

# **TENDER PAPER**

Of

**Installation of Surveillance Equipments**

For

**Regional SARAS Mela-2019**

**At**

**Dhenkanal**

**(From 14<sup>th</sup> to 23<sup>rd</sup> Oct-2019)**

**Organized by**

**ORMAS, Dhenkanal**

Office of DRDA, Dhenkanal, Mahinsapat  
Odisha, Pin-759001

**DETAILS ON TENDER PAPER FOR INSTALLATION OF SURVILLANCE EQUIPMENTS IN REGIONAL SARAS MELA 2018 AT DHENKANAL**

- A) TENDER PROCESS COST: **Rs. 500/-** (Rupees Five Hundred) only in shape of Demand Draft /Pay order from any nationalized bank in favour of DSMS, Dhenkanal payable at Dhenkanal.

*To be filled in by the bidder.*

**Paper Cost Demand Daft / Pay Order No. .... Dated ...../...../ 2019**  
(DD/PO to be attached with the Tender Paper)

- B) AVAILABILITY OF TENDER PAPER: [www.dhenkanal.nic.in](http://www.dhenkanal.nic.in)

- C) E.M.D (Refundable) : **Rs. 2,000/-** (Rupees Two thousand only) in shape of Demand Draft /Pay order from any nationalized bank in favour of DSMS, Dhenkanal payable at Dhenkanal..

*To be filled in by the bidder.*

**Demand Daft / Pay Order No. .... Dated ...../...../ 2019**  
(DD/PO to be attached with the Tender Paper)

- D) NAME AND ADDRESS OR BIDDER:

*To be filled in by the bidder.*

Bidder Name and Address:

M/s .....

Signature of the bidder

- E) LAST DATE & TIME FOR RECEIPT OF TENDER : **24/09/2019 latest by 5.00 PM.**

- F) DATE & TIME OF OPENING OF TENDERS : **25/09/2019 at 11.30 AM at DRDA, Dhenkanal.**

**G) ADDRESS FOR SUBMISSION OF TENDER PAPER**

**Tender Box of ORMAS, Dhenkanal**

**O/O District Rural Development Agency (DRDA), Dhenkanal,**

**Mahinsapat, Odisha, Pin-759001**

**Exhibition Period:**

Regional SARAS Mela-2018 at Mahinsapat Ground, Dhenkanal 14<sup>th</sup> to 23<sup>rd</sup> October 2019 during Laxmi Puja.

*Accepted by the Bidder (Signature of bidder)*

**A. Scope of Work**

**CCTV:** 24 to 48 numbers of high luminous surveillance camera with night vision facility/zoom will be fixed surrounded to the Mela premises with two 42 inch LED monitor/TV connected to the server & cables to be installed in the complete mela ground as per the direction of the mela authority, to keep a watch on the visitors & the participants.

One camera with audio capture facility will be installed on the stage to capture the cultural programme and the same will be connected with the Monitor at Control Room.

The complete device should have sufficient memory backup facility. Power backup for functioning of the entire system will be arranged by the tenderer. The numbers may vary depending on the requirement and decision of the mela authority.

3 to 5 nos of LCD Projectors with screen & adequate sound system will be installed in the mela ground for live demonstration of the daily cultural programmes.

**B. Terms and Conditions**

1. The work assigned to the firm should be done as per the above specification and should cover all aspects of the exhibition.
2. The period of exhibition will be 10 days & may be extend for maximum 2 days.
3. In case of extension of the mela, no extra charges will be paid for the extra days.
4. The work should be completed within the time frame..
5. Two technicians will be remained present in the mela ground round the clock.
6. Sanctions of any advance will not be allowed. The payment will be made on completion of the event and submission of proper bills.
7. The gross approved price would be including GST. The GST-TDS as per law will be deducted from the bill amount and deposited with the concerned authority.
8. The offered price by the firm shall be including of all taxes and duties. But, the bidder should submit the bill showing the net value (+) Add: the GST as applicable as on date.
9. Payment will be made on completion of the event and satisfactory performance of the vender.
10. The rate offered by the firm should be valid for 12 months w.e.f. finalization of the tender.
11. The complete backup of the mela have to submit to the Mela In-Charge along with the Bills in a separate external hard disk.
12. The tenderers are required to deposit an earnest money deposit of Rs. 2,000/- (Rupees Two thousand only) & tender process cost of Rs. 500/- (Rupees Five Hundred only) in shape of demand draft/pay order in favour of DSMS, Dhenkanal payable at Dhenkanal. The E.M.D. amount of the successful bidder will be kept with ORMAS, Dhenkanal till the completion of the exhibitions. In case of any unsatisfactory work, delay in execution of work etc. the E.M.D amount will be forfeited as per the decision of the authority. Tender papers without E.M.D shall not be accepted.
13. The authority reserves the right to reject any or all tenders without assigning any reasons thereof.
14. The firms should have experience on the above assignment.
15. The tenderer should not be black listed by any organization/ department/ office.
16. The parties/ tenderer who will qualify the technical bid, in those case only the Financial Bid will be opened.

*Accepted by the Bidder (Signature of bidder)*

**Annexure - I**

**While submitting the tender, the tenderers should submit the followings:**

- a. EMD of Rs. 2,000/- (Rupees Two thousand) in favor of DSMS, Dhenkanal payable at Dhenkanal in shape of Demand draft/pay order.
- b. Tender Paper Cost of Rs. 500/- (Rupees Five Hundred) in favor of DSMS, Dhenkanal payable at Dhenkanal in shape of Demand draft/pay order.
- c. Authentic proof of the work done of similar nature i.e. on documentation and still photography in last 3 financial years.
- d. Registration certificate of the firm and copy of the last year GST/VAT/Service Tax Deposit (Updated)
- e. Copy of PAN card in the name of firm/proprietor
- f. Self-declaration in letter head that, the tenderer have not been black listed by any organization/ department/ Agency/ office.
- g. Self-declaration in letter head to the effect that the tenderer is not related with any staff of this office/ organization in any way.

**DECLARATION**

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by ORMAS, Dhenkanal. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Signature of the Tenderer with seal

Place:

Date:

*Accepted by the Bidder (Signature of bidder)*

**Annexure - II**

**Quotation for installation of surveillance equipments in Regional SARAS Mela 2019, Dhenkanal**

(Last date for submission of tender form is 24/09/2019, 5.00 PM)

To

**The Project Director  
DRDA, Dhenkanal**

Sir,

I / We do hereby submit item wise quotation below for Documentation of Pallishree Mela to be organized by ORMAS, Dhenkanal from 14/10/2019 to 23/10/2019:

SI	Particulars	Units	Rates (In Rs.)
1.	Survilance Camera set of 48 nos. with server, cable, wiring & installation with Two 42 inch LED Monitor (23 camera + 1 camera with sound capture facility)	For the entire event	
2.	Survilance Camera set of 40 nos. with server, cable, wiring & installation with Two 42 inch LED Monitor (23 camera + 1 camera with sound capture facility)	For the entire event	
3.	Survilance Camera set of 32 nos. with server, cable, wiring & installation with Two 42 inch LED Monitor (15 camera + 1 camera with sound capture facility)	For the entire event	
4.	Survilance Camera set of 24 nos. with server, cable, wiring & installation with Two 42 inch LED Monitor (23 camera + 1 camera with sound capture facility)	For the entire event	
5.	One set of LCD Projectors with screen & adequate sound system	For the entire event	

**(Quoted Rates should be inclusive of all taxes & duties)**

**Signature with Seal of the Tender**

*Accepted by the Bidder (Signature of bidder)*