

OFFICE OF THE CHIEF DISTRICT AGRICULTURE OFFICER, DHENKANAL

Letter No. 5102 / Agril. dt. 26/11/24 /

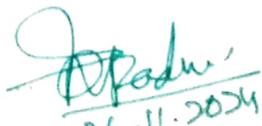
**Expression of interest for selection of Cluster Level Self Help Group for Establishment of Bio-input Production unit under the programme "Promotion of indigenous aromatic and non-aromatic paddy with export potential/local market" in the State of Odisha under the scheme "Crop Diversification Programme".**

Expression of Interest (EOI) is invited by the Chief District Agriculture Officer for selection of Cluster Level Self Help Group for Establishment of Bio-input Production unit under the programme "**Promotion of indigenous aromatic and non-aromatic paddy with export potential/local market**" in the blocks namely **Kankadahada, Hindol & Parjang**. Interested Self Help Group (SHG) are required to submit the application /proposals in sealed envelope super-scribed as "**Application/proposals for selection of Cluster Level Self Help Group for Promotion of indigenous aromatic and non-aromatic paddy with export potential/local market in the State of Odisha**" as per the enclosed application format by registered/speed post. Application /proposals in e-mail will not be entertained in this regard. The duly filled EOI should be addressed to the Block Agriculture Officer of the concern block. The date for receipt of application/proposal is 26.11.2024 upto 6.12.2024 at 5.00 PM and shall be opened on 7.12.2024 at 12.00 PM in office of in concerned Block Agriculture Office in the presence of authorized signatories or representative of the participating organization /agencies. The application form and the term & conditions are available at the website of [www.dhenkanal.nic.in](http://www.dhenkanal.nic.in).

The authority shall not be responsible for any sort postal delay and application/proposals received beyond scheduled date and time shall not be entertained & outright to be rejected. The authority reserves the right to cancel/reject any or all the EOI without assigning any reason thereof.

Enclose- SHG Target

| SL NO | BLOCK       | TARGET AREA IN Ha | TARGET SHG (1 Nos@100Ha) |
|-------|-------------|-------------------|--------------------------|
| 1     | Kankadahada | 700               | 7                        |
| 2     | Hindol      | 600               | 6                        |
| 3     | Parjang     | 400               | 4                        |

  
26.11.2024  
Chief District Agriculture Officer,  
Dhenkanal

Copy to Notice Board

**OFFICE OF THE CHIEF DISTRICT AGRICULTURE OFFICER, DHENKANAL**

Letter No 5103

Dt 26/11/24

To

The District Information Officer,  
National Informatics Centre, Dhenkanal.

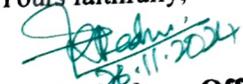
Sub: - Uploading of advertisement EOI for engagement of SHG under the scheme "Promotion of Indigenous Aromatic and Non- aromatic paddy with Export Potential/ Local Market" in the state of Odisha under the scheme "Crop Diversification Programme" during the year 2024-25.

Sir,

I am enclosing herewith the soft copy EOI and other related document for selection of SHG under the scheme "Promotion of Indigenous Aromatic and Non- aromatic paddy with Export Potential/ Local Market" in the state of Odisha under the scheme "Crop Diversification Programme" during the year 2024-25 through with a request in the e-advertisement of Dhenkanal district NIC website by 26th November 2024 positively.

Yours faithfully,

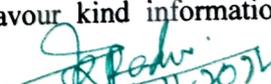
Encl: As above

  
26.11.2024  
Chief District Agriculture Officer,  
Dhenkanal.

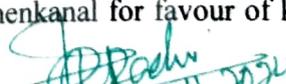
Memo No 5104 Dt 26/11/24  
Copy forwarded to the Agriculture District Officer Dhenkanal/ Kamakhyanagar and Block Agriculture Officer Kankadahada, Hindol & Parjang for information & necessary action.

  
26.11.2024  
Chief District Agriculture Officer,  
Dhenkanal

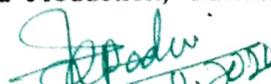
Memo No 5105 Dt 26/11/24  
Copy submitted to the joint Director of agriculture (SP&C), O/o Director of Agriculture and Food Production, Odisha, Bhubaneswar for favour kind information & necessary action.

  
26.11.2024  
Chief District Agriculture Officer,  
Dhenkanal

Memo No 5106 Dt 26/11/24  
Copy submitted to the Collector & District Magistrate, Dhenkanal for favour of kind information & necessary action.

  
26.11.2024  
Chief District Agriculture Officer,  
Dhenkanal

Memo No 5107 Dt 26/11/24  
Copy submitted to the Director of Agriculture and food Production, Odisha, and Bhubaneswar for favour of kind information & necessary action.

  
26.11.2024  
Chief District Agriculture Officer,  
Dhenkanal

## **Annexure-E**

### **9.2. Process of selection of SHG at Cluster level**

#### **9.2.1. Selection Procedure of SHG:**

For 100Ha. cluster, 1 no of SHG will be selected for establishment of Bio-input production unit under the programme "Promotion of Indigenous aromatic and non-aromatic paddy with export potential/ local market". Advertisement of Expression of Interest is to be published/notified by the CDAO of the district concerned for a period of at least 15 days. Once applications are received at the block level, scrutiny of documents, field verification and shortlisting of SHG will be done by Block Level Committee:

##### **9.2.1.1. Block Level Committee**

The Block Level Committee is formed of the following members.

- Block Development Officer—Chairman
- Block Agriculture Officer/Assistant Agriculture Officer—Convener
- Assistant Agriculture Engineer—Member
- CDPO- Member
- BPM, OLM - Member

- a. The Block Level Committee shall be convened within 5 days of receipt of the proposal from the SHGs.
- b. BAO/AAO shall prepare a list based on the received Expression of Interest and place it before the Block Level Committee.
- c. The Block Level Committee shall examine the proposal of SHGs considering the feasibility of the proposed agri-ventures with respect to adequate availability of raw materials, financial viability and marketing.
- d. The Block Level Committee will examine the list on a case-to-case basis and suitable SHGs will be recommended to the District Level Committee.
- e. Preference should be given to the SHGs those are working inside clusters of the Block.
- f. The District Level Expert Committee shall be convened within 10 days of receipt of the proposal from the Block Level Committee.
- g. The District Level Expert Committee will examine the recommendations of the Block Level Committee and approve suitable SHGs as per the requirements of different clusters.
- h. The CDAO shall furnish the approved list of SHGs along with the respective agri-venture unit to the Director of Agriculture and Food Production.

##### **9.2.1.2. Common minimum criteria for selection of SHG:**

- a. SHGs must be registered under any appropriate authority (SHG/WSHG/LG etc).
- b. SHGs should be interested to be involved with the project activities and should submit a letter of intent along with a resolution to CDAO.
- c. The SHGs will arrange minimum land required for establishment of Bio-input Production Unit before the signing of tripartite MoU with CDAO and CBO.
- d. If the required land does not stand recorded in the name of the SHG, the land recorded in the name of any member of the SHG to be considered. In such a case,

there will be an unregistered agreement for a period of 5 years on non-judicial stamp paper between the land owing member and the concerned SHG. This will be passed through or recorded a general meeting resolution of the SHGs.

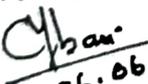
- e. Must have completed at least 1 year of existence.
- f. The SHG must not be defunct or defaulter from the Bank loan.
- g. SHGs must have an active bank account in the name of group.
- h. SHGs must be regular in systematic book-keeping such as Meeting Register, Cash-book and other mandatory documents.
- a. Preference should be given to the SHGs having prior experience in the production & marketing of bio-inputs.

**9.2.1.3. Specific criteria for establishing Bio-Input units**

- a. The Bio-input unit shall be run and managed by SHG.
- b. The unit should be established based on easy access to biomass, required raw materials like cow dung, cow urine, agriculture wastes etc.
- c. They should engage in creating diversity also with planting activities of required plants commonly used for bio-manure and bio-pesticide preparations.
- d. The SHG shall be responsible for the complete mobilizing community and delivery services for Bio-inputs suggested in the programme.

**N. B.:** The criteria mentioned for the selection of CBOs/SHGs may be modified as per the local situation for smooth selection of the CBOs/SHGs with approval in the District Level Monitoring Committee Chaired by Collector & District Magistrate.

This Modified Operational Modalities/Guideline has been approved by the Principal Secretary, DA & FE (O) in the OSWAS file no DAFF-SPIII-MISC-0003-2024 (Noting 17).

  
06.06.2024  
Joint Director of Agriculture (SP & C)

  
Director of Agriculture & Food Production (O)