

DETAILED TENDER PAPER FOR PRINTING & SUPPLY OF MODULES AND TAKEAWAYS (INCREMENTAL LEARNING APPROACH-1 TO 3) UNDER POSHAN ABHIYAAN DURING THE YEAR 2020-21

1. Detailed tender paper can be obtained from the office of the DSWO, Dhenkanal on any working day during office hour from Dt. 11.10.2021 to Dt.26.10.2021 up to 01 P.M. on deposit of a non- refundable amount of Rs. 5000/- (Rupees Five Thousand) Only . The sample copies can be seen in the office of the DSWO, Dhenkanal in office hour on any working days till last date and time of submission of tender. The Money Receipt obtained in token for purchase of tender paper in original shall be submitted along with the tender form. The tender without original money receipt will be summarily rejected. The detailed tender paper should be returned with the tender duly signed by the tenderer as token of acceptance of the terms and conditions.
2. The tenders shall be received in the office of DSWO, Dhenkanal by person/registered post/Speed post/Courier till 2 P.M. on dt. 26.10.2021 and will be opened on the same day at 3.30 P.M. in the office chamber of Collector, Dhenkanal in the presence of the Purchase Committee members and the bidders or their authorized representatives. The tender received beyond the date and time shall not be taken into consideration.
3. The detail specification of the Items are mentioned below.

Sl.No	Item	Quantity to be printed	Specification	Estimated rate per copy or set
1	Module	92 set(1 set=3 module consist of 68 pages)	Size-A4, Paper-140-150 GSM , Printing-Multi Colour, Viro Binding:Matt Laminated	Rs.12/- per page including Viro binding
2	Take away	4400 Set(1 set= 3 module consisting of twelve pages)	Size:A3, Paper:Text:100GSM ,Art Glossy Printing: Both side Multi Colour (Four Colour and Four Fold),	Rs.37.80 per two pages

4. The tender paper should be submitted in sealed cover super scribing in capital letter such as “TENDER FOR PRINTING “FOR PRINTING & SUPPLY OF MODULES AND TAKEAWAYS (INCREMENTAL LEARNING APPROACH-1 TO 3)”
5. The tender will be in two parts i.e. Technical Bid (Part-I) and Financial Bid (Part-II). The bidders should submit their Technical bid and Financial Bid separately in two envelopes and put into another cover superscripted as "Tender for Printing and Supply of " FOR PRINTING & SUPPLY OF MODULES AND TAKEAWAYS (INCREMENTAL LEARNING APPROACH-1 TO 3)". Bidders who qualify Technical bid will eligible to participate in Financial Bid.

6. The Committee will verify the sample and the lowest rate quoted and the tender will be finalized taking into consideration both the rates quoted by the firm and quality of paper submitted by the tenderer. The decision of the purchase committee regarding selection of the firms will be final. **Before going to financial Bid, sample paper of all firms shall be sent to EPM testing laboratory for quality checking and the cost of quality testing shall be borne by the firm.**
7. The tender paper should be filled in properly and legibly in plain paper/letter pad without any correction/over writing and must be a typed/computer typed copy.
8. The price of printing charges is to be quoted for ONE Set.
9. The price of printing charges is to be quoted per unit only.
10. The price quoted must be inclusive of paper cost/designing/ printing charge/ all taxes(GST) / duties/ transportation cost etc. The rate should be written both in words and figures in the tender. The rate quoted should be final and the tendered shall not be allowed to change the same under any circumstances.
11. The tenderer has to submit the sample of paper (12 copies for each category) in which the materials will be printed at the time of submission of tender for verification.
12. The selected printing press will deliver the items at the Office of the Child Development Project Officers of Dhenkanal district within 15 days of receipt of the order from DSWO Dhenkanal. The distance of the office of 8 nos of CDPOs is mentioned below.

Sl.No	Name of Block/Project	Approximately distance from District HQRs (one side)
1	Kankadahad	55 KMs
2	Kamakhyanagar	35 KMs
3	Bhuban	50 KMs
4	Parjang	55 KMs
5	Hindol	65 KMs
6	Dhenkanal Sadar	HQRs
7	Gondia	35 KMs
8	Odapada	35 KMs

The items must be neat and clean and good quality and thickness paper as per tender call notice. After composition of the format, the proof copy will be submitted in the office of the District Social Welfare Officer, Dhenkanal for verification and approval within three days of the selection of the tender. The district administration will have no liability regarding transportation, loading and unloading of materials indent for supply to the designated place in good condition. The defective or damaged printed materials if any will be replaced by the organization. The bidder should declare in the non-judicial stamp paper that it abides all the terms and conditions laid down in the terms and conditions of the tender.

13. The bidder has to submit the following documents along with the tender paper :
 - a. Original Money Receipt of Tender Paper.
 - b. Self attested Copy of PAN Card.
 - c. Self attested copy of up-to-date GST Return (GSTR-3B and GSTR-1).
 - d. Self attested copy of DIC/UDYOG AADHAR Registration Certificate

- e. Attested copy of Production Certificate from D.I.C
 - f. ITR return of last year.
 - g. Sample Paper in which the materials will be printed (TWELVE Sets each)
 - h. Original tender Paper duly signed by the tenderer as token of acceptance of the terms and condition of the tender.
14. The bidder has to give Bid Security (EMD) of Rs. 50000/- (Rupees Fifty Thousand) only at the time of submission of tender in the form of account payee Demand Draft/NSC/Term deposit duly pledged in favour of DSWO, Dhenkanal. No bidder shall be allowed to withdraw his tender/ earnest money until the tender is finalized. The E.M.D of un-successful bidder shall be refunded earlier after expiry of the final bid validity period/contract where as the E.M.D. of successful bidder will be converted as Security Deposit. The E.M.D. of successful bidder will remain validity for a period of Fourty Five days beyond the final bid validity period and shall be refunded after payment of all amounts as per tender call notice.
 15. Tenders without Bid Security will be liable for rejection.
 16. The Collector, Dhenkanal is not liable for payment of any interest on the Security Deposit or any depreciation there of.
 17. The Security Deposit will be released after finalization of supply and settlement of Account.
 18. The decision of the Purchase Committed regarding selection of the printing press will be final.
 19. Part quotation of specified quantity of an item will be rejected.
 20. The successful tenderer will deliver the printing materials within 15 (Fifteen)days of indent and failure to supply the materials may lead to forfeiture of security deposit/imposition of penalty. If the successful bidder fails to supply within the stipulated period i.e. 15days from the date of received the indent order, liquidated damage @2% per day of delay shall be deducted from the final payment.
 21. Conditional tenders are liable to be rejected. The tender, which is not as per specification will not be considered.
 22. The firm should not be a black listed by any Government organization.So,firm will provide declaration in Stamp Paper.
 23. Under no circumstance the successful tenderer shall not appoint any sub-contractor or sub-lease the contract. If it is found that the successful tenderer has violated these conditions the contract will be terminated forthwith without any notice and security deposited by the tenderer shall be forfeited.
 24. Prior to final printing specimen copy may be approved by the Collector, Dhenkanal

25. Payment will be made within one month from the date of receipt of bills along with signed delivery challans of the CDPOs, subject to availability of funds and no interest will be paid for any delayed payment.
26. The organization/firm will have to carry out the entire job on its own
27.
 - a) No advance payment shall be made.
 - b) Payment will be made only after complete supply of entire quantity.
28. Any damaged /torn/illegible/bad quality items detected during receipt will not be accepted.
29. Agreement will be made by DSWO, Dhenkanal with successful bidder after finalisation of firm as per order no-4939/F,dated.13.02.2012of Finance Department,Odisha.The document for making agreement will born by successful bidder.
30. The rate quoted against this tender shall remain valid up to 12 months after publication of approved rate. No request to increase in rates will be allowed or entertained during this period.
31. Income Tax deduction would be done at source as per Govt. guidelines.
32. In case of any dispute, the orders/ decisions of the District Magistrate and Collector, Dhenkanal will be final and binding.
33. The Collector, Dhenkanal reserves the right to reject any or all tenders without assigning any reason thereof and shall bear no liability what so ever consequent upon such decision.

Signature of the bidder with seal

Sd/-
Collector, Dhenkanal

TENDER FORM
Part—I
(Technical Bid)

1.	Name of the Printing press/Supplying Agency (In capital Letters)	
2.	Detail address with Fax/Phone with STD Code/ Mobile along with mail id for communication	
3.	Name of the authorized signatory. (in block letters)	
4.	Specimen signature of authorized signatory.	
5.	Telephone number of authorized signatory/organization	
6.	Registration No. (Attach attested copy of registration certificate issued from .DIC)	
7.	GST Clearance Certificate submitted or not	
8.	PAN submitted or not.	
9.	TIN/GST submitted or not.	
10.	The tender must be accompanied with original money receipt of Rs. 5000/- towards cost of tender	
11.	TDR of Rs. 50, 000/- pledged in favour of DSWO, Dhenkenal towards ' Bids security '. Exemption of Bid security will never entertain.	
12.	Documents of any past experience of printing and supply of materials to the Govt. Organization if any.(attested copy to be submitted)	
13.	Whether have any legal suit/criminal case pending against it for violation of PF/ESI/MW Act or any other law.(Submit the affidavit of declaration for no case	
14.	Affidavit of declaration that the Tenderer agrees to abide by all terms and conditions of tender.	
15.	Whether all documents submitted signed by the authorized signatory of the organization (Yes/No)	

DECLARATION

I/We hereby certify that the terms and conditions specification etc. given with the tender notice have been read carefully acceptable to me/us and that the information furnished above is complete and correct to the best of my/our knowledge. I/We understand that in case of any deviation in the above statement at any state, the Tenderer shall be blacklisted and will not have any dealing with in future.

Place

(Signature and seal of the authorized signatory)

Date

TENDER FORM
Part—II
(Financial Bid)

Sl.No	Name of Item	Specification	Estimated rate	Quoted rate inclusive of all Tax
1	Module (1 to 3)	Size-A4, Paper-140-150 GSM , Printing-Multi Colour, Viro Binding:Matt Laminated	Rs.12/- per page including Viro binding	
2	Take away (1 to 3)	Size:A3, Paper:Text:100GSM ,Art Glossy Printing: Both side Multi Colour (Four Colour and Four Fold),	Rs.37.80 per two pages	

(Signature and seal of the authorized signatory)

Place
Date