

OFFICE OF THE CHIEF DISTRICT AGRICULTURE OFFICER, DHENKANAL

Letter No. 1030 /

Agril. dt. 19/2/25 /

Expression of interest for selection of Cluster Level Self Help Group for Establishment of Bio-input Production unit under the programme "Promotion of indigenous aromatic and non-aromatic paddy with export potential/local market" in the State of Odisha under the scheme "Crop Diversification Programme".

Expression of Interest (EOI) is invited by the Chief District Agriculture Officer for selection of Cluster Level Self Help Group for Establishment of Bio-input Production unit under the programme "**Promotion of indigenous aromatic and non-aromatic paddy with export potential/local market**" in the blocks namely **Kankadahada, Hindol & Parjang**. Interested Self Help Group (SHG) are required to submit the application /proposals in sealed envelope super-scribed as "**Application/proposals for selection of Cluster Level Self Help Group for Promotion of indigenous aromatic and non-aromatic paddy with export potential/local market in the State of Odisha**" as per the enclosed application format by registered/speed post. Application /proposals in e-mail will not be entertained in this regard. The duly filled EOI should be addressed to the Block Agriculture Officer of the concern block. The date for receipt of application/proposal is 20.02.2025 up to 01.03.2024 at 1.00 PM and shall be opened on 01.03.2025 at 3.00 PM in office of in concerned Block Agriculture Office in the presence of authorized signatories or representative of the participating organization /agencies. The application form and the term & conditions are available at the website of www.dhenkanal.nic.in.

The authority shall not be responsible for any sort postal delay and application/proposals received beyond scheduled date and time shall not be entertained & outright to be rejected. The authority reserves the right to cancel/reject any or all the EOI without assigning any reason thereof.

Enclose- SHG Target & Guidelines

SL NO	BLOCK	TARGET AREA IN Ha	TARGET SHG (1 Nos@100Ha)
1	Kankadahada	700	7 (Nor-4, TASP-3)
2	Hindol	600	6 (Nor-3, SCP-1, TASP-2)
3	Parjang	400	4 (Nor-3, SCP-1)

[Handwritten Signature]
19.02.2025

Chief District Agriculture Officer,

Dhenkanal

[Handwritten Initials]

Annexure-E

9.2. Process of selection of SHG at Cluster level

9.2.1. Selection Procedure of SHG:

For 100Ha. cluster, 1 no of SHG will be selected for establishment of Bio-input production unit under the programme "Promotion of Indigenous aromatic and non-aromatic paddy with export potential/ local market". Advertisement of Expression of Interest is to be published/notified by the CDAO of the district concerned for a period of at least 15 days. Once applications are received at the block level, scrutiny of documents, field verification and shortlisting of SHG will be done by Block Level Committee:

9.2.1.1. Block Level Committee

The Block Level Committee is formed of the following members.

- Block Development Officer—Chairman
 - Block Agriculture Officer/Assistant Agriculture Officer—Convener
 - Assistant Agriculture Engineer—Member
 - CDPO- Member
 - BPM, OLM - Member
- a. The Block Level Committee shall be convened within 5 days of receipt of the proposal from the SHGs.
 - b. BAO/AAO shall prepare a list based on the received Expression of Interest and place it before the Block Level Committee.
 - c. The Block Level Committee shall examine the proposal of SHGs considering the feasibility of the proposed agri-ventures with respect to adequate availability of raw materials, financial viability and marketing.
 - d. The Block Level Committee will examine the list on a case-to-case basis and suitable SHGs will be recommended to the District Level Committee.
 - e. Preference should be given to the SHGs those are working inside clusters of the Block.
 - f. The District Level Expert Committee shall be convened within 10 days of receipt of the proposal from the Block Level Committee.
 - g. The District Level Expert Committee will examine the recommendations of the Block Level Committee and approve suitable SHGs as per the requirements of different clusters.
 - h. The CDAO shall furnish the approved list of SHGs along with the respective agri-venture unit to the Director of Agriculture and Food Production.

9.2.1.2. Common minimum criteria for selection of SHG:

- a. SHGs must be registered under any appropriate authority (SHG/WSHG/LG etc).
- b. SHGs should be interested to be involved with the project activities and should submit a letter of intent along with a resolution to CDAO.
- c. The SHGs will arrange minimum land required for establishment of Bio-input Production Unit before the signing of tripartite MoU with CDAO and CBO.
- d. If the required land does not stand recorded in the name of the SHG, the land recorded in the name of any member of the SHG to be considered. In such a case,

there will be an unregistered agreement for a period of 5 years on non-judicial stamp paper between the land owing member and the concerned SHG. This will be passed through or recorded a general meeting resolution of the SHGs.

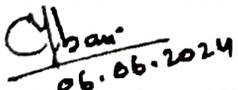
- e. Must have completed at least 1 year of existence.
- f. The SHG must not defunct or defaulter from the Bank loan.
- g. SHGs must have an active bank account in the name of group.
- h. SHGs must be regular in systematic book-keeping such as Meeting Register, Cash-book and other mandatory documents.
- a. Preference should be given to the SHGs having prior experience in the production & marketing of bio-inputs.

9.2.1.3. Specific criteria for establishing Bio-Input units

- a. The Bio-input unit shall be run and managed by SHG.
- b. The unit should be established based on easy access to biomass, required raw materials like cow dung, cow urine, agriculture wasteeetc.
- c. They should engage in creating diversity also with planting activities of required plants commonly used for bio-manure and bio-pesticide preparations.
- d. The SHG shall be responsible for the complete mobilizing community and delivery services for Bio-inputs suggested in the programme.

N. B.: The criteria mentioned for the selection of CBOs/SHGs may be modified as per the local situation for smooth selection of the CBOs/SHGs with approval in the District Level Monitoring Committee Chaired by Collector & District Magistrate.

This Modified Operational Modalities/Guideline has been approved by the Principal Secretary, DA & FE (O) in the OSWAS file no DAFP-SPIII-MISC-0003-2024(Noting17).


Joint Director of Agriculture (SP & C)


Director of Agriculture & Food Production (O)