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DECLARATION

(To be submitted in Non-Judicial Stamp Paper worth Rs.20/-)

I/We _____ do hereby declare that I/We have not been de-recognized / black listed by the EOI inviting authority or by any state Govt. or Central Govt. organization.

I/We agreed that the EOI Inviting Authority can forfeit the Earnest Money Deposit and blacklist me/ us for a period of 3 years if, any information furnished by me / us proved to be false at the time of inspection / verification and not complying with the EOI terms and conditions.

Seal & Signature of the Notary


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-Cum-DMD,NHM,Dhenkanal
16.06.2025