

**DISTRICT PROJECT OFFICE
SAMAGRA SHIKSHA, DHENKANAL.**

No. 1165 /date: 16/07/2020 /

TENDER CALL NOTICE

Sealed quotations are invited from the interested local Printers/Traders having GST Regd. No. for printing and supply of approximately 5601 numbers of teacher Identity Card for Dhenkanal District. Interested Printers/Traders may submit their quotation by Registered Post or Speed Post only on before 06.08.2020 up to 12.00 PM and to be open on the same day at 4.00 PM in Sadhabana Conference Hall, Collectorate, Dhenkanal. The detail guidelines/terms and conditions/Tender paper are available in www.dpcdhenkssa.opepa@nic.in.

The undersigned reserve the rights to accept or reject any or all quotations without assigning any reason thereof.

By the order of the Collector-Cum-Chairman,

P. S. Ray
16/7/2020

**District Project Coordinator,
SS, Dhenkanal.**

Memo No: 1166 /dt: 16/07/20 /

Copy to the Advertisement Manager, for information and necessary action. They are requested to publish the "Short Tender Call Notice" in all edition of their daily news paper by dt. 19.7.2020 with the minimum insertion & minimum rate for wide publicity. After publication, the proof of publication along with the bill at latest approved I & PR rate may please be furnished in this office for payment.

P. S. Ray
16/7/2020

**District Project Co-ordinator,
RTE-SS, Dhenkanal.**

Memo No: 1167 /dt: 16/07/20 /

Copy submitted to the State Project Director/Asst. Director, MIS, OSEPA, Bhubaneswar for kind information with a request to kindly upload the "Tender Call Notice" in OSEPA website www.opepa.odisha.gov.in at the earliest.

P. S. Ray
16/7/2020

**District Project Co-ordinator,
RTE-SS, Dhenkanal.**

Memo No: 1168 /dt: 16/07/20 /

Copy to the District Information Officer, NIC, Dhenkanal for kind information with a request to upload the "Short Tender Call Notice" in district website www.dhenkanal.nic.in immediately.

P. S. Ray
16/7/2020

**District Project Co-ordinator,
RTE-SS, Dhenkanal.**

DISTRICT PROJECT OFFICE, SS, DHENKANAL
KUNJAKANTA, DHENKANAL -759001

TEL NO.06762-2 23175, email-dpcdhenkssa.opepa@nic.in

TENDER DOCUMENTS

FOR

Preparation of Teacher I-Card – 2020

**DISTRICT PROJECT OFFICE
SAMAGRA SHIKSHA, DHENKANAL.**

TERMS AND CONDITIONS FOR PREPARATION OF TEACHER I-CARD 2019-20

1. Quotation papers should be submitted in sealed cover addressed to District Project Coordinator, SS, Dhenkanal by Speed Post/Registered Post only duly super scribed as "Quotation for preparation of Teacher I-Card". Submission of quotation by other means shall not be accepted.
2. The date and time schedule relating to "Quotation for preparation of Teacher I-Card 2020-21 are cited as under

Sl.No.	Activity	Date and Time
1.	Last Date for Submission of Quotation Papers	06.08.2020 , 12 P.m.
2.	Opening of Technical Bid	06.08.2020 4 P.m
3.	Opening of Financial Bid	06.08.2020 4 P.m .

3. Quotations must be accompanied with the following documents failing which the bids shall be out rightly rejected
 - Tender paper Cost of Rs.500/- in shape of DD drawn on any nationalized bank in favour of the DPC, SSA, Dhenkanal payable at Dhenkanal (Non-Refundable)
 - GST Registration Certificate
 - PAN/TAN Certificate
 - Copy of IT return filed for the last financial year i.e. for the year 2019-20
 - Sample I-Card with due seal and signature of the bidder
 - EMD of Rs.5000/- (refundable without interest) in shape of DD drawn on any nationalized bank in favour of District Project Coordinator, SSA, Dhenkanal payable at Dhenkanal.
 - Experience Certificate if any as regards to similar type of work.
4. The successful bidder will have to deposit Rs.13,500/- as security money at the time of execution of agreement in shape of DD drawn on any nationalized bank in favour of the District Project Coordinator, SSA, Dhenkanal payable at Dhenkanal.
5. Exemption Certificate in respect of E.M.D and security deposit will not be accepted
6. All entries in the Quotation form should be legible and filled clearly. No overwriting or cutting is permitted in the financial bid form.
7. Conditional quotation shall not be considered.
8. Only one type of sample I-Card with single quotation will be entertained. If anybody or firm deviates from this terms and conditions his/her /its quotation papers will be rejected without assigning any reason thereof.

Seal & Signature of Bidder

9. Order for supply will be placed in bulk as per requirement, which is approximately as follows

Teacher I-Card	
No. of I Cards (Tentative)	5601 (Approximately)

The quantity may increase/decrease as per actual elementary teacher position.

10. The successful bidder has to submit bill in duplicate after successful completion of the work order along with acknowledgement of receipt from BEOs of 8 Blocks of Dhenkanal.
11. Payment will be made to the party on submission of bill in duplicate after obtaining clearance from the BEOs of 8 Blocks of Dhenkanal.
12. The successful bidder has to deliver the I-cards at Block point within 30 days of receipt of Work Order.
13. If the successful bidder fails to execute the order of supply properly in the schedule date and time, the EMD and security money will be forfeited and if necessary possible steps for penalty under rules will be intimated along with legal action .
14. The bidder should quote the rate of Teacher I-Card/item inclusive of all cost and taxes if any
15. Specifications recommended for printing of I-Card as follows.

Size : I-Card

Quality : ISO Mark durable plastic with Card holder along with double ribbon(to be printed, S&ME Deptt. , Govt. of Odisha, Dhenkanal) with steel hook

Specification : Wide 2.125 inches and height 3.370 inches, thickness 0.030 inches having multicolor (both Side Printing)

16. No transportation cost to be charged.
17. The bidders have to submit their technical bid and financial bid as per the format enclosed at annexure-A and B in separate envelope and both the bid should be submitted in a sealed covers through Regd. Post/Speed Post only on or before 06.08.2020 at 12.00 PM. The envelope containing the quotation should be superscripted as "QUOTATION FOR PREPARATION OF TEACHER I-CARD". If anybody or firm deviates from this terms and conditions his/her quotation papers will be rejected without assigning any reason thereof. The quotation is to be submitted to the following postal address.

**District Project Co-ordinator,
Samagra Shiksha, Dhenkanal
At: Kunjakanta, PO/Dist:Dhenkanal
Odisha-759001**

The Collector-Cum-Chairman, SS, Dhenkanal reserves the right to accept or reject any or all Quotation without assigning any reason thereof .

By the order of the Collector-Cum-Chairman,

Seal & Signature of Bidder


**District Project Coordinator,
SS, Dhenkanal.**

Annexure-A

Application for Technical Bid

(To be submitted in separately sealed envelope)

Name of the Firm and Address :

Documents enclosed:

1. Photocopy of GST Registration Certificate : (Yes/No)
2. Photocopy of PAN/TAN : (Yes/No)
3. IT return acknowledgement : (Yes/No)
4. Sample of I-Card : (Yes/No)
5. PAN No. :
6. GST Regd. No. :
7. EMD Details : Amount

D.D. No./Date

Bank/Branch

8. Tender Paper cost details : Amount

D.D No/Date:

Bank/Branch:

9. Experience Certificate if any as regards to similar type of work : (Yes/No)

Date:

Seal & Signature of the Bidder

Application for Financial Bid

(To be submitted in separately sealed envelope)

Name of the Firm and Address:

Sl.No.	Type of Printing Material	Specification	Cost of Printing per I-Card (in Rs.)	Total rate quoted for printing of 5601 nos. of Teacher I-Card (Tentative)
1.	Teachers I-Card	ISO Mark durable plastic with Card holder along with double ribbon(to be printed, S&ME Deptt. , Govt. of Odisha, Dhenkanal) with steel hook with Wide 2.125 inches and height 3.370 inches, thickness 0.030 inches having multicolor(both Side Printing)		

N.B: Rate should be quoted inclusive of all GST, Taxes and duties if any.

Date:

Seal and Signature of the Bidder