



**ODISHA STATE CIVIL SUPPLIES CORPORATION LTD., DHENKANAL**  
**At-Mahisapat, Disrict-Dhenkanal, Pin-759001**

**TENDER CALL NOTICE**

**File No – ESST/14/24-25**

The CSO-cum-District Manager, OSCSC Ltd., Dhenkanal issued a Tender Call Notice vide letter No 203 dated 24.01.2025 inviting Sealed tenders from intending Travel Agency/Individual/Firm for hiring 01(one) no of vehicle in the model **BOLERO** for Supervision of Paddy Procurement operation for the KMS:2024-25 in the Office of the District Manager, OSCSC Ltd. Dhenkanal.

The detailed notice inviting sealed tender is available in the Official Website of Dhenkanal district i.e **<https://dhenkanal.odisha.gov.in>**

The intending Travel Agency/Individual/Firm is requested to download the detailed Notice, Application form, Terms & Conditions from the above website.

**LAST DATE OF RECEIVING OF APPLICATION IS BY 31<sup>st</sup> January 2025 BY 2.00 PM. ONLY THROUGH REGD. POST/SPEED POST/COURIER SERVICE.**

  
**CSO-cum-District Manager**  
**OSCSC Ltd., Dhenkanal**



**ODISHA STATE CIVIL SUPPLIES CORPORATION LTD., DHENKANAL**

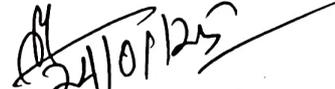
No 203 Date 24.01.2025

## **Tender Call Notice**

The Sealed Tenders/Application Forms are invited from intending reputed Travel Agencies/Tour Operators/ Private individuals/Firms having valid GST Certificate for providing **01(One) no of vehicle in the model BOLERO** with A.C Facility & having sitting capacity more than five persons excluding driver, which shall also confirm to the Terms and Conditions for supervision of Paddy Procurement operation in the district during KMS:2024-25 in the Office of the District Manager, OSCSC Ltd., Dhenkanal on Monthly basis till dt. 30.09.2025.

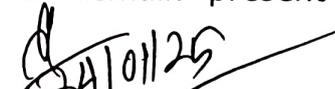
1. The vehicle must be in road worthy condition & shall not be more than 3 years old from the date of initial registration and must have valid Registration certificate, Insurance certificate, Fitness certificate, Contract Permit, Proof of Up to date Tax payment, PAN Card, Aadhar Card which are mandatory for applying of vehicle.
2. The driver of the vehicle must have a valid driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport vehicle.
3. The driver should be well behaved, gentle & obedient in nature.
4. A sum of **Rs. 5000.00** shall be deposited by intending bidders in shape of account payee Bank Draft drawn in favour of the CSO-cum-District Manager, OSCSC Ltd., Dhenkanal and submit along with tender as security deposit. After completion of tender process, the amount will be refundable to unsuccessful bidders.
5. The monthly rate of hire charge to be quoted separately in the general bid information (excluding Fuel and lubricants).
6. The details of the make and year of manufacture of the vehicle, registration no, mileage (kms covered per liter) and name of the driver with Driving license No and period of validity should be specifically provided in the general bid information to be furnished with the Tender paper .
7. The Tender/Application form completed in all respect should reach the undersigned on or before **Dt.31.1.2025 by 2.00 PM** through **Regd. Post/Speed Post/Courier Service only**. Any other mode of receipt of Tender Paper will not be entertained.

8. The Application Form of Tender containing General Bid information & Terms and condition for hiring of vehicle etc. will be available in the District Portal i.e <https://dhenkanal.odisha.gov.in> as well as from OSCSC Website i.e [www.oscsc.in](http://www.oscsc.in) from **Dt.27.1.2025 to Dt.31.1.2025**, which can be downloaded & will be submitted with a demand draft of **Rs 100/-** in favour of the District Manager, OSCSC Ltd., Dhenkanal towards the cost of the application form/Tender Paper.
9. **The sealed Tender shall be opened on Dt.31.1.2025 at 4.00 P.M** in presence of the Committee members & the bidders or their authorized representatives at Collectorate, Dhenkanal.
10. The Committee reserves all the rights to accept/modify/reject any or all bids fully/partially without assigning any reason thereof. The decision of the Committee on finalization of Tender Process will be final.

  
**CSO-cum-District Manager**  
**OSCSC Ltd., Dhenkanal**

**Memo No** 204 **Date** 24.01.2025

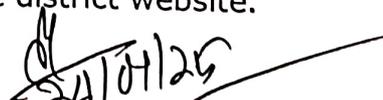
Copy forwarded to all the members of the committee for favour of kind information and necessary action. They are requested to remain present on Dt. 31.1.2025 at 4.00 PM for opening of tender papers.

  
**CSO-cum-District Manager**  
**OSCSC Ltd., Dhenkanal**

**Memo No** 205 **Date** 24.01.2025

Copy forwarded to the Deputy Director, Advertisement Information & Public Relations Dept., Lok Sampark Bhawan, Odisha, Bhubaneswar, 751001 for information and necessary action. It is requested to take appropriate steps for publication of Tender Call Notice in one Odia daily Newspaper in one edition for wide publication.

Copy forwarded to the D.I.O, NIC, Dhenkanal for kind information & necessary action. It is requested to hoist the Tender Call Notice in the district website.

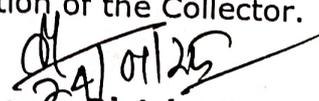
  
**CSO-cum-District Manager**  
**OSCSC Ltd., Dhenkanal**

**Memo No** 206 **Date** 24.01.2025

Copy submitted to the FA & CAO, OSCSC Ltd., Bhubaneswar for favour of kind information and necessary action. It is requested to take necessary steps for hoisting of the Tender Call Notice In the OSCSC website.

Copy submitted to the MVI, OSCSC Ltd., Bhubaneswar for favour of kind information and necessary action.

Copy to PA to Collector, Dhenkanal for kind information of the Collector.

  
**CSO-cum-District Manager**  
**OSCSC Ltd., Dhenkanal**





## TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

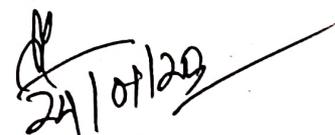
1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. This Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/ injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall not be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basis on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards salary of driver, repair, replacement of spare parts, Lubricating oil of Engine, Gear box & differential, Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the agency.
4. In case of breakdown for reasons whatsoever the replace of a vehicle of the same or better model shall be provided by the agency/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.

Signature of the Tenderer

Cont...

7. In case of emergency, the driver will have to report for duty as per the requirement of hirer in case of holidays also. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 03 (Three) year old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, the Corporation shall forfeit the entire amount of security deposit.

Signature of the Tenderer

  
24/07/20  
District Manager  
OSCEC Ltd., Dhenkanal