

**TENDER FOR HIRING OF VEHICLES**  
**TERMS & CONDITIONS**

**INSTRUCTION TO TENDERERS:**

1. Sealed tenders are invited from Agencies/Individuals for hiring of diesel vehicles (Bolero , Scorpio etc.) for engagement at the C.D.M.O cum District Mission Director, Dhenkanal on monthly hire basis and day basis as when required.
2. The interested bidders may download the tender documents from the website [www.dhenkanal.nic.in](http://www.dhenkanal.nic.in).
3. The tenderers shall have to submit the bids in two parts i.e Technical Bid (Cover – A) and Financial Bid (Cover-B). The formats and documents to be submitted in technical & financial bid are mentioned in the tender documents. The bidder should submit their technical & financial bid separately in two envelopes and these two envelopes should be put into another cover envelop superscribed as “Tender for hiring of vehicles on rental basis (Monthly & Daily) & the advertisement reference no. The technical & financial Bid envelopes should be clearly marked as Technical Bid & Financial Bid on the top of the relevant envelopes. The tenders (Cover & inner envelops) should be addressed to :

***The C.D.M. & P.H.O cum District Mission Director***

***District Head Quarter Hospital (DHH)***

***Dakhinakali, Dhenkaal – 759001***

1. The Bidder has to submit the following documents for qualifying in the Quotation.
  - Tender paper fees of Rs.1000/- must be submitted by means of Demand Draft in favour of “ZSS Non NRHM , Dhenkanal”
  - EMD of Rs. 2000/- must be submitted by means of Demand Draft in favour of “ZSS Non NRHM , Dhenkanal”
  - The photocopy of RC book
  - The photo copy of Valid Insurance of the vehicle.
  - The photocopy of road Permit
  - The photocopy of valid fitness
  - The photocopy of pollution certificate.
  - Valid driving License of the driver with mobile number.
  - Photo copy of PAN No of the Individual/Agencies

  
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2. All the above documents mentioned in sl. no. 1 must be enclosed in a separate envelope marked as "Technical Bid".
3. The vehicle should be registered as commercial vehicle.
4. The original Documents of the vehicle must be brought for verification at time of opening of Quotation.
5. The vehicle will be hired on monthly basis/ Daily Hiring. The vehicle should not be more than 3 years old as on 30.07.2019. The vehicle should be in excellent running condition.
6. The fuel cost will be reimbursed as per usage and as will be finalized in the quotation and engine oil will be reimbursed @ 1 ltr. for 750k.m run. The vehicle owners have to provide the vehicle with fuel.
7. The type of vehicles:
  - a. Mahindra Bolero
  - b. Mahindra Scorpio
  - c. Innova
  - d. Mahindra XUV-500/ TUV-500
  - e. Toyota Liva/ Dizire/Excent (Compact Sedan)
8. The bidder has to bear the cost towards salary of driver, service, repair and maintenance of vehicle and other incidental expenses such as entry tax, tool charges, etc but excludes the cost of fuel and oil.
9. The travel agency will maintain the record of vehicle use and log book.
10. The DOL will be issued after submission of complete log book for each time.
11. The driver will report at 8 am in the morning and will be available till 8 pm in the evening.
12. The vehicle may be called in off days in case of emergency.
13. In case the vehicle is used at night, no extra charges will be paid.
14. The bidders have to submit the financial bid in the following format.

  
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15. In any case if the vehicle has to be taken for any maintenance work or any other purpose, the agency/owner has to provide an alternative vehicle to office.

Sl.No.	Name of the Agency	Type of the vehicle	Monthly Hire Charges	Daily Hire Charges	DOL per k.m	
					AC	Non- AC
1		Mahindra Bolero			10	12
2		Mahindra Scorpio			10	12
3		Innova			09	11
4		Mahindra XUV-500/ TUV-500			10	12
5		Toyota Liva/Dizire/Excent ( Compact Sedan)			14	17

16. The Quotation will be opened on 09.08.2019 in the office chamber of CDM &PHO, Dhenkanal at 11 A.M.

17. The financial bid as per format given in Sl. No. 15 must be submitted in a separate envelope marked as "Financial Bid".

18. The bidders qualified in the technical bid are eligible for opening of financial bid.

19. The quotation document must be sent either by speed post/Registered post/courier services only and must reach the office of the undersigned on or before 08.08.2019 till 5.30 P.M. The application received beyond the stipulated date and time will not be entertained.

20. The bidder or their authorized representative has to attend the quotation with all original documents.

21. The committee reserves the right to accept or reject any tender without assigning any reasons there off.

  
81.7.19