

# OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER, DHENKANAL

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Letter No. 1377/CDVO, DKL

Dt. 01.7.2020

## Quotation Call Notice

Sealed Quotations are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing one no of CELERIO, DISIRE, BOLT, TIAGO etc petrol driven vehicles which shall conform to the terms & conditions (Annexure-II) for official use in CDVO, Dhenkanal on monthly rent basis.

1.The vehicle must be in road worthy condition shall not be more than 3 years old & must have valid Registration Certificate, Fitness certificate, valid contract carriage permit, proof of up to date Tax payment etc. which are mandatory for plying of vehicle. Copy must be attached in Annexure-III.

2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle & should be sufficiently experienced in driving transport passenger vehicle.

3. The driver should be well behaved, gentle & obedient in nature.

4.A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of Account payee Bank Draft drawn in favor of the CDVO, Dhenkanal & submitted along with the Quotation as security deposit. After completion of bidding process, the amount will be refunded to unsuccessful bidders.

5. The monthly rate of hire charges be quoted separately in General bid information (excluding fuel & lubricants).

6. The vehicle must achieve a fuel efficiency of 17 Kms per liter.

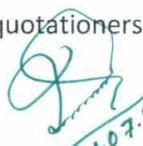
7. The details of the make & year of manufacture of the vehicle, Registration No. Mileage (Kms covered per liter) & name of the Driver with Driving License No. & period of validity should be specifically provided in the general bid information along with photocopy to be furnished with the quotation (Annexure-III).

8. The quotation completed in all respect should reach the undersigned on or before 21.07.2020 by 2.00PM & shall be opened on the same day at 4.00 PM in presence of the bidders or their authorized representatives in the Chamber of CDVO, Dhenkanal.

9. The application form of quotation containing General Bid information & terms & conditions for hiring of vehicle etc will be available with CDVO, Dhenkanal on payment of Rs. 100/- from 03.07.2020 to 21.07.2020.

10. The selected travel agencies/ tour operators/ private individuals are required to execute an agreement with the undersigned at the time of engagement of the vehicle.

Details of terms & conditions & documents to be submitted by the quotationers is available in the official website [www.dhenkanal.nic.in](http://www.dhenkanal.nic.in).

  
01.07.2020  
u Chief District Veterinary Officer  
17.2020 Dhenkanal

(P.T.O)

Memo No. 1378 Dt. 01.7.2020

Copy forwarded to the District Informatics officer, National Informatics centre, Dhenkanal for favour of information & with a request to publish it in the District website for general publicity.

  
01.07.2020  
Chief District Veterinary Officer  
Dhenkanal

Memo No.....Dt.....

Copy forwarded to all the Sub Divisional Veterinary officers of Dhenkanal District notice board for information & requested to display this notice in their notice boards for wide publication.

sd/-  
Chief District Veterinary Officer  
Dhenkanal

Memo No.....Dt.....

Copy submitted to the Collector & District Magistrate, Dhenkanal/S.P, Dhenkanal/Executive Officer, Dhenkanal with a request to display this notice in office notice board for wide publication.

sd/-  
Chief District Veterinary Officer  
Dhenkanal

Memo No.....Dt.....

Copy submitted to the Director, Animal Husbandry & Veterinary Services, Odisha, Cuttack for favour of kind information.

sd/-  
Chief District Veterinary Officer  
Dhenkanal

**TERMS & CONDITIONS FOR HIRING OF VEHICLE**

The following terms & conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract shall have all necessary valid MV documents such as valid Registration Certificate, Insurance certificate, Fitness certificate, Valid contract carriage permit, proof of up to date Tax Payment etc & Driving license of the Driver available all the times. The Department/office hiring the vehicle shall not be responsible for any Damage/loss caused to hired vehicle or loss of Life/Injury made to any person or damaged to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of petrol which is to be borne on authority & lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential coolant, Tyres & Tubes, Battery etc will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver & the salary of the Driver shall be borne by the owner.
4. In case of break down for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement & may engage vehicle from other source.
6. The vehicle shall report for duty round the month.
7. In case of emergency, the Driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges & reimbursements towards cost of Petrol(as per actual) & lubricants(as per Govt. norms ) of selected bidder will be paid in every succeeding month as possible within 15 days of the submission of bills by the owner & no advance payment will be made.
9. The vehicle shall not be more than three years old from the initial registration & also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory the client shall be one month notice & terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle & terminate the agreement; it shall be mandatory upon him to grant one month notice before such withdrawal of service & termination of agreement.
12. GST registration is compulsory for any service provider to provide hired vehicles to Government offices through GeM or through open bidding.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
14. The hired vehicle will keep in the office campus of the CDVO, Dhenkanal till agreement is over.
15. The identity proof of the vehicle owner & Driver must be attached in the sealed quotation paper like Voter ID, Aadhar Card, Bank pass book etc.

  
**Chief District Veterinary Officer**  
**Dhenkanal**

**GENERAL INFORMATION FOR HIRING VEHICLES**

1. Registration No. of Vehicle :
2. Type of Vehicle (Non-AC) :
3. Year of Manufacture :
4. Mode | :
5. Date of Registration :
6. Name & complete address of the  
Owner of vehicle :
7. Fitness Certificate validity
8. Permit validity :
9. Insurance validity :
10. Name/Address of the Driver :
11. DL No. & validity of the DL of the Driver :
12. Proposed hiring charges of the vehicle  
Per month excluding fuel charges :
13. Mileage per liter :
14. Contact Number of the Tendered  
Mobile No. \_\_\_\_\_ Telephone No. \_\_\_\_\_
15. Registered GST No. :

Certified that the information submitted above is true to the best of my knowledge & belief.

**Signature of the Vehicle Owner**