

**OFFICE OF THE CHIEF DISTRICT AGRICULTURE OFFICER, DHENKANAL**

Letter No. 2711

Dt.

28/5/25

**Expression of Interest (EOI) for engagement of Service Providers in select blocks of Dhenkanal District for Mechanised Direct Seeded Rice (DSR) demonstration under the scheme "Promotions of Improved Package of Practices – Mechanised DSR" for the year 2025-26.**

Chief District Agriculture Officer(CDAO, Dhenkanal invites Expression of Interest from eligible & interested agencies like SHGs/ PaniPanchayats / FIGs /CIGs/FPOs/ Agro Service Centres for engagement as Service providers under the scheme "Promotions of Improved Package of Practices – Mechanised DSR" for the year 2025-26. Interested agency / agencies are requested to submit their proposal/s to "The Chief District Agriculture Officer, Post / District: Dhenkanal, Odisha, PIN – 759001" in sealed envelope by **registered /speed post** on or before **12.06.2025 , 09.00 A.M.** The sealed envelopes must be super scribed as "**EOI\_ServiceProvider\_PIPP-Mechanised DSR, 2025-26**". Proposals received in Email or in any other form and after scheduled date and time shall not be entertained and out right to be rejected. The letters of intent will be opened on the same day i.e on **12.06.2025** at 11.00 A.M in the Office Chamber of the CDAO, Dhenkanal.

The authority shall not be responsible for any sort of postal delay and reserves the right to cancel /reject any or all the EOI without assigning any reason thereof.

**A. Scope of Work**

In case, more than one Agency is being selected the District level committee will allot the target area as well as the Jurisdiction of the select agencies for programme implementation. The identified agencies will be involved in Mechanised Direct Seeded Rice (DSR) demonstrations assigned to them. At present, there is a requirement of service providers in **Hindol, Bhuban and Kankadahad** blocks of Dhenkanal district. Block wise Area (in ha) targeted in the blocks under reference for the FY 2025-26 Kharif season is furnished below.

Sl No	Block	Normal	SCP	TASP	Total
1	Hindol	80	0	20	<b>100</b>
2	Bhuban	60	0	0	<b>60</b>
3	Kankadahad	100	0	40	<b>140</b>

**The agencies are expected to deliver following services;**

1. Aware farmers about the benefit of the Mechanised DSR.
2. Provide a coordinator for each cluster, who will be responsible for implementation of the programme in that cluster.
3. Motivate & Mobilise farmers to adopt DSR and collect applications in prescribed formats from willing farmers.
4. Select continuous / contiguous patches of minimum 10 ha taking various factors such as land suitability / irrigation source / availability of tractor driven seed drills etc. in consultation with the concerned Block Agriculture Officer & Asst. Agriculture Engineer.
5. Prepare the beneficiary list in consultation with the Agriculture extension functionaries / KrushakSathis / PRI members.
6. Submit Geo-Coordinates of the select patches along with beneficiary list to the Block Agriculture Officer.
7. Ensure availability of tractor driven seed drills in the selected patches. Facilitate provisioning of the machineries at the farmers' door step for successful adoption of technologies.
8. Conduct trainings on Mechanised DSR for the identified farmers involving resource persons from the departmental officers and specialists from KVKs / RRTTS/ IRRRI/ ICRISAT etc.
9. Facilitate ploughing by tractor and timely sowing of seeds through tractor driven seed drill in the farmers' field.
10. Ensure regular monitoring of the DSR demonstrations during implementation. Issues ( if any) faced by the farmers shall be either resolved by the agency or brought to the notice of the block level officials of the Agriculture Dept.
11. Motivate the farmers and ensure timely application of critical inputs i.e seed treating chemicals, fertilisers, pesticides including integrated weed management.
12. Facilitate crop cutting experiments of DSR plots.
13. Produce the claim bill to respective AAEs for release of incentives for DSR to the farmers.
14. Make all-out effort to document the DSR demonstration with good quality photographs, videos and success stories.
15. Take necessary steps for publicity of the programme.

**B. Selection Process**

**I. Minimum Eligibility Criteria**

1. The Agency must be a non-Government of Organisation(NGO)/Community based Organisation like SHGs / PaniPanchayats / FIGs / CIGs / FPOs / Agro Service Centres.
2. In case of NGO, it must be registered under any appropriate authority & having Certificate of Incorporation / Registration.
3. Must possess valid PAN card & GSTIN number.
4. Should not be black listed by any Government Agencies.

5. Should have an active Bank Account Number.
6. Must be in a possession of a tractor with Seed Drill in their name or it will submit an agreement paper with farmer having Tractor with Seed drill or with any Agency for a providing Tractor with Seed drill.
7. Must be willing to be involved in the assignment in accordance with the Standard Operating Procedure.

**II. All agencies who meet minimum eligibility criteria will be evaluated with reference to the following Additional Technical Criteria.**

Sl No	Additional Technical Criteria	Sub Criteria	Weightage
1	Own tractor with seed drill for mechanised DSR	The agencies who own a tractor	5
		Agencies who can facilitate providing a tractor and / or seed drill.	10
		The agencies who own a tractor with seed drill	20
2	Locality of the Agencies	Is located within the district	20
		Is not located within the district, but have operational area within the district	10
3	Experience in the field of Govt. Sponsored Mechanised DSR programme.	2 years	20
		1 year	10
4	Documentation / Publicity	Two case studies depicting impact of Mechanised DSR programme implemented by the Agency	10
		One case Study depicting impact of Mechanised DSR programme implemented by the Agency	5
5	Field Verification	Preparedness and institutional strength of the Agency	20
<b>Total</b>			<b>100</b>

**III. The Agencies are required to enclose self-attested copies of following documents.**

1. Certificate of Incorporation / Registration under appropriate authority.
2. Copy of PAN card or TAN.
3. Copy of GST registration Certificate with latest GSTR-3 B.
4. Undertaking to the effect that they are not blacklisted by any Government Agency/ies
5. Copy of active bank account.
6. Copy recent IT returns of the Agency.
7. Documents regarding Tractor with Seed drill in their name / agreement with farmer.  
Having Tractor with Seed drill.

8. A letter of intent to the effect that he/she is willing to be involved in the assignment along with a resolution to Chief District Agriculture Officer.
9. Documentary proof of the location of the office.
10. Experience certificate from competent authorities.
11. Case studies ( Maximum two nos.) depicting impact of Mechanised DSR programme implemented by the Agency

### **C. Miscellaneous**

- I. The Agency will clearly indicate the blocks, where they want to be involved (if selected) in order of preference on the top of the letter of intent.
- II. The select agencies will have to sign a MoU with the Chief District Agriculture Officer, Dhenkanal post selection.
- III. There is a provision of Service Cost @Rs 2250.00 to the agency for facilitating ploughing by tractor and sowing of seeds through seed drills.

  
28/5/2024  
**Chief District Agriculture Officer,**  
**Dhenkanal**