

# OFFICE OF THE NOTIFIED AREA COUNCIL, HINDOL

HINDOL (ODISHA), PIN - 759022

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## INVITATION FOR BIDS

*E- Procurement Notice- 04/2022-23*

*Tender Call Notice No-191/HDL NAC Dt.15.02.2023*

1. The Executive Officer , Hindol NAC , Hindol invites **Percentage Rate** bids only "On-Line" in conformity with the detailed tender call notice to be eventually drawn up in Municipal Agreement form for execution of the works as detailed in the table below from Municipal Contractors and eligible class of contractors registered with the state Government / Contractors of equivalent grade /class registered with Central Government /MES /Railways duly registered on production of definite proof from the appropriate authority . The bidders may submit bids for any or all of the following works separately as per their eligibility.

Sl No	Name of the work	Estimated Cost in (Rs.)	E.M.D @ 1% (Rs)	Cost of tender paper (Rs)	Class of Contractor	Time of Completion
1	2	3	4	5	6	7
1	Construction of Community Centre at Harijan Sahi Gobindabereni in Ward No-06 of Hindol NAC	423942.00	4240.00	2000.00	D & C	90 Days
2	Construction of Community Centre at Purusottampur village (Mahima Community) in Ward No-09 of Hindol NAC	440869.00	4409.00	2000.00	D & C	90 Days
3	Construction of Kanuri Kamakhya Community Centre at Gobinda bereni near pitablai temple in Ward No-06 of Hindol NAC	440869.00	4409.00	2000.00	D & C	90 Days
4	Construction of Boundary Wall & Rest Shed in Smasan Ghat in Ward No-03 of Hindol NAC	1147473.00	11475.00	6000.00	D & C	30 Days
5	Construction of C.C. Road from Tanti Sahi Chhak to Sanischar Temple in Ward No-14 of Hindol NAC	1231790.00	12318.00	6000.00	D & C	30 Days
6	Construction of C.C. Road from Dhuma Mango Tree Chhaka to Adhikari Ashram in Ward No-16 of Hindol NAC	1006110.00	10061.00	6000.00	D & C	30 Days
7	Construction of Harijan Sahi Mangalpur Community Centre in Ward No-13 of Hindol NAC	561918.00	5620.00	4000.00	D & C	90 Days

2. Bid documents consisting of plans, specifications , the schedule of quantities and the set of terms and conditions of contract and other necessary documents can be seen in the Govt. website i.e. [www.tendersorissa.gov.in](http://www.tendersorissa.gov.in)
3. Bids must be accompanied by scanned copies of financial instruments towards cost of Tender Documents as mentioned in column – 5 in the above table in “Online” towards cost of bid documents and GST, which is not refundable .
4. Bids must be accompanied by scanned copies of financial instruments towards earnest money deposit/ Bid security of the amount specified for the work in the above table in column 4 in “Online” only. The Bid

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documents will be available in the Govt website i.e. [www.tendersorissa.gov.in](http://www.tendersorissa.gov.in) from **11.00 AM of dated 20.02.2023 to 5.00 PM of dated 03.03.2023 for online bidding .**

5. The bidders must possess compatible Digital Signature Certificate (DSC) **class – III.**
6. Bids shall be received only “online” on or before **05 PM of dated dt. 03.03.2023.**
7. Bids received online shall be opened at **11.00 AM on dated dt. 04.03.2023** in the office of the Executive Officer, Hindol NAC, Hindol in presence of bidders who wish to attend. Bidders who participated in the bid can witness the opening of bids after logging on to the site through their DSC. If the office happens to be closed on the date of opening of bids as specified, the bids will be opened on the next working day at the same time and venue.
8. As per the Works Department Letter No 5310 / Dtd 02.05.2009 and Letter No 5140 / Dt. 28.04.2009 Labour Cess @ 1% (one percentage) of the total cost of construction will be deducted from the bill of the contractor.
9. Other details can be seen in the bidding documents.
  
10. The bidders, who have not completed works within the **Stipulated Date of Completion as per work order** entrusted him/her without any cause are not eligible to participate in the Tender process.
11. The authority reserves the right to reject any or all the bids without assigning any reason thereof.
12. Performance Security:  
Additional performance Security shall be obtained from the bidder when the bid amount is less than estimated cost put to tender. In such an event, only the successful bidder who have quoted less bid price/rates than the estimated cost put to tender minus the quoted amount as Additional Performance Security (APS) as per the table given below in shape of term deposit Receipt pledged in favour of the Executive Officer, Hindol NAC,Hindol ,Dhenkanal/Bank Guarantee in favour of the Executive Officer , Hindol NAC,Hindol ,Dhenkanal from any Nationalized / Scheduled Bank in India counter guaranteed by its local branch at Bhubaneswar within seven days of issue of Letter of Acceptance(LoA) by Divisional Officer(by Mail) to the successful bidder otherwise the bid of the successful bidder shall be cancelled and the Earnest Money Deposit Bid Security shall be forfeited. Further, processing for blacklisting shall be initiated against bidder.
13. The successful Bidder has to deposit 2% value of tendered amount in shape of TDR/ Bank Guarantee in favour of Executive Officer, Hindol NAC towards ISD.
14. An amount of 5% (Value of bill amount) shall be deducted towards S.D from the concerned work bill of the executants at the time of submission of bill for payment and the same will be refunded after completion of Audit.

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## **INSTRUCTION TO BIDDER**

### **1. Detail of documents to be furnished.**

Scanned copies of the following documents to be up-load in PDF format in the Website i.e. [www.tendersorissa.gov.in](http://www.tendersorissa.gov.in)

- a. Online payment towards tender paper cost.
  - b. Online payment towards EMD.
  - c. Demand Draft/ Security Deposited issued from any Bank prepared in favour of the Executive Officer, Hindol NAC, Hindol payable at Hindol towards APS and ISD.
  - d. Valid GST clearance certificate.
  - e. PAN Card.
  - f. Valid Registration Certificate in original.
  - g. Affidavit in original for the work regarding correctness of information.
  - h. Valid Labour License.
  - i. Affidavit in original for the he has not abandoned any work in agency during last five years
  - j. Affidavit in original regarding (1) correctness of information (2) No relation certificate with not below the rank of Asst. Engineer.
2. Uploaded documents of successful bidders will be verified with the original after opening of the bids.
  3. DTCN is not uploaded by the bidder. The bidder has to only agree/disagree on the conditions in the DTCN. The bidders who disagree on the conditions of DTCN cannot participate in the bidding.
  4. The bidders have to produce the original DD/SD in favour of the Executive Officer, Hindol NAC, Hindol payable at Hindol, towards ISD/ APS along with all the original documents deposited at office of the Executive Officer, NAC, Hindol on the schedule date given in notice failing which the bidder will be disqualified.
  5. Additional Performance Security shall be obtained from bidder when the bid amount is less than estimated cost put to tender. In such an event, only the successful bidder who has quoted less bid price/rates than the estimated cost put to tender shall have to furnish the exact amount of differential cost i.e. estimate cost put to tender minus the quoted amount as Additional Performance Security (APS) in shape of Demand Draft/ Security Deposit in favour of the Executive Officer, Hindol NAC, payable at Hindol, within Seven days, otherwise the bid shall be cancelled and the security deposit shall be forfeited. Further, proceeding for blacklisting shall be initiated against bidder ( As per Works Department Government of Odisha Amendment to Para-3.5.5 (v) of OPWD Code, Vol-1 of office memorandum File No. 07556900012013-14299/W Dated-03/10/2017).
  6. If the rate quoted by the bidder is less than 15% of the tendered amount than such a bid shall be rejected and the tender shall be finalized basing on merits of rest bids. But if more than one bid is quoted at 14.99% (Decimal up to two numbers will be taken for all practical purposes) less than estimated cost, the tender accepting authority will finalized through a transparent lottery system, where all bidders/ their authorized representatives the concerned Executive Officer and Municipal Engineer will remain present.
  7. As per Govt. letter No.3863/HUD dt.28.01.2013 the single tender received at the 1<sup>st</sup> attempt for the civil works shall be put to re-tender.
  8. For each work before making agreement the successful bidder should given an undertaking that he should submit the details of **work programme** within 7 (seven) days of getting the work order.
  9. The penalty will be imposed on the successful bidder if he can't complete the work in schedule time as per OPWD Code/ as per Municipal Rule.

## **GENERAL CONDITIONS TO BIDDER**

1. Before submission of bid, the bidders should visit the work site and completely aware himself/herself about site conditions, availability of materials, labour and water etc.
2. For any doubt regarding site location, drawing, design and specification of the work, the agency may contact the Municipal Engineer / Junior Engineer
3. In case of change of site, specification and scope of work if required during execution, the decision taken by the Municipal Engineer shall be binding on the agency and no claims will be entertained for any changes done as per site condition.
4. The agency shall not sub-let the work to any other agency for execution. However he can appoint site incharge / site-engineer on intimation to NAC.
5. All Govt. dues like royalty and taxes etc. shall be deducted from the bills and will be deposited to concerned departments.
6. Security Deposit, I.T & GST, labour well fare cess as per Govt. norms shall be deducted from each bill.
7. No price escalation will be allowed either on material or on labour cost.
8. The agency has to follow fare wages rule of Labour Deptt. And should not pay less than the prescribed minimum wages to any labour engaged by the concerned agency at the work.
9. Running bills cannot be claimed as a matter of right but may be given at the sole discretion of the Executive Officer if more than 50% values of works are completed. Payment of bills will be made subject to availability of funds.
10. The agency has to complete the work in all respect within the specified date of completion otherwise the NAC will be at liberty to impose penalty on the agency as recommended by the Municipal Engineer and as per the OPWD code.
11. Any dispute in this work if arises shall be referred to the council for decision. If not satisfied, legal shelter may be taken by both the parties limited to Odisha State Jurisdiction.
12. The authority reserves the right to deduct any amount from the bills for any type of defective works and the agency may be directed to completely or partly dismantle the defective work and rectify or re-do as per specification.
13. Detail Orissa standard specifications will be followed for all items wherever the description in items of work is found insufficient to follow.

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14. The authority may ask the tendering agency to reduce the rates on negotiation if felt non-affordable.
15. The authority reserves the right to reject any or all the tenders without assigning any reason thereof and no claims shall be entertained towards cost of tender papers.
16. The authority may ask the successful contractor to deposit 1% of bid amount as Interim Security Deposit after reviewing his past performance before giving work order.
17. The agency will be sole responsible for quality and quantity of work as specified in tender schedule and as measured and accepted for bills. If any discrepancy or recovery arises or detected by any agency later on, the same will be binding on the contractor for rectification or recovery at his own cost.
18. All bids received will remain valid for 120 days from the date of opening of tender but can be extended by the approval of the tender committee.
19. The required materials for the work will be arranged and supplied by the contractor.

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## TECHNICAL SPECIFICATION OF CIVIL PORTION OF WORK

Materials of following specification are to be used in work. The Tenderer are expected to possess and be well conversant with the following

IS standard and code of practice.

1	Cement	Will be as per IS 269/455 (However the grade of cement to be selected by the Engineer-in-charge of work and complex cube test before commencement of work in each batch)
2	Steel	I.S.432 (Plain) and 1786 (Tor)
3	Vibrator	I.S.7246
4	Aggregate	I.S. 383, I.S.515
5	Water for mixing and curing	Shall be clean, free from injurious amount of oil, salt, acid, vegetable materials and other substances and harmful to concrete in conformity to I.S.456 and I.S.3025.
6	Sand/Fine Aggregate	I.S.2116, 383
7	Binding wire	I.S.280 (galvanized minimum 1mm)
8	Rain water pipe	I.S.2527
9	Construction joints	I.S.3414
10	Steel window Frame	I.S.1038/83
11	Steel Door Frame	I.S.4351/75
12	Fitting & Fixture for joinery works	Conforming to IS.7452/82 strictly conform to I.S .specification and as per direction of Engineer-in-charge.

Note: For road work (Approach Road) specification as per road and bridges (latest edition) published by I.R.C & MOST shall be followed. In case of any doubt and absence of provision regarding specification IS shall be referred (Indian standard).

### ITEM OF WORK

- Concrete shall be with conformity to I.S.456.
- Foundation shall be with conformity to 1.S.1080.
- Stone masonry (R.R.) shall be with conformity to 1.S.1597 (Part-I)
- C.R. Masonry shall be with conformity to I.S.1597.
- Brick masonry shall be with conformity to I.S.2212.
- Cement plastering shall be with conformity to I.S.9103 & 6925.
- Mortar shall be with conformity to I.S.2250
- White and colour washing shall be with conformity to I.S.6278.
- CC in foundation shall be with conformity to I.S.2571.
- Anti-Termite Treatment shall be with conformity to 1.S.6813 (Part - I & Part - II)
- Painting to all surfaces shall be with conformity to I.S.2395 (Part-I & Part- II)
- DPC shall be with conformity to 1.S.3067
- Tar felt treatment shall be with conformity to 1.S.1346
- Mosaic flooring with conformity to 1.S.2114
- Steel painting shall be with conformity to 1.S.1477 (Part-I & Part - II) 1.S 1661

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### **DECLARATION CERTIFICATE**

- I. I/We have visited the site and have fully acquainted with the local situation regarding the materials, labour and factors pertaining to the work for completion in all respect before submitting the tender.
- II. I/We have carefully studied the conditions of the construction, specification, contract condition and all other document relating to this work and agree to execute the same accordingly.
- III. I/We solemnly pledge that I/We shall be sincere in discharging my/our duties as responsible contractor and complete the work within the prescribed time limit. In case there is deviation from the construction programme, I/We shall be abide by the decision of Engineer-in-charge for revision of the programme and arrange for the labours, materials, equipments etc accordingly.
- IV. In the event of award of the work to me/us, I/We undertake the entire responsibility for the structural stability to re-construct / replace the whole or part of the component of the structure in the event of failure or improper functioning/improper construction within a period of one year from the date of completion without asking for extra payment from any account to the department.
- V. I/We undertake that I/We shall not claim any escalation of cost on account of increase in cost of materials, labourers, taxes, or for natural calamities, public nuisance, miscreants or on any account in connection with the work during execution of the work and till its actual completion period.
- VI. In case of violation of contents of department's tender documents in shape of extra conditions, or in any form, my / our offer / tender shall be rejected by the department without any intimation to me/us.
- VII. I/We undertake that I/We shall not claim anything in any shape from the N.A.C if the work assigned to me /us curtailed or stopped at any stage for want of funds or for any other reasons.

**SIGNATURE OF CONTRACTOR**

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**Tenderers are required to submit the information in the following Schedules**

**CERTIFICATE OF NO RELATIONSHIP**

**SC H EDU LE-A**

I/We hereby certify that I/We\* am/are\* **related / not related (\*)** to any officer of the Hindol N.A.C of the rank of Junior Engineer & above and any Councilor of the N.A.C. I/We\* am/are\* aware that, if the facts subsequently proved to be false, my/our\* contract will be rescinded with forfeiture of E.M.D and security deposit and I/We\* shall be liable to make good the loss or damage resulting from such cancellation.

I/We also note that, non-submission of this certificate will render my/ our tender liable for rejection.

(\*) - Strike out which is not applicable

Signature of the Tenderer

Date:

**CERTIFICATE OF LIST OF WORKS IN HAND**

**SCHEDULE-B**

I/We do hereby certify that at present the following works are in my/our hand.

Sl. No.	Particulars of work now in hand	Amount of each work	Period in which the work is stipulated to be completed (in month)	Approximate value of work done in each project till the date of submission of tender	Department under which the work is being taken up.
1	2	3	4	5	6

I/We, also note that, non-submission of this certificate will render my/our tender liable for rejection.

Signature of the Tenderer

Date

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**SCHEDULE-"E"**

**INFORMATION REGARDING CURRENT LITIGATION, DEBARRING EXPELLING OF TENDERED OR ABANDONMENT OF WORK BY THE TENDERER**

1. a) Is the tenderer currently involved in any litigation relating to the works. Yes/No
- b) If yes: give details:
2. a) Has the tenderer or any of its Constituent partners been debarred, expelled by any agency in India during the last 5 years. Yes/ No
3. a) Has the tenderer or any of its constituent partners failed to perform on any contract work in India during the last 5 years. Yes/ No
- b) If yes, give details:

**Note:** If any information in this schedule is found to be incorrect or concealed, the tender will be summarily rejected.

**Signature**

**SCHEDULE —F**

**AFFIDAVIT**

**(To be submitted in original) – Mandatory.**

1. The undersigned do hereby certify that all the statements made in the required attachments are true and correct.
  
2. The undersigned also hereby certifies that neither my/our firm/Company/ Individuals \_\_\_\_\_ nor any of its constituent partners have abandoned any road/ Bridge/irrigation/ Buildings or other project work in India nor any contract awarded to us for such works have been rescinded during the last five years prior to the date of this bid.
  
3. The undersigned hereby authorized and request (s) any bank, person, firm or Corporation to furnish pertinent information as deemed necessary and as requested by the Department to verify this statement or regarding my (our) competency and general reputation.
  
4. The undersigned understands and agrees that further qualifying information may be requested and agree to furnish any such information at the request of the Department.

(Signature of Tenderer)  
Title of Officer  
Name of Firm  
Date: