

OFFICE OF THE CHIEF DISTRICT AGRICULTURE OFFICER, DHENKANAL

No.

6852

Dt.

08/12/2022

Quotation Call Notice

Sealed quotations are invited from different firms/Authorized Agencies/Suppliers/Printing Press/reputed printers with valid GST registration having adequate experience in printing and supply of different size of hoardings, leaflet, poster and banner/ flex as per the specification given below under the Special Programme for Promotion of Millets (Odisha Millets Mission). The quotation should accompany with valid GST registration certificate, PAN card and Income Tax clearance. The quotation should reach the undersigned on or before **22.12.2023 by 12.30 P.M.** by speed post/ Regd. Post or by hand. The quotations will be opened on the same day at **3.30 P.M.** in the presence of purchase committee.

The undersigned reserves all the right to reject/ accept /modify /cancel any or entire quotation(s) fully or partially without assigning any reason thereof.

Terms & Conditions:

1. Followings are the printing works with specification for which quotation is called up:

SL No	Name of the Items	Specification	Approximate Quantity to be printed	Remarks
I.	Hoarding	9X8 square feet with 250 GSM black star media	20	Should be delivered at five OMM Block headquarters. (i.e. Bhuban, Hindol, Kamakhyanagar, Kankadahad and Odapada)
II.	Banner/ Flex	6X4 square feet (Normal)	19	
III.	Banner/ Flex	4X3 square feet (Normal)	102	
IV.	Poster	15"X20" with 130 GSM Glossy	1000	
V.	Leaflet	A4 both side with 170 GSM Glossy	2500	

- **The total cost of each unit should be included GST and transportation cost.**
- 2. The quotation should be submitted in a sealed envelope superscripted as "**Quotation for printing and supply of IEC under Odisha Millets Mission**".
- 3. Self-certificate stating that the agency has not been black listed in past.
- 4. The agency must furnish a copy of his/ her GSTIN registration certificate and GST clearance as on the date and tax clearance certificate up to the financial year 2022-23.

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5. The authority reserves the right to accept or reject any or all quotations without assigning any reason thereof. Besides the applications received in incomplete forms after due date will also be taken as rejected.
6. The agency must furnish the previous work experience in Agriculture Department/ any other Govt. departments.
7. The firm/ printing agency should be located in Dhenkanal district
8. The supplier should supply the orders within 7 days after intimation/ order from the undersigned.
9. The quantity of the items of printing assignment may increase/ decrease or cancelled as per the decision of the undersigned & also availability of fund. For printing of additional quantity of any items, proportionate rate will be paid.
10. Sanctions of any advance will not be considered. The payment will be made through e-transfer (NEFT/ RTGS) after installation and submission of Tax Invoice/ Bill and delivery challan etc.
11. The design of materials will be provided at the time of placing work order.
12. The rate offered by the firm/printer shall be inclusive of all taxes and delivery charges.


CDAO-cum-PD, ATMA
 Dhenkanal