

DETAILED TENDER PAPER FOR PRINTING OF NUA ARUNIMA HANDBOOK & MO BIKAS PATRA DURING THE YEAR 2019-20

1. Detailed tender paper can be obtained from the office of the DSWO, Dhenkanal on any working day during office hour from Dt. 28.01.2021 to Dt.17.02.2021 up to 5 P.M. on deposit of a non-refundable amount of Rs. 2000/- (Rupees Two Thousand) Only . The sample copies can be seen in the office of the DSWO, Dhenkanla in office hour on any working days till last date and time of submission of tender. The Money Receipt obtained in token for purchase of tender paper in original shall be submitted along with the tender form. The tender without original money receipt will be summarily rejected. The detailed tender paper should be returned with the tender duly signed by the tenderer as token of acceptance of the terms and conditions.
2. The tenders shall be received in the office of DSWO, Dhenkanal by person/registered post/Speed post/Courier till 1 P.M. on dt. 18.02.2021 and will be opened on the same day at 3 P.M. in the Sadbhaban Hall,Collectorate, Dhenkanal in the presence of the Purchase Committee members and the bidders or their authorized representatives. The tender received beyond the date and time shall not be taken into consideration.
3. The detail specification of the Items are mentioned below.

Sl.No	Item	Quantity to be printed	Specification	Estimated rate per copy or set
1	Mo Bikas Patra	50793 set	Size:21*28 CM, Pages:4, Paper:Text:120 GSM Maplitho, Printing:Multi Colour, Binding: Single Folding	Rs.4/- per copy or set
2	Nua Arunima Handbook	2200 set	Size:21*28 CM, Pages:Text:116(112 pages Black and White & Photo:4 pages, Cover:4), Paper:Text:80 GSM Maplitho,Cover:220 GSM Art Paper, Printing:Text:Single Colour Photo & Cover:Multi Colour, Lamination: Mat Finish of Front Cover Binding: Gum Binding	Rs.100/- per copy or set

4. The tender paper should be submitted in sealed cover super scribing in capital letter such as “TENDER FOR PRINTING OF “NUA ARUNIMA HANDBOOK & MO BIKAS PATRA “
5. The tender paper should be filled in properly and legibly in plain paper/letter pad without any correction/over writing and must be a typed/computer typed copy.
6. The price of printing charges is to be quoted per unit only.
7. The price quoted must be inclusive of paper cost/designing/ printing charge/ all taxes / duties/ transportation cost etc. The rate should be written both in words and figures in the tender. The rate quoted should be final and the tendered shall not be allowed to change the same under any circumstances.

8. The tenderer has to submit the sample of paper in which the materials will be printed at the time of submission of tender for verification.
9. The Committee will verify the sample and the lowest rate quoted and the tender will be finalized taking in to consideration both the rates quoted by the firm and quality of paper submitted by the tenderer. The decision of the purchase committee regarding selection of the firms will be final. If necessary the sample paper of the selected firm shall be sent to EPM testing laboratory for quality checking and the cost of quality testing shall be borne by the firm.
10. The selected printing press will deliver the items at the Office of the Child Development Project Officers of Dhenkanal district within 15 days of receipt of the order from DSWO Dhenkanal. The distance of the office of 8 nos of CDPOs is mentioned below.

Sl.No	Name of Block/Project	Approximately distance from District HQRs (one side)
1	Kankadahad	55 KMs
2	Kamakhyanagar	35 KMs
3	Bhuban	50 KMs
4	Parjang	55 KMs
5	Hindol	65 KMs
6	Dhenkanal Sadar	HQRs
7	Gondia	35 KMs
8	Odapada	35 KMs

The items must be neat and clean and good quality and thickness paper as per tender call notice. After composition of the format, the proof copy will be submitted in the office of the District Social Welfare Officer, Dhenkanal for verification and approval within three days of the selection of the tender.

11. The bidder has to submit the following documents along with the tender paper :
 - a. Original Money Receipt of Tender Paper.
 - b. Self attested Copy of PAN Card.
 - c. Self attested copy of up-to-date GST Return (GSTR-3B and GSTR-1).
 - d. Self attested copy of DIC/UDYOG AADHAR Registration Certificate
 - e. ITR return of last year.
 - f. Sample Paper in which the materials will be printed (Five Sets each)
 - g. Original tender Paper duly signed by the tenderer as token of acceptance of the terms and condition of the tender.
12. The bidder has to give Bid Security (EMD) of Rs. 10000/- (Rupees Ten Thousand) only at the time of submission of tender in the form of account payee Demand Draft duly pledged in favour of DSWO, Dhenkanal. No bidder shall be allowed to withdraw his tender/ earnest money until the tender is finalized. The E.M.D of un-successful bidder shall be refunded earlier after expiry of the final bid validity period/contract (where as the E.M.D. of successful bidder will be converted as Security Deposit). The E.M.D. of successful bidder will remain validity for a period of Fourty Five days beyond the final bid validity period and shall be refunded after payment of all amount as per tender call notice.
13. The Collector, Dhenkanal is not liable for payment of any interest on the Security Deposit or any depreciation there of.
14. The Security Deposit will be released after finalization of supply and settlement of Account.
15. The decision of the Purchase Committed regarding selection of the printing press will be final.
16. The successful tenderer will deliver the printing materials within 15 (Fifteen)days of indent and failure to supply the materials may lead to forfeiture of security deposit/imposition of penalty.
17. Payment will be made within one month from the date of receipt of bills along with signed delivery challans of the CDPOs, subject to availability of funds and no interest will be paid for any delayed payment.

18. a) No advance payment shall be made.
b) Payment will be made only after complete supply of entire quantity.
19. Any damaged /torn/illegible/bad quality items detected during receipt will not be accepted.
20. Agreement will be made by DSWO, Dhenkanal with successful bidder after finalisation of firm as per order no-4939/F,dated.13.02.2012of Finance Department,Odisha.The document for making agreement will born by successful bidder.
21. In case of any dispute, the orders/ decisions of the District Magistrate and Collector, Dhenkanal will be final and binding.
22. The Collector, Dhenkanal reserves the right to reject any or all tenders without assigning any reason thereof.

Signature of the bidder with seal

SD/-
Collector, Dhenkanal

**TENDER FOR PRINTING OF NUA ARUNIMA HANDBOOK & MO BIKAS PATRA FOR THE
YEAR**

After careful examination of the tender specification referred there in I do hereby to print & supply NUA ARUNIMA HANDBOOK & MO BIKAS PATRA to DSWO, Dhenkanal as per the specification laid down in the tender paper complete in all respect.

TENDER SCHEDULE

1.	Name of the Tenderer (IN CAPITAL LETTERS)	
2.	Detail address for communication with Fax/Phone with STD Code/ Mobile.	
3.	Regd No. of the Firm/Agency	
	Whether Submitted the following document	
4.	Money Receipt No. & Date towards cost of Tender (Original money receipt of Rs. 2000/-)	
5.	Bid security(E.M.D.) of Rs. 10000/- (Rupees Ten Thousand) only in the form of account payee Demand Draft duly pledged in favour of D.S.W.O., Dhenkanal	
6.	GST NO	
7.	DIC/UDYOG AADHAR Registration Certificate NO	
8.	Valid Income Tax Pan Number of PAN Card	
9.	Rate quoted for NUA ARUNIMA HANDBOOK (Including all taxes and transportation cost)	
10.	Rate quoted for MO BIKAS PATRA (including all taxes and transportation cost)	

I Sri _____ Proprietor _____ do hereby undertake that the above information given by me are true and correct. Further ,I undertake to abides by the terms and conditions laid down in the tender paper.

**Signature of the Tenderer
with seal of the Firm.**