

DISTRICT PROJECT OFFICE, SAMAGRA SHIKSHA , DHENKANAL.

Phone & Fax: 95-6762-223175/227082(MIS) E-mail: dpcdhenkssa@opepa.nic.in

Letter No 204 / Date 29th January 2019

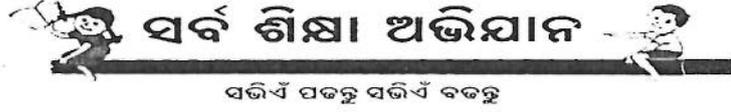
SHORT TENDER CALL NOTICE.

Sealed tenders are invited from the registered Printing Presses/Firms having PAN and GSTIN clearance for printing & supply of Report Cards for the year 2019.

The tender paper containing detailed terms and conditions can be obtained from the official website www.dhenkanal.nic.in and www.opepa.in. The sealed quotation to be sent through registered post or Speed Post only. The tender received after 01.00P.M. dtd: 15.02.2019 shall not be entertained. The sealed tender will be opened on 15.02.2019 at 03.00PM in the Office Chamber of District Project Coordinator, Samagra Shiksha, Dhenkanal. The Office will not responsible for any postal delay. The undersigned reserves the right to cancel the tender without assigning any reason thereof.

By order of Collector cum Chairman, Samagra Shiksha,
Dhenkanal.


District Project Co-ordinator,
Samagra Shiksha, Dhenkanal.



**DISTRICT PROJECT OFFICE
SARVA SHIKSHA ABHIYAN: DHENKANAL.**

TENDER FORM

1. Name & address of the Offset Press/Firm :
(In Capital Letters)
2. Name & address of the Proprietor :
3. Registration No. of the Firm/Press :
4. Contact No :
5. TIN No: : Valid up to date:
6. GST Clearance No. with date :
6. PAN (Personal Account Number) :
7. Paper quality with Brand/Company Name :
8. Tender Cost of Rs. 1000/- : D.D No: Bank:
9. EMD of Rs. 25,000/- : D.D No: Bank:

Signature with seal of the Tenderer

QUOTATION

Sl.No	Item	Description	Celling Cost	Rate Quoted Including all Taxes.
1	Size	Demy ¼ (4 pages)	Rs. 12/- per Card.	
2	Paper	220 GSM Pulp Board		
3	Printing	Bi-Colour		
4	Approximate no.of cards to be printed	123000		
Transportation Cost				

Signature with seal of the Tenderer

For Official use Only

Nos.of Over writing/Correction : –

EMD for Rs. _____ D.D No: _____ Bank _____

Prof of GSTIN Clearance –

PAN No -



**TERMS AND CONDITIONS OF TENDER FOR PRINTING AND SUPPLY OF
REPORT CARD FOR THE YEAR 2019 OF SSA, DHENKANAL.**

1. On the top of the envelop of the tender, it should be super scribed "QUOTATION FOR PRINTING OF REPORT CARD FOR THE YEAR 2019.
2. Actual requirement shall be given to selected agencies only at the time of Agreement/Work Order.
3. The quality of paper should be 220 GSM Pulp Board Bi-colour for printing of Report Card. (A sample copy of the said paper only one must accompany to the tender paper with seal & signature). The Tender Paper shall be rejected if the bidder submits more than one sample in bid documents.
4. The bidder must give details about the mill on the sample paper with the signature and seal of the dealer and the paper to be chosen from the mills i.e H.P.C.L/ TNPL/ J.K/ DELTA/ ANDHRA PAPER/ EMAMI & SATIA.
5. Rate of Printing of Report Card should not be exceeded our prescribed rate given in bid document/format.
6. The party shall have to submit quote rate in our prescribed format and tender without prescribed format/specification rate will also be liable for rejection.
7. The Xerox copy of PAN Card with self-attested and Xerox copy of valid GSTIN clearance Certificate shall be accompanied to the tender paper and it should be self attested by vender.
8. No extending benefits will be allowed to the SSI units registered with DIC & NSIC or any other agency.
9. Printing must be in offset process using eco-friendly ink (I.S.O.I.S.I) standard as directed by Hon`ble High Court, Odisha
10. EMD Rs.25,000/- (interest free refundable) for Report Card must be submitted in favour of District Project Co-ordinator, SSA payable at Dhenkanal in shape of DD. The earnest money shall be forfeited if the bidder wants to withdraw in the event of the tender once submitted.
11. Earnest Money deposit (EMD) of the un-successful bidders would be refunded after finalization of the bid without interest and the successful bidder's EMD shall kept as security and it shall refund after final payment. The successful bidder deposit Rs.50,000/- (Fifty thousand) towards security in shape of DD in favour of District Project Co-ordinator, SSA payable at Dhenkanal for Report Card within 48 hours and



- execute the agreement from the date of issue of letter, otherwise the EMD will be forfeited.
12. The successful bidder would be required to enter into an Agreement with DPC, SSA, Dhenkanal in a non-judicial stamp paper at his own cost after issue of letter from this office.
 13. The successful bidder will have to deliver the materials within 10 days to the BRCs point from the date of work order.
 14. The sealed quotation to be sent by registered post/Speed Post only addressed to District Project Office, SSA, Dhenkanal as it should be reached to the undersigned by 01.00 PM on 15.02.2019 & it will be opened by the Collector-cum-Chairman, Samagra Shiksha Dhenkanal in presence of the tenderers or their authorized representatives on 15.02.2019 at 03.00 PM in the Office chamber of District Project Coordinator, Samagra Shiksha, Dhenkanal. The Office will not responsible for any postal delay.
 15. If selected party fails to supply the materials within the time stipulated in the letter of acceptance by the under signed or maintain in quality, the EMD and Security money will be forfeited.
 16. The delivery of Report Cards should be sealed packing school wise and block wise at BRC point within 10 days of receiving of work order. At the time of placement of work order to printing, the exact quantity, school and block would be intimated to the selected Firm/Press.
 17. Payment will be made after supply of all Progress Report Cards as per order given and obtain chalan receipt from the Block Education Officer or ABEO-cum-BRCCs with seal and signature.
 18. 75 % of the total bills will be made after successful delivery and balance 25 % will be released after verification of the quality of Paper at OPEPA end/competent authority.
 19. The EMD & Security money will be forfeited if the party compromise with quality and terms and conditions.
 20. The 2% demurrage charge per day and maximum 20 % will be deducted from the bill if party fails to supply in stipulated time.
 21. TDS will be deducted as per income Tax Rule 1944
 22. Transportation will be paid as per local rate or mentioned in the quotation which is lower.
 23. No conditional quotation is acceptable to the undersigned. The undersigned reserves the right to reject any or all quotation without assigning any reason thereof.
 24. Any dispute, the matter shall be final in the jurisdiction of the Dhenkanal District.
 25. The Authority is not bound to accept the lowest rate. The authority reserves the right to reject any or all tender without assigning any reason thereof.



26. The Party will attach a Demand Draft of Rs. 1000/- (Rupees one thousand only) non-refundable in favour of District Project Co-ordinator, SSA, Dhenkanal payable at Dhenkanal towards tender paper cost.

UNDERTAKING.

I do hereby undertake that I will abide by all the terms and conditions laid down in the Quotation Call Notice No.....date..... of DPC, SSA, Dhenkanal and the terms and conditions of tender for printing and supply of Report Cards 2019 nof SSA, Dhenkanal and will be responsible for any lapses to any terms and conditions and will be liable for action under appropriate law. Our firm is not black listed by any Govt. Organisation.

Seal & Signature of the Tenderer

A handwritten signature in blue ink, appearing to be 'Anil', with a long horizontal stroke extending to the right.