



**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, DHENKANAL
(Nizarat Section)**

e-mail id: dkl.nizarat@gmail.com

No.IX-01/22 7546 / Dt. 20.07.22 Phone No: 06762-225700

QUOTATION CALL FOR SALE OF OLD FURNITURE

Sealed Quotations are here by invited for disposal of unserviceable furniture - Table, Chair, Almirah and other items etc. (as per list attached at Annexure-"A") of Collectorate, Dhenkanal. The intending bidders/Quotationers are required to submit their offer price against each item in sealed cover super scribing "QUOTATION FOR DISPOSAL OF UNSERVICABLE FURNITURE " by regd.post /speed post /By Hand on or before ~~28~~ 29/07/2022 at 5.00 p.m.

01. The intending applicant may inspect the unserviceable articles on any working day during office hour between **11.00 P.M.** to **4.00 P.M.** at Collectorate, Dhenkanal.
02. Each intending Quotationer is required to deposit the earnest money of Rs. 500/- (Rupees Five Hundred) only in shape of Bank Draft drawn in favour of "Nizarat Officer, Collectorate, Dhenkanal" payable at SBI, Main Branch, Dhenkanal and shall submit the same along with the Quotation paper to the **Nizarat Officer, Collectorate, Dhenkanal**. The un-successful Quotationer will get back their earnest money (Bank Draft) on the date of opening of the sealed Quotations.
03. The intending Quotationers/bidders must submit a self attested copy of his Voter Identity Card/Pan card/Adhar card/any other document in support of his identity proof.
04. The sealed Quotation papers will be opened in the office chamber of Additional District Magistrate, Dhenkanal on 29/07/2022 at 04 ~~am~~ pm. The Quotationers or their authorized agents shall remain present at the time of opening.

05. The bidder quoted the highest price for each items will be regarded as the successful bidder and he will have to deposit the bidding amount in shape of Bank Draft/ Demand Draft / Cash at Nizarat Section, Collectorate, Dhenkanal on the same day.
06. The Successful bidders will be responsible for lifting all the articles with 7 working days from receipt of the order. On failure to remove the articles within the stipulated time as mentioned above, ground rent @1% of the Quotationed amount shall be charged for each day till removal of the article from the premises of Collectorate, Dhenkanal.
07. Quotations will only be accepted in the prescribed format as per annexure-A.
08. In case of failure of deposit of the bid amount by the successful bidder the bid will be cancelled and the earnest money will be forfeited.
09. The address given in the Quotation shall deemed to be the Purchaser's address and correspondence sent to that address in connection with above context shall be considered to have been delivered to the purchaser. No claim will be entertained for the reason of forfeiture of the sum deposited in case the correspondence is returned back undelivered.
10. No quotation shall be accepted beyond the stipulated date and time. The quotation received through post after the last date will be returned to the concerned party in unopened condition.
11. The lot/lots will be awarded to the highest evaluated bidders.
12. If any theft/fire/damage or any type of mishappening occurs within the period of award of lot and removing of materials from Office premises, the loss will be borne by the bidder. The Authority will not be held responsible for any loss, damage or deterioration of the items due to any cause, whatsoever within the said time. No refund of articles will be entertained after taking possession of the articles(s).

13. The undersigned reserves the right to reject all or any bid without assigning any reason thereof.

14. In case any dispute the decision of authority will be final.

Yours faithfully,



Additional District Magistrate,
Dhenkanal.

Memo No.

7547 / Dt. 20.07.22

Copy forwarded to DIO, NIC with a request to host in the said notice in the District website for wide publication.

Copy to Notice Board for wide publication.



Additional District Magistrate,
Dhenkanal.

Memo No.

7548 / Dt. 20.07.22

Copy to all Sub-Collectors/ all Tahasildars/ all BDOs for information. They are requested to put the notice on the office notice board for wide publication.



Additional District Magistrate,
Dhenkanal.

Memo No.

7549 / Dt. 20.07.22

Copy forwarded to the GM, RIC, Dhenkanal/ Range Officer, O/O the DFO, Dhenkanal/ Asst. Executive Engineer, R&B, Dhenkanal for information and necessary action. They are requested to remain present on the scheduled date and time of opening of the bids.



Additional District Magistrate,
Dhenkanal.

Memo No.

7550 / Dt. 20.07.22

Copy forwarded to PA to Collector/ Steno to ADM, Dhenkanal for information and necessary action.



Additional District Magistrate,
Dhenkanal.

ANNEXURE-A

Sl. No.	Description of Item	Quantity	Offset Price per unit	Offered Price per unit
01	Wooden window with frame	07	200.00	
02	Wooden Partition wall	04	200.00	
03	Wooden Almirah	17	200.00	
04	Wooden Chair	34	100.00	
05	Wooden Table	12	100.00	
06	Wooden Self	03	100.00	
07	Wooden Bench	01	150.00	
08	Iron & wooden Chair(Plastic Gutting)	17	100.00	
09	Iron Chair(Cushion)	14	100.00	
10	Iron Almirah	2	300.00	
11	Iron Table	1	150.00	

Details of Address:

1. Name & Address of Bidders
2. Aadhar No/Voter ID No./PAN Card No. (A copy to be enclosed)
3. Amount of earnest money: 500/-
4. Name of the B.D. No & date and issuing Bank:
5. Mobile No.

Full Signature with Date