



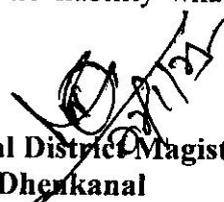
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**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, DHENKANAL  
(SOCIAL WELFARE SECTION)**

No. 304 /SW, Dt. 22-1-2025

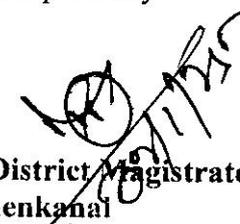
**TENDER CALL NOTICE**

Sealed tenders are invited from the intending registered agency/firm for Supplying packaging material to 16nos of WSHGs of Dhenkanal District to prepare Take Home Ration(THR) under Mukhyamantri Samporna Prusty Yojana(MSPY) for the year 2025. The tender papers for the above purpose containing the terms and conditions, E.M.D, and statutory requirement can be obtained from the Office of the D.S.W.O, Dhenkanal on a nonrefundable payment of Rs.2000/- (Rupees Two Thousand ) only during office hour on any working day between 22/01/2025 to 05/02/2025 till 5:30 A.M/P.M. The Tender document can be seen only in website <http://dhenkanal.nic.in>. The tenderer can download the form from the District website. The downloaded form filled in complete details must be submitted along with non-refundable amount of Rs.2000/- (Rupees Two Thousand) only in shape of Demand Draft in favour of DSWO, Dhenkanal. The tender complete in all respect should reach the office of the D.S.W.O, Dhenkanal on dt. 05/02/2025 by 5:30 A.M/P.M through Regd. post/speed post and no tenders shall be received by hand in the office of the DSWO, Dhenkanal. The tenders will be opened on dt. 06/02/2025 at 4:40 A.M/P.M in Chamber 02 A.D.M(Gen) Dhenkanal in the presence of the Tender Committee members and the tenderer or their authorized representatives. The tender received beyond the date and time mentioned above shall not be taken in to consideration. The Collector, Dhenkanal reserves the right to reject/cancel/withdraw any or all the tenders without assigning any reason there of and shall bear no liability what so ever consequent upon such decision.

  
Additional District Magistrate,  
Dhenkanal

Memo No. 305 /SW Dt. 22-1-2025

Copy forwarded to the District Informatics Officer, Dhenkanal for information and necessary action with a request to upload the above tender notice & tender document available in the official Website of NIC, Dhenkanal for wide publicity.

  
Additional District Magistrate,  
Dhenkanal

Memo No. 306 /SW

Dt. 22-1-2025

Copy forwarded to the Notice Board of the Collectorate, Dhenkanal/CDO-Cum-EO,ZillaParishad,Dhenkanal/All Sub-Collectors. Dhenkanal District for information and necessary action with a request to display the tender notice in the Notice Board of their respective offices.

  
Additional District Magistrate,  
Dhenkanal

Memo No. 307 /SW

Dt. 22-1-2025

Copy forwarded to all the Block Development Officers, Dhenkanal /All Child Development Project Officers, Dhenkanal/ Executive Officer, Dhenkanal Municipality/Bhuban NAC/ Kamakhyanagar NAC &Hindol NAC for information and necessary action with a request to display the Tender Notice in Notice Board of their Offices.

  
Additional District Magistrate,  
Dhenkanal

Memo No. 308 /SW

Dt. 22-1-2025

Copy forwarded to the Additional Secretary to Govt. in Women & Child Development Department, Odisha, Bhubaneswar for information and necessary action with reference letter no-25014/WCD,dt.30.10.2024.

  
Additional District Magistrate,  
Dhenkanal

## TERMS AND CONDITIONS OF THE TENDER

1. Tender is invited to supply packaging Materials to 16 nos of WSHGs of Dhenkanal District to prepare Take Home Ration( THR) under Mukhyamantri Samporna Prusty Yojana (MSPY) for the year 2025.
2. The Tenderer shall carefully go through all the terms and conditions of the tender documents and submit the tender papers correctly and in complete form. The tender paper should be filled in properly and legibly without any correction/overwriting and must be a typed copy/computer type copy. No opportunity shall be given to the tenderer to rectify or amend any defect detected at the time of scrutiny. The rates should be written both in words and figures in the tender. The rate quoted should be final and the tenderer shall not be allowed to change the same under any circumstances and the duration of work will be one year, But it can be terminated as per requirement /failure to supply packaging material as per term and conditions of the tender notification. The approximate quantity of Packaging Materials to be handled in a year and approximate value of the materials are as follows.

Approximate Qty of Packaging Materials : 830268 nos  
Approximate value of Materials : Rs.14, 98,128/-

3. Specification of packaging Materials

### A-Packaging Specifications for Raasi Ladoo & Dates for PM & LM:

- i. The material should consist of two layers (laminated) namely- 12 micron Polyester & 50 micron LDPE(Low Density Polyethylene) made from only food grade virgin material complying to IS specifications.
- ii. Total weight of pouch should be minimum 64.0 GSM(Gram per square meter)

Sl. No.	Type of THR	Beneficiary Type	Quantity (g)	Dimension (mm)	Bottom seal Length(mm)
1	TilLadoo	PM & LM	500	178x229	8-10
2	Dates	PM & LM	500	178x254	8-10

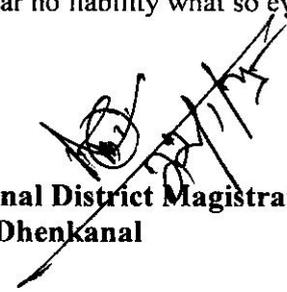
### B-Packaging ( Packets are single layered) Specifications for Paushtik bhel & roasted Channa for PM & LM, AG and besan atta premix for SUW & MAM children:

Sl. No.	Type of THR	Beneficiary Type	Quantity (g)	Packaging Material Specifications	Dimension (mm)	Bottom seal Length(mm)
1	Paushtik Bhel	PM & LM	750	Polypropylene poly bags with thickness ranging from 52 micron (200G) to 75 micron (300G)	280x406	8-10
2	Roasted Chana	PM & LM	1500		229x254	12-15
3	PaushtikBhel	AG	970		305x457	10-12
4	Roasted Chana	AG	1350		229x254	12-15
5	Besan Atta Premix	SUW & MAM (6 month to 3 years)	500		170x250	10-12
6	Besan Atta Premix	SUW & MAM (3 years to 6 years)	750		240x250	10-12

4. **The tender has been invited under two bid systems i.e. Technical Bid annexed at Annexure-A and Financial Bid annexed at Annexure - B. The interested bidders are required to submit the bids in two separate sealed envelopes super scribing "Technical Bid for supplying of packaging material for Take Home Ration (THR) under "MSPY" and "Financial Bid for supplying of packaging material for Take Home Ration (THR) under "MSPY". Both sealed envelopes should be kept in a third sealed envelope super scribing "Tender for supplying of packaging material for Take Home Ration (THR) under "MSPY".**
5. The tender papers for the above purpose containing the terms and conditions, E.M.D, and statutory requirement can be obtained from the Office of the D.S.W.O, Dhenkanal on a nonrefundable payment of Rs.2000/- (Rupees Two Thousand ) only during office hour on any working day between .....to ..... till .....A.M/P.M.The tenderer can download the form from the District website. The downloaded form filled in complete details must be submitted along with non-refundable amount of Rs.2000/- (Rupees Two Thousand) only in shape of Demand Draft in favour of DSWO, Dhenkanal. The tender complete in all respect should reach the office of the D.S.W.O, Dhenkanal on dt..... by ..... A.M/P.M through Regd,post/speed post and no tenders shall be received by hand in the office of the DSWO, Dhenkanal. The tenders will be opened on dt..... at .....A.M/ P.M in ....., Dhenkanal in the presence of the Tender Committee members and the tenderer or their authorized representatives. The tender received beyond the date and time mentioned above shall not be taken into consideration.
6. The Tender document can be seen only in website <http://dhenkanal.nic.in>. The Bidders are asked to visit the District official website i.e.[www.dhenkanal.nic.in](http://www.dhenkanal.nic.in) regularly for any information/any corrigendum/modification/decision taken relating to the tender notification.
7. It is the responsibility of the bidders or their authorized representatives to remain present during the opening of bids.
8. The price quoted must be inclusive of all taxes (GST) / duties/ transportation cost/ all charges of items etc. The rate quoted should be final and the tenderer shall not be allowed to change the same under any circumstances.
9. The selected agency/firm will deliver the packaging items to 16 nos of THR Producing WSHGs of Dhenkanal District (8 Blocks). agency will supply Packaging Material quarterly. The agency shall deliver the packaging materials directly to the THR producing WSHGs and CDPO must countersign the acknowledgement receipt/challans in respect of their project. DSWO will make payment based on that certified receipt/challan. The items supplied must be in good condition and of same quality as per specification mentioned in the tender call notice. **The District administration will have no liability regarding transportation, taxes & other charges, loading and unloading of items for supply to the designated place in good condition.** The defective or damaged items if any will be replaced by the agency/firm. Any damaged /bad quality items detected during receipt will not be accepted.

10. The Committee will verify the lowest rate quoted and the tender will be finalized taking into consideration the rates quoted by the firm and quality of the items. The decision of the purchase committee regarding selection of the firms will be final. In case, more than one tenderer quotes the same lowest rate, all the tenderers who have quoted the same lowest rates shall be called for and decision will be taken by the Tender Committee or through public lottery. The price of items charges is to be quoted per unit only.
11. The bidder (L1) quoting the lowest rate will be considered. The successful tenderer/bidder, if fails to supply the required packaging material during the scheduled period, the next highest tenderer (L2) will be allowed to supply the same and the differential amount will be recovered from first tenderer (L1).
12. Under no circumstance, the successful tenderer shall not appoint any sub-contractor or sub-lease the contract. If it is found that the successful tenderer has violated these conditions, action will be taken against the agency as per Govt. law..
13. The firm will provide following declaration/undertaking to that effect in Rs.100/- Non-Judicial Stamp Paper duly attested by the public notary.
  - A. The firm must not have been blacklisted from any Central/ State Govt. or any other public sector under taking or any authority during the recent past( Format enclosed).
  - B. The bidder should not be under liquidation/Court receivership or similar proceedings, not to be bankrupt( sample format attached).
  - C. Must not have any judicial proceeding for any criminal offence against the bidder (sample format attached).
14. The firm having 2 years past experience in supplying to Central/State Government / Autonomous bodies/ Agencies/ Societies/corporate bodies will attach in the bid document.
15. IT return of last years i.e 2023-24
16. Attested copy of the registration certificate under DIC (Udyam Registration)/MSME/SSI or any valid Govt. Institution.
17. Up to date GST Clearance certificate till 4<sup>th</sup> quarter of FY 2024-25 of the bidder must be submitted. Bidder will Provide active GST number & document of GSTR 3B.
18. The agency has to furnish an undertaking to adhere to the specification, content and quality for supply of packaging material. If during field visit it is found that there is deviation from required specification, quantity and quality, then the security deposit of the agency will be forfeited and further the agency will not claim any amount for packaging materials supplied to 16 nos WSHGs.
19. The successful bidder will have to deposit a security amount of Rs.1,00,000/- (One Lakhs) only **in the form of Bank Guarantee/ Term Deposit Receipt (TDR) from any Nationalized Bank drawn/ pledged in favour of District Social Welfare Officer, Dhenkanal** covering the period of contract i. e one year. It will be refunded after completion of one year. If the firm fails to map complete supply of required materials as per the supply order the security deposit will be forfeited.

20. Documents required from t - PAN Card of the Proprietor/Partner/Director, GST Certificate of the Firm, Bank (Copy of Cancelled Cheque).
21. Penalty or legal action may be initiated for the agency deviating the terms and conditions laid down in the tender process. If during field visit it is found that the agency has supplied sub-standard materials not adhering to the specification laid down in the tender document both in quantity and quality. Then strict action would be initiated against him/her as per the final decision of Collector, Dhenkanal.
22. All bid documents should be duly sealed and signed by the authorized person of the bidder in each page as a token of unconditional acceptance of all terms and conditions of the Bid as well as Terms and conditions.
23. The bidder must have to submit samples of all the items as specification attached in the bid document to the District Social Welfare Officer, Dhenkanal /place of opening of the technical bid before bid end date or date of opening of technical bid.
24. The successful bidder will print & supply the packaging material to 16 nos of WSHGs of Dhenkanal District. The selected bidder will intimate concerned CDPO and DSWO, Dhenkanal about supply of packaging materials every month and submit a copy of acknowledgement receipt of concerned THR producing WSHG at District Office, Dhenkanal. The successful bidder will collect sample of the items from the office of DSWO, Dhenkanal for printing and supply of Packaging materials. If the bidder will not voluntarily collect the samples from DSWO Office, then it will be assumed that the bidder already understands the content, quality and detailed specification of packaging material.
25. The successful bidder will provide 25 nos of sample copies of each packaging materials to the DSWO, Dhenkanal before supply of packaging materials to 16 nos of WSHGs of Dhenkanal District .
26. Conditional tenders are liable to be rejected. The tender, which is not as per specification will not be considered.
27. Income Tax shall be deducted as per Govt. guidelines.
28. Bidders offer is liable to be rejected if they don't submit any of the certificates/documents/ product sample sought in the Bid document, and corrigendum if any.
29. According to government specifications, there must not be any deviation in the product specifications mentioned by the Govt. All products must strictly adhere to the established guidelines and parameters provided by the governing authorities to ensure compliance and maintain quality standards. Any variance from these specifications could result in penalties or rejection of the product.
30. No advance payment shall be made. Payment will be made only after complete supply of entire items. Payment will be made within twenty days from the date of receipt of bills and submission of the required documents subject to availability of funds and no interest will be paid for any delayed payment. Payment will be released only after satisfactory delivery of goods and inspection by CDPO concerned.
31. In case of any dispute, the orders/decisions of the District Magistrate and Collector, Dhenkanal will be final and binding.
32. The Collector, Dhenkanal reserves the right to reject/cancel/withdraw any or all the tenders without assigning any reason thereof and shall bear no liability what so ever consequent upon such decision.

  
**Additional District Magistrate,  
Dhenkanal**

(ANNEXURE-A)

**TECHNICAL BID**

**Supply of packaging material for packaging of Take Home Ration (THR) under MSPY.**

1	Name & address of the Firm /Agency (IN CAPITAL LETTERS)	
2	Registration no of firm	
3	Detail Address for Communication with mail id/Fax/Phone with STD Code	
4	Bank Details (Copy of Cancelled Cheque) of the firm.	
5	No.& Date of the Money receipt of the Rs.2,000/- towards purchase of Tender Papers (copy enclosed )	
6	Up to date GST Clearance certificate till 3 <sup>rd</sup> quarter of FY 2024-25 of the bidder must be submitted. Bidder will Provide active GST number & document of GSTR 3B(Attested copy to be enclosed)	
7	PAN No. (Attested copy to be enclosed)	
8	IT Return of last financial year ,i.e 2023- 24(Attested copy to be enclosed)	
9	Registration Certificate under DIC( Udyam registration)/MSMI/SSI or any valid Govt. Institution (Attested copy to be enclosed)	
10	Undertaking the Agency is not block listed /by any Govt./PSU agency / Institution ( undertaking to be attached).	
11	The bidder should not be under liquidation/ Court receivership or similar proceedings, not to be bankrupt( undertaking to be attached).	
	Must not have any judicial proceeding for any criminal offence against the bidder( undertaking to be attached).	
12	Undertaking the Agency will adhere to the specification .content. Quality and quantity for supply of printing materials ( undertaking to be attached).	
13	Attested Copy of 2years of performance certificate or work experience or work orders for similar kind of work (Attested copy to be enclosed)	

I/We do hereby certify that the terms and conditions specification etc, given with the tender notice have been read carefully acceptable to me/us and that information furnished above is complete and correct to the best of my/us knowledge. I/We understand that in case of any deviation in the above statement at any state, the Tenderer shall be blacklisted and with not have any dealing with in future.

Signature of the authorized person  
/Agency /Firm

**TENDER FORM (Part-II)**  
**(Financial Bid)**

Sl. No.	Type of THR	Beneficiary Type	Quantity of ingredient (g)	Dimension (mm)	Bottom seal Length (mm)	Maximum price per unit in Rs.	Rate per unit cost in Rs.	
1	Til Ladoo for PW & LM	i. The material should consist of two layers (laminate) namely- 12 micron Polyester & 50 micron LDPE(Low Density Polyethylene) made from only food grade virgin material complying to IS specifications. ii. Total weight of pouch should be minimum 64.0 GSM(Gram per square meter)	500	178x229	8-10	Rs.1/-		
2	Dates for PW & LM		500	178x254	8-10	Rs.1/-		
3	Paushtik Bhel for PW & LM		Polypropylene poly bags with thickness ranging from 52 micron (200G) to 75 micron (300G)	750	280 x 406	8-10	Rs.1.50/-	
4	Roasted Chana for PW & LM			1500	229 x 254	12-15	Rs.3/-	
5	Paushtik Bhel for Adolescent Girl			970	305 x 457	10-12	Rs.1.94/-	
6	Roasted Chana for Adolescent Girl			1350	229 x 254	12-15	Rs.2.70/-	
7	Besan Atta Premix SUW & MAM (6 month to 3 years)			500	170 x 250	10-12	Rs.0.75/-	
8	Besan Atta Premix SUW & MAM (3 years to 6 years)			750	240 x 250	10-12	Rs.1.12/-	
Total						Rs.13.01/-		

Signature of the authorized person  
/Agency /Firm

**Undertaking by the Agency that the Agency is not black listed by any Govt. / PSU Institution/ Court receivership or similar proceedings, not to be bankrupt/ Must not have any judicial proceeding for any criminal offence against the bidder**

I Mr./Smt ..... Behalf of the ..... (Name of the Agency) do give this undertaking that our agency has never been black listed by any Govt./PSU institution/ The bidder should not be under liquidation/Court receivership or similar proceedings, not to be bankrupt/Must not have any judicial proceeding for any criminal offence against the bidder.If found that I/We have furnished false information that legal action may be initiated against me/us by the tender committee .

Date:-  
Place:-

Signature of the approved  
Agency /Firm/Vender

**Undertaking by the Agency that the Agency will adhere to the specification, content, quality and quantity for supply of packaging material for packaging of Take Home Ration (THR) under MSPY**

I Mr./Smt ..... Behalf of the ..... (Name of the Agency ) do give this undertaking that **our agency will adhere** to the specification ,content ,quality and quantity for supply of printing materials .If found ,at any given point of time that I/We have not adhered to the specification, content, quality and quantity for supply of printing materials as per terms &conditions laid down in the tender documents by the office of DSWO ,Dhenkanal ,then legal action may be initiated against me/us by the Authority .

Date:-  
Place:-

Signature of the approved  
Agency /Firm/Vender