

ANNEXURE - A
PRE-QUALIFICATION-CUM-TECHNICAL BID
[TO BE FILLED IN BY BIDDER AND ENCLOSE
SUPPORTINGS AS INDICATED]

Sl. No.	Particulars	Firm's Strength and Capacity	
1.	Chartered Accountant Firm	Name & Address of the Firm	
		Name and address of the Authorized Partner (s) (Separate sheets can be attached)	
		Telephone STD Code	
		Mobile No (s):	
		e-Mail ID:	
(Submit copy of supporting document regarding address)			
2.	Prequalification criterion	Mention Registration Number and Date of Registration	
a)	The CA Firm should be registered with the Institute of Chartered Accountants of India (ICAI) and must possess permanent account number (PAN) under Income Tax and registration number under GST	(Submit copies of the registration certificates)	
		PAN of the CA Firm (Submit copy)	
		GSTIN (Submit copy)	
b)	The CA Firm should be empanelled with Comptroller and Auditor General of India (C&AG) for FY 2018-19	Empanelment Number (Submit copy of evidence)	

		Average Gross Professional Fees received / earned Rs (in figure)

c)	Average Gross Professional Fees received / earned by The CA Firm for the last 3 (three) years i.e. (2015-16, 2016-17 & 2017-18) ending on 31 st March, 2018.	<p>Average Gross Professional Fees received / earned</p> <p>Rs (in figure)</p> <p>Rs. (in words)</p> <p>Provide copies of the Audited Financial Statements for all the 3 (Three) years along with evidence as per <u>SUB-ANNEXURE -A1</u></p>
d)	The Firm should have at least 5 years experience in the similar field	<p>Name of institutes where similar services were provided in the last 5 years</p> <ol style="list-style-type: none"> 1. 2. 3. 4. 5. 6. <p>Details to be provided as per <u>SUB-ANNEXURE A-2.</u> (Attach copy of Works Orders as evidence)</p>

e)	CA Firm should have minimum 2 (Two) Partners	<u>Partners</u> :- Name Submit the details of the Chief Functionaries of the CA firm as provided in SUB-ANNEXURE – A3
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Certified that the above particulars are correct. In the event of any information found to be incorrect at any time, DRDA, Dhenkanal is at liberty to reject the proposal/work awarded to the CA Firm.

Date:

Signature:
Name and Designation with Office Seal

SUB-ANNEXURE: A1
Details of CA Firm's Professional Income
[Gross Professional Fees received/ earned]

Rs in Lakh

Particular	Financial Year 2015-16	Financial Year 2016-17	Financial Year 2017-18	Average Annual Income
Gross Professional Fees received/ earned *				

* Furnish the Audited Accounts of the Firm and copy of the Acknowledgement of Annual Income
Tax Return for all the 3 (three) years

Signature:

Date:

Name and Designation with Office Seal

DETAILS OF EXPERIENCE

(SUB – ANNEXURE - A 2)

Details of experiences

Sl. No.	Name of the company / body audited	Years of audit	Fees charged for each of the assignments in each year	Nature of Audit assignment viz. Statutory audit / or Branch audit	Nature of special assignment	Name of the full time partner who supervised the audit or signed the financial statements and who is still working in the firm
	(a) Co-operative Society/PSU/ autonomous body					
	(b) Companies in private sector					
	(c) Banks					
	(d) Social Sector Programmes / Projects					
	(e) Externally aided social sector projects					
	(f) Education Projects / Programmes					
1	2	3	4	5	6	7

Date:
and Office Seal

Signature
Name and Designation

SUB-ANNEXURE A-3
Details of CA Firm's Partners

Sl. No.	Name of the Member	Designation	Membership No.	Status(FCA/ACA)
1				
2				
3				
4				
5				

Furnish the copy of the documentary evidence in support of the information provided above.

Date:

Signature

Name and Designation and Office Seal

ANNEXURE-B
FINANCIAL BID*
(To be filled in by bidder)
PRICE QUOTATION FORMAT

NAME OF THE FIRM _____

SI No	Name of the Work/ Scheme	Statutory Audit fees (Rs.) (Inclusive of all taxes)
01	DRDA Admin Contingency	
02	MGNREGS	
03	IAY/ PMAY	
04	DMF	
05	Any other	
Total		

(Rupees _____ Only)

* [The above quoted fee is inclusive of Professional Fee,
Manpower, Travelling and /lodging, Food etc]

We agree to all the tender conditions and payment terms and the rates quoted above by the Firm will never change during the contract period.

Signature of the Firm

Date

Place