

OFFICE OF THE CHIEF DISTRICT AGRICULTURE OFFICER, DHENKANAL

Expression of Interest (Eoi) for printing and supply of different IEC Materials under Shree Anna Abhiyan (SAA), Dhenkanal

Sealed Expression of Interest (Eoi) in prescribed format are invited from reputed firms/ printing firm with valid GST registration having adequate experience in printing and supply of different size of hoardings, banner/ flex, leaflet, poster and booklet etc as per the requirement during the year 2024-25 under Shree Anna Abhiyan (SAA), Office of the Chief District Agriculture Officer, Dhenkanal.

The sealed Eoi will be received through Regd./ Speed Post/ courier or physical only address to CDAO-cum-PD, ATMA, Dhenkanal, placed at O/o Chief District Agriculture Officer, Dhenkanal, Near Dhenkanal Bus Stand, Dhenkanal, Odisha-759001 from 19.12.2024 to 24.12.2024 up to 11.30 A.M. (During Office hours). The Eoi will be opened in the office Chamber of the CDAO, Dhenkanal on 24.12.2024 at 3.30 P.M. in the presence of purchase committee and the Quotationers or their authorized representatives.

The undersigned reserves all the right to reject/ accept /modify /cancel any or entire Eoi (s) fully or partially without assigning any reason thereof.

TERMS & CONDITION

1. The Eoi should be submitted in a sealed envelope superscripted as “**Expression of Interest for printing and supply of IEC under Shree Anna Abhiyan (SAA)**”.
2. The text/ design/ soft copy of printing materials will be provided at the time of placing work order. It is the responsibility of the firm that the print materials without any mistake should be delivered in time as per the specification within 7 days after intimation/ work order.
3. Sanction of any advance will not be considered. The payment will be made on successful completion of each order.
4. The rate quoted should be inclusive of GST, other related taxes and duties.
5. The rate quoted by the firm should be valid for 3 months w.e.f the date of rate finalized.
6. The printing firm have to offer the price for all items else the quotation will not be considered.
7. The rate quoted by the firm should be included of GST. However, the TDS will be deducted from the bill amount as per the rules.
8. Self-certificate stating that the agency has not been black listed in past.
9. The agency must furnish the previous work experience in Agriculture Department/ any other Govt. departments. Preference to be given to the firm who work with Agriculture department.
10. The firm/ printing agency should be located in district head quarter of Dhenkanal district.
11. The quantity of the items of printing assignment may increase/ decrease or cancelled as per the decision of the undersigned & also availability of fund.

12. The authority reserves the right to accept or reject any or all Eol without assigning any reason thereof. Besides the applications received in incomplete forms after due date will also be taken as rejected.

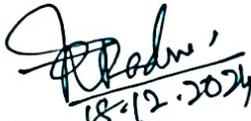
DOCUMENTS TO BE SUBMITTED WITH EXPRESSION OF INTEREST:

1. Copy of work order/ experience certificate for similar nature of works for last 3 years.
2. Registration certificate of Goods & Service Tax (GST) and GST clearance up to November 2024.
3. Income Tax return copy of last 3 years.
4. Average Annual Financial Turnover of the firm during the last 3 years, ending 31st March of the previous financial year should be at least Rs. 2,50,000/-.

DETAIL SPECIFICATION:

Followings are the printing works with specification for which Eol is called up:

SL No	Name of the Items	Specification	Remarks
I.	Hoarding (9X8 square feet)	260 GSM black star media with hollow iron frame	Should be delivered at five Block headquarters. (i.e. Bhuban, Hindol, Kamakhyanagar, Kankadahad and Odapada)
II.	Banner/ Flex (6X4 square feet)	Flex Frontlit 220 GSM	
IV.	Poster (15"X20")	130 GSM Glossy multi colour	
V.	Leaflet (A4)	Both side with 130 GSM Glossy multi colour	
VI.	Booklet (8.5 in x 5.5 in)	4 pages both side with 130 GSM Glossy multi colour (Pages are printed on sheets of A4 paper, folded in half, and then stapled along the spine)	Sample attached for reference
VII	Millets Recipe Booklet (7.5 in x 7.5 in)	Both side with 170/130 GSM Glossy multi colour (Cover 4 Page 170 GSM glossy paper and Inner 76 Pages 130 GSM glossy paper)	Sample attached for reference


 18/12.2024
 CDAO-cum-PD, ATMA,
 Dhenkanal

“Expression of Interest (Eoi) for printing and supply of IEC under Shree Anna Abhiyan (SAA), Dhenkanal”

To
The CDAO-cum-PD, ATMA,
Dhenkanal

Sir,

I do hereby item wise quotation below for printing and supply of ICE materials under Shree Anna Abhiyan (SAA), Dhenkanal, O/o Chief District Agriculture Officer, Dhenkanal which will be valid for 3 months w.e.f the date of rate finalized.

SL No	Particulars	Unit	Quoted rate (Rs.) for nos			
			1-100	101-500	501-1000	1001-5000
1.	Hoarding (9X8 square feet 260 GSM black star media with hollow iron frame)	Per Nos				
2.	Banner/ Flex (6X4 square feet Frontlit 220 GSM)	Per Nos				
3.	Poster (15"X20") 130 GSM Glossy multi colour)	Per No				
4.	Leaflet (A4 Both side with 130 GSM Glossy multi colour)	Per No				
5.	Booklet (8.5 in x 5.5 in) (4 pages both side with 130 GSM Glossy multi colour)	Per Booklet				
6.	Millet Recipe Booklet Both side with 170/130 GSM Glossy multi colour (Cover 4 Page 170 GSM glossy paper and Inner 76 Pages 130 GSM glossy paper)	Per Booklet				

Signature with seal of the Quotationer