

**TENDER DOCUMENT FOR SUPPLY OF CONSUMABLES FOR FULLY AUTOMATIC
BIOCHEMISTRY ANALYZER
FOR THE YEAR
2021-2022**

**CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, DKL
(HEALTH & F.W. DEPT., GOVT. OF ORISSA)**

Bid Reference No. - C.D.M&PHO/Dhenkanal () 2021-2022

DATE OF COMMENCEMENT OF THE BID DOCUMENT: 29/10/21

LAST DATE & TIME OF RECEIPT OF BID DOCUMENTS : 22/11/21 up to 5.00 PM

DATE & TIME OF OPENING OF COVER-A (Technical Bid) : 23/11/21 AT 11.00 A.M

DATE OF OPENING OF COVER-B (Price Bid): Will be intimated later on.

PLACE OF OPENING OF BID DOCUMENTS

**AND
ADDRESS FOR COMMUNICATION : O/o Chief District Medical Officer & Public Health Officer
AND
RECEIPT OF BID DOCUMENTS**

Office Chamber, CDM & PHO, DKL

Dhenkanal

Tel: 06762-227395

Email: smodhenkanal12@gmail.com

Handwritten signature and date: 15/2021

NOTICE INVITING BID DOCUMENT

Scaled tenders are invited from different bidders having valid GST certificates for supply of consumables as per the specification given by Chief District Medical & Public Health Officer, Dhenkanal.

The Bidders download the Tender Documents directly from the WEBSITE available at www.Dhenkanal.nic.in. The Tender cost fee of Rs.2000 /-(Two thousand) (Non-refundable) by way of separate Demand Draft drawn in favors ZSS, Non NRHM., Dhenkanal should be enclosed along-with the Technical Bid. The Bidders should specifically super scribe, "**DOWNLOADED FROM THE WEBSITE**" on the top left corner of the outer envelope containing Technical Bid and Price Bid separately. The Tender cost fee and the EMD amount should be submitted separately in shape of demand drafts in the technical bid. In case of any bid amendment and clarification, responsibility lies with the bidders to collect the same from the website, the C.D.M&PHO, Dhenkanal shall have no responsibility for any delay / omission on part of the bidder.

Price of bid document : Rs. 2000.00
(Non-refundable)

The tender paper will be rejected if the bidder changes any clause or Annexure of the bid document downloaded from the website.

 10/2021

SECTION -I

TERMS AND CONDITIONS FOR SUPPLY OF CONSUMABLES FOR THE YEAR 2021-22

- 1.1 Sealed tenders will be received by date 22/11/21 up to 5.00 PM by the C.D.M. & PHO, Dhenkanal in the office of the Chief District Medical & Public Health Officer, Dhenkanal for the purchase of Consumables. Any tender received after the due date & time will be rejected / returned to the tender unopened. **The tenders will be received through Regd. Post / Speed Post only.** **The bidder(s) are to submit their tenders in separate sealed covered envelopes for technical bid and commercial bid by super scribing Cover "A" (Technical Bid) & Cover "B" (Price Bid) and both the sealed covers should be put into a third outer Cover, which should be super scribed as "Tender for supply of consumables for Auto Analyzer" & Tender Reference No. C.D.M.&P H O, Dhenkanal 2021 - 2022'**
- 1.2 The Sealed tenders "Cover A" (Technical Bid) submitted by the tenderers will be opened by the C.D.M.&P.H.O., Dhenkanal in the office chamber of the C.D.M.&P.H.O., Dhenkanal at 11.00 AM dated 23-11-21 . The tenderer or their duly authorized representatives are allowed to be present during the opening of the tenders if they so like.
- 1.3 The undersigned shall have the right for rejecting all or any of the tender without assigning any reason thereof.



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ELIGIBILITY CRITERIA

Manufacturing units/Authorized Distributer/Suppliers are eligible to participate in the tender provided, they have

- (i) Valid manufacturing license of the manufacturer or duly acknowledge renewal application with old license issued by the state licensing authority/central licensing approving authority.
- (ii) Manufacture shall have valid GMP/ISO Certificate.
- (iii) Proof of annual turnover of the manufacturing firm/Authorized Distributer/Supplier of Rs.3 Crore or more in each three (3) financial years. i.e., 2018-19/2019-20/2020-21.
- (iv) Bidder must be registered under GST Certificate
- (v) Bidder/Manufacturing/Supplier unit who has been blacklisted either by the Tender inviting authority or by any state Govt. or Central Govt. organization is not eligible to participate in the tender for that item during the period of blacklisting
- (vi) The manufacture must be ISO/BIS certified.
- (vii) GSTR 3B (June/July/Aug-2021)
- (viii) PAN Card
- (ix) Drug license
- (x) Income tax return -2018-19,2019-20,2020-21
- (xi) Bidder must submit latest GST Applicant copy.
- (xii) Audit report -2018-19, 2019-20 & 2020-21.

2.2 Authorized distributors/Suppliers are eligible to participate in the tender provided:

- (i) The bidder must submit in sign original manufacturer's authorization. The authorized distributor may raise bill, if specially authorized by the manufacturer

1. The authorized distributor/Suppliers will submit all the documents in **support of eligibility of the manufacturer** as mentioned in clause No. 2.1 along with the tender.

The following documents should be enclosed in Cover "A" (Technical Bid) by the tenderer. All the photocopies are to be self-attested.


10.10.2021

TECHNICAL BID :

- Checklist with detail of the documents enclosed in **Cover "A"** (as per **Annexure - I**) with page number. The document should be *serially arranged* as per this **Annexure - I** and should be securely tied and bound.
- 3.2 List of Item (s) Quoted with name of the Manufacture. (**Annexure - II**)
 - 3.3 Tender document fee of Rs. 2000/- in shape of Demand Draft.
 - 3.4 Earnest Money Deposit of Rs30000/- in shape of Demand Draft .in favour of ZSS, Non NRHM, Dhenkanal.
 - 3.5 Details name, address, telephone no., Fax, e-mail of the manufacturer / authorized distributor/Suppliers (**Annexure - III**).
 - 3.6 The declaration form in **Annexure - IV** duly signed by the tenderer before Notary Public / Executive Magistrate.
 - 3.7 Original in sign Manufacturer's Authorization Format

 - 3.8 Certificate duly filled by the Auditor / Chartered Accountant (as per **Annexure - VI**) that the annual turnover of the manufacturing firm/bidder/supplier /distributor is Rs. 3Crore or more in each three (3) financial years. i.e, 2018-19, 2019-20 & 2020-21

 - 3.9 Copy of ISO/BIS any other certificate. (if any)
 - 3.10 Copy of Valid Manufacturing License of the manufacturer (As mention in Clause no 2.1(i) for each quoted product by the drug licensing authority.
 - 3.11 Copy of Valid GMP /ISO Certificate.
 - 3.12 Bidder must submit latest GST Applicant copy.
 - 3.13 Bidder must submit GSTR 3 B. (June/July/Aug-2021)
 - 3.14 Copy of valid Drug License.
 - 3.15 Copy of valid PAN certificate.
 - 3.16 Copy of Income Tax Return for last three years. (2018-19, 2019-20 & 2020-21).
 - 3.17 Copy of last three years Audit reports. (2018-19, 2019-20 & 2020-21).
 - 3.18 The Original Tender Book with Conditions and the schedules signed by the tenderer at the bottom of each page with his official seal duly affixed.


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COVER - B (PRICE BID)

The tender format giving the quoted rate for items should be sent in a separate sealed cover hereafter called **Cover "B" (Price Bid)**.

Cover -B (Price Bid) will be opened only of the tenderers who qualify in Technical Bid (Cover - A) and product is as per tender specification.

- 4.1 The price of the items should be quoted inclusive FOR destination. The GST/VAT and entry tax charges (if any) should be quoted in a separate column. The rate should be quoted for *each item* both in figures and words. **In case of difference in words and figures, words will be taken into consideration for evaluation.**

N.B: Valid means the certificate should be valid on or beyond the date of opening of tender (Cover-A).

- 4.2 The Cover "B" of successful tenderers who qualifies in their technical bid, will be opened at the office chamber of the C.D.M. & PHO., Dhenkanal by the C.D.M & PHO., Dhenkanal in the presence of the tenderers or their authorized representatives which will be notified later.

EARNEST MONEY DEPOSIT

- 5.1 The Earnest Money Deposit referred to at will be submitted in the shape of demand Draft only in favour of C.D.M & P.HO., Dhenkanal, from any Nationalized / Scheduled Bank payable at Dhenkanal .
- 5.2 The EMD of the unsuccessful tenderers will be returned back without interest, and EMD of successful tendered will be returned after successfully supply of purchase orders.

TENDER CONDITIONS:

- 6.1 *The List of the items are mentioned in Section II.*
- 6.2 Tenders should be typewritten or computerized and every correction in the tender should invariably be attested with signature by the tenderer with date before submission, failing which the tender will be ineligible for further consideration. Rates inclusive F.O.R. destination (*door delivery basis*). The GST/ VAT and entry tax charges (if any) should be quoted in a separate column. The rates quoted should be in **Indian Rupees only**.
- 6.3 If there is difference between figures & words, words will be taken into consideration.
- 6.4 In the event of the date being declared as a holiday by Govt. of Orissa, the due date of submission of bids and opening of bids will be the following working day at the appointed place & time.
- 6.5 To ensure sustained supply without any interruption the tender inviting authority reserves the right to split orders for supplying the requirements among more than one tenderer if the lowest eligible bidder fails to supply in scheduled time and L₂ & L₃ firms agree to match the L₁ rate.
- 6.6 The rate quoted and accepted will be binding on the tenderer will be decided by the purchase committee from the date of placement of purchase order and on no account any increase in the price will be entertained till the completion of this tender period.

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- No tenderer shall be allowed at any time on any ground whatsoever to claim revision of or modification in the rate quoted by him. Clerical error / typographical error, etc. committed by the tenderers in the tender forms shall not be considered after opening of tenders..
- 6.8 If at any time during the period of contract, the price of tendered item is reduced or brought down by any law or act of the Central or State Government or the tenderer, the tenderer shall be morally and statutorily bound to inform the C.D.M. &PHO., Dhenkanal, immediately about such reduction in the contracted price. The C.D.M &PH.O., Dhenkanal , Orissa is empowered to unilaterally effect such reduction in rate in case the tenderer fails to notify or fails to agree for such reduction of rate.
- 6.9 Bidders qualifying technical bid are only eligible to participate before opening of Price bid.
- 6.10 Approved rate with terms, conditions & the quoted price of the tender shall remain valid which will be decided by the purchase committee for how many years from the date of issue of the purchase order or till issue of next tender for these items whichever is earlier the price bid is valid until the next tender is floated if the bidder are agree to supply the item in their quoted rate.
- 6.11 If any information or documents furnished by the tenderer with the tender papers are found to be misleading or incorrect at any stage the tender of the relevant items in the approved list shall be cancelled and steps will be taken to blacklist the said firm.
- 6.12 Both Cover-A and Cover-B should have an **index and page number** of all the documents submitted inside that cover.
- 6.13 In the event of any dispute arising out of the tender, such disputes would be subject to the jurisdiction of the Civil Court Dist. **Dhenkanal**

ACCEPTANCE OF TENDER AND SUPPLY CONDITIONS:

2. The C.D.M PHO. Dhenkanal Orissa reserves the right to reject the tenders or to accept the tenders for the supply of the item tendered without assigning any reason thereof.
3. The C.D.M. &PHO. Dhenkanal Orissa will be at liberty to terminate the contract either wholly or in part without assigning any reasons thereof. The tenderers will not be entitled to any compensation whatsoever for such termination.
- 7.3 The supply should be completed within 30 days from the date of issue of purchase order unless otherwise specified. If no supply is received even after 30 days or 45 days with liquidated damage from the date of issue of the purchase orders from the C.D.M &PHO., Dhenkanal such orders will stand cancelled automatically without further notice. The approved firm shall also suffer forfeiture of the EMD.
- 7.4 If the approved supplier fails to execute the supply within the stipulated time, the C.D.M. &PHO., Dhenkanal is empowered to purchase the same items from L₂ or L₃ tenderer if they match the L₁ rate.


10/10/21

LIQUIDATED DAMAGE:

- 8.1 The C.D.M &PHO, Dhenkanal may allow extension for a maximum period of 2 (two) weeks (15 days), after the stipulated date of supply (i.e. 30 days) with a penalty of 0.5% which will be deducted from the purchase order value as "Liquidated Damage", for each week (7 days) up to a maximum 2% on the value of the goods.
- 8.2 If the supplier fails to complete the supply within the extended period, i.e 45 days after being allowed by the C.D.M. &PHO., Dhenkanal, no further purchase order will be placed to the firm for the said item.

TERMS OF PAYMENT:

- 9.1 No advance payments towards items will be made to the tenderer.
- 9.2 No claims shall be made against the C.D.M & P.H.O, Dhenkanal Dist- Dhenkanal, Orissa in respect of interest on earnest money deposit or any delayed payment.
- 9.3 Payments in shape of Draft or e-payment / on-line transfer or may be handed over to the authorized person of the supplier.

[Faint, illegible text and a handwritten signature in green ink are visible in this section.]

SECTION-II

FULLY AUTOMATIC BIOCHEMISTRY ANALYZER

Make-ELITECH GROUP, FRANCE, Model-SELECTRA PRO-M

Sl no	Name of the item	Specification	Type of method	Remarks
1	Glucose kit	12x20 ml	End point Enzymatic (GOD/PAP)	
2	Urea kit	8x25 ml	Kinetic Enzymatic UV (GLDH)	
3	Creatinine kit	8x28 ml	Kinetic Enzymatic (PAP)	
4	Cholesterol kit	12x20 ml	End point Enzymatic(CHOD/PAP)	
5	SGOT	8x25 ml	Kinetic UV IFCC Without PSP	
6	SGPT	8x25 mL	Kinetic UV IFCC Without PSP	
7	Total Bilurubin	8x25 ml	End Point modified Malloy-Evelyn	
8	Direct Bilurubin	8 x25 ml	End Point modified Malloy-Evelyn	
9	Alkaline phosphate	4x25 ml	Kinetic colorimetric DGKC/SCE (DEA Buffer)	
10	Calcium	12x 20 ml	End point colored complex (ARSENAZO-111)	
11	Triglyceride	12 x20 ml	End point Enzymatic (GOD/PAP)	
12	HDL	80 ml		
13	LDL	80 ml		
14	Uric Acid	12x20 ml	End point Enzymatic (PAP-URICASE)	
15	Albumin	12x 20 ml	End Point Bromocresol Green (B.C.G)	
16	Total Protein Plus	12x 20 ml	End Point Burette	
17	System cleaning solution	1ltr		
18	Elitrol i	10x5 ml	In vial	
19	Elitrol ii	10x5 ml	In vial	
20	LABTROL H Calibrator	10x3 ml	Human serum based	
21	Incubation CUPS			

NB-All the reagent supplied by bidder/Farm/distributor must be compatible with the fully automatic biochemistry analyzer (ELITECH GROUP, FRANCE, Model-SELECTRA PRO-M)

24/10/2021

ANNEXURE -I
(Refer Clause No. 3.1)

CHECK LIST

(To be submitted in **Technical Bid**)

Note : The documents has to be arranged serially as per the order mentioned in the check list

TECHNICAL BID

Sl no	Technical specification	Document submitted or not
1	List of Item (s) – Annexure II	
2	Tender document Fee Rs 2000.00	
3	Earnest Money Deposit Rs 30000.00	
4	Details of Manufacturing Unit / contract person Liaisoning agent (Annexure III)	
5	Declaration form (Annexure -IV) signed by the Tenderer & affidavit before Notary Public / Executive Magistrate	
6	Original in sign Manufacturer's Authorization	
7	Proof of Annual turnover of Rs.3 Crore or more In each preceding 3 financial years	
8	Copy of valid GMP/ISO Certificate	
9	GST Applied Copy	
10	Copy of Manufacturing License	
11	Copy of Valid ISO/BIS Certificate	
12	Photocopy of PAN	
13	Photocopy of GSTR 3 B (June/July/Aug-2021)	
14	Photo copy of Drug licence	
15	Copy of Income tax return	
16	Copy of original Tender, duly Signed by the tenderer	


7-10-2021

ANNEXURE – III

(Refer Clause No. 3.5)

(To be submitted in Cover A – Technical Bid)

DETAILS OF THE TENDERER & LOCAL CONTACT PERSON

	Corporate Office (The address in which the purchase orders and payment details will be communicated)	Local Contact Person / Branch Office / Zonal Office,
Name & Full Address		
Telephone Nos., landline		
Mobile		
Fax		
E – Mail		

Signature of the Tenderer :
with seal

Date :

Official Seal :

 (10/20/1)

ANNEXURE – IV
(Refer Clause No. 3.6)

(To be submitted in **Cover A – Technical Bid**)
DECLARATION FORM

I / We having My /
our office
at do declare that I / We have carefully
read all the terms & conditions of tender of the _____, Orissa for the supply of
medicines and consumables. The approved rate will remain valid for a period of one year from
the date of approval. I will abide with **all the terms & conditions** set forth in the **Tender**
Reference no. _____

I/We do hereby declare I/We have not been de-recognized / black listed by any State
Govt. / Union Territory / Govt. of India / Govt. Organization / Govt. Health Institutions for
supply of Not of Standard Quality (NSQ) items / non-supply.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit
and blacklist me/us for a period of 2 years if, any information furnished by us proved to be false
at the time of inspection / verification and not complying with the Tender terms & conditions.

Seal

Signature of the bidder :

Date :

Name & Address of the Firm:

Public Affidavit before Executive Magistrate / Notary.



ANNEXURE - V
(Refer Clause No. 3.7)

(To be submitted in Cover A - Technical Bid)
MANUFACTURER'S AUTHORISATION FORMAT

To

The CDM&PHO, Dhenkanal
Deptt. Of Health & Family Welfare
Govt. of Orissa.

Ref: Tender No. _____ Dated _____ for _____

Dear Sir,

We, _____ are the manufacturers of _____
_____ (name of lab consumables having factories at _____
_____.

4. Messrs _____ (name and address of the agent) is our authorized agent for sale and of _____ (lab consumables.
5. We confirm that Messrs. _____ (name of the above agent) is authorized to submit a tender, and enter into a contract with for the above items manufactured by us.
6. We will provide test reports of supply items, if required by the purchaser.

Yours faithfully,

(Signature with date, name and designation)

For and on behalf of Messrs _____
(Name & address of the manufacturers)

Seal

Note :

7. This letter should be on the *letterhead* of the *manufacturer* and should be signed by a person having the power of attorney to legally bind the manufacturer.
8. Original letter shall be attached to the technical bid.
9. Supplier/distributor/Manufacturer must submit in sign original manufacturing authorization.

(To be submitted in Cover A - Technical Bid)

 7-1-2021

ANNEXURE - VI
(Refer Clause No. 3.8)

(To be furnished in the letter head of the Auditor)

ANNUAL TURN OVER STATEMENT

The Annual Turnover for products of
M/s _____

who is a manufacturer/distributor/supplier for the last 03 years are given below and certified that the statement is true and correct.

Sl.No.	Year	Turnover in Crores (Rs.)
1.	2018-19	
2.	2019-20	
3.	2020-21	

Average Annual Turnover (for the above three years) in Crores (Rs.)

Date:
Place:

Signature of Auditor/
Chartered Accountant
(Name in Capital)

Seal

Membership No.-
Registration No. of Firm

Note:

- a) To be issued in the **letter head** of the Auditor.
- b) **Separate certificates** should be furnished for different manufacturer in case the bidder is quoting products of different manufacturers


10-10-21

ANNEXURE-VII
 (Refer Clause No. 4.1)(PRICE SCHEDULE)

Sl No	Name of the Items	Specification/ Strength	Name of the Mfd. firm	Rate	GST + OT	Total Price

Signature of the bidder

Name :
 Seal

Date :
 Place :

Rates should be quoted both in figures & words and if there is any discrepancy, the quoted rates in words will be taken for evaluation. The reagent supplied by the bidder must be compatible with the machine .

Specification/ Strength	Name of the Mfd. firm	Rate	GST + OT	Total Price

[Handwritten Signature]
 10/2/21