

TENDER DOCUMENT FOR SUPPLY OF WORKING LUNCH FOR TRAINING/ WORKSHOP/MEETING for DHH DHENKANAL.

TERMS AND CONDITIONS

1. The firm should submit an Performance Security of **Rs.10000/-** in shape of DD in favour of ZSS (Non NRHM), Dhenkanal payable at Dhenkanal
2. The firm should have valid food licence.

The firm should be registered under GST.
3. The firm should submit Tender fees of **Rs.1000/-** in shape of DD in favour of ZSS (Non NRHM), Dhenkanal
4. The firm should have PAN.
5. The firm should have adequate man power to supply the food in time.
6. The agency will supply food as per requirement & the payment will be made after completion of the relevant programme and within 7-15 days of receipt of bill.
7. The firm shall supply the food at the designated venue with crockery, serving dishes and with manpower for serving of food as per intimation from CDMO-cum-District Mission Director, Dhenkanal.
8. The rates quoted per plate is exclusively taxes .
9. After completion of the programme the supplier /agency should submit the bill in duplicate along with a copy of supply order within 3 days for release of payment.
10. CDMO-cum-District Mission Director, Dhenkanal reserves the right to consider/reject any such proposal without assigning any reason thereof.
11. The bidder must have at least one year of experience for catering service for any Govt Organization or any other organisation.
12. The bidders must be Local supplier within Municipality area of Dhenkanal District .Outside Dhenkanal District supplier will not be accepted.
13. The contract would be initially for 1 year which will be extended for another 1 year based on satisfactory performance.
14. No price escalation will be entertained
15. The bidders must be well behaved to the participant during supply of food.
16. Proper hygiene should be maintained
17. The Performance security will be forfeited if the bidder will not supply the food in time as per the supply order.

18. **Instruction for submission of Tender:** The tender will be in two parts i.e. **Technical Bid (Cover-A)** and **Price Bid (Cover-B)**. The bidders should submit their **technical** and **price bid separately** in **two envelopes** and these two envelopes should be put into **another cover envelop** superscribed as **"Tender for Supply of Buffet Lunch for training/ workshops/meetings ~~OR Office stationary~~** in **reference to adv. no _____**". The Technical & Price Bid envelopes should be clearly marked as Technical Bid & Price Bid on the top of the relevant envelopes. The tenders should be addressed to: **The Office of the Chief District Medical Officer, Dhenkanal, , 759001, Odisha.**
- The last date & time of submission of tender is as mentioned in the Advertisement and the tender shall be opened as per schedule in presence of the bidders or their authorized representative who may wish to present.
19. Those Bidders who will qualify in the technical bid, their Financial Bid (Cover B) shall only be opened.
20. That the organization agrees to abide by all terms & conditions of tender.
21. If any information or documents furnished by the bidder is found to be incorrect or misleading at any stage, the tender will be rejected.
22. The blacklisted agencies: either by the Tender inviting authority or by any state Govt. or Central Govt. organization is not eligible to participate in the tender for that item during the period of blacklisting.
23. If the selected agency will not provide quality food, the contract will be cancelled and the bidder in the panel will be assigned for the same. The food quality will be randomly checked by a team consisting of CDMO, ADMO (PH) & Food Inspector of Dhenkanal district.
24. If the successful Bidder fails to execute the order, the performance security will be forfeited and action will be taken to blacklist the firm. In such case, CDM & PHO, Dhenkanal shall have the liberty to purchase those items from other sources and the excess amount which CDM & PHO, Dhenkanal may have to incur on account of purchase of the items from other sources shall be recovered from the successful bidder by forfeiting the Performance Security deposited by the successful bidder.
25. The bidder shall submit the original tender document with seal and signature on each page within the stipulated period as a token of acceptance of terms & conditions. Tender documents in any other form and not completed in all respect shall be summarily rejected.

hm
27/2/18
CDM & PHO
Dhenkanal

REQUIREMENTS FOR WORKING HINCH (Annexure-A)

(The documents are to be arranged serially as per the order mentioned below)

SL NO	Particulars	Response(Yes/No)	Page No
1	Name of the Firm		
2	Address of the firm		
3	Name of authorized signatory (in block letters)		
4	Telephone number of authorized signatory / Firm		
5	Bank Pass book		
6	Valid Food License Certificates (Attach photocopy of registration certificate)		
7	GST Certificate		
8	Performance security of Rs 10000/- in shape of DD		
9	Tender paper fees of Rs 1000/- in shape of DD.		
10	Whether all documents submitted signed by the authorized signatory of the firm (Yes/ No)		
11	List of Departments and Govt /Govt establishments/private establishments where worked during last three years (Attach proforma as per Annexure c)		
12	Acceptance of use Raw materials and consumables as per Annexure D		

DECLARATION

I / we hereby certify that the terms and conditions given with the short quotation call notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of my /our knowledge. I / we understand that in case of any false information /deviation in the above statement at any stage, my Firm/Agency will be blacklisted and will not have any dealing with the organization in future.

(Signature and seal of the authorized signatory)

1/27/21/8
**CDM & PHO
Dhenkanal**

PRICE BID

Sl.No	Name of the Item.	Unit	Price (Rs.) (inclusive of all charges) but excluding Tax
VEGETERIAN-1			
1	Plain Rice	150 gm	Rs. _____ (Rupees in word _____)
2	Dal Plain	40gm	
3	Veg. Curry (Mix veg., Cauliflower, Cabbage, Aloopotal)	100 gm	
4	Tomato or Mango Khata/ Dahi Nadia	50gm	
5	Mix Bhaja or Aloo Baingan Bharta/ Shaga	50gm	
6	Papad	1 Each	
7	Special Veg. Curry (Paneer OR Mushroom)	100 gm	
8	Sweets	50gm	
NON VEGETERIAN-1			
1	Plain Rice	150 gm	Rs. _____ (Rupees in word _____)
2	Dal Plain	40gm	
3	Fish/Chicken curry	200gm	
4	Veg. Curry (Mix veg., Cauliflower, Cabbage, Aloopotal)	100gm	
5	Tomato or Mango Khata/ Dahi Nadia	50gm	
6	Sweets	50gm	
7	Papad	1 Each	
NON VEGETARIAN-2			
1	Plain Rice	150 gm	Rs. _____ (Rupees in word _____)
2	Dal Plain	40gm	
3	Mutton curry	150gm	
4	Veg. Curry (Mix veg., Cauliflower, Cabbage, Aloopotal)	100gm	
5	Sweets	50 gm	
6	Tomato or Mango Khata	25gm	
7	Papad	1 Each	
SPECIAL			
1	Vegetable Biryani with Raita, Achar, Papad,	200 gm	Rs. _____ (Rupees in word _____)

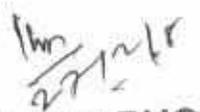
2	Non-Veg (Chicken) Biryani with Raita, Achar, Papad	200 gm	Rs. _____ (Rupees in word _____)
3	Mutton curry	100gm	Rs. _____ (Rupees in word _____)
4	Chicken Curry	100gm	Rs. _____ (Rupees in word _____)
5	Fish Curry	100gm	Rs. _____ (Rupees in word _____)
6	Mushroom/Paneer Curry	100gm	Rs. _____ (Rupees in word _____)
7	MIX Veg	100gm	Rs. _____ (Rupees in word _____)
Beverages/Snacks			
1	Water Bottle (500 ML)	500 mL	Rs. _____ (Rupees in word _____)
2	Tea	Per standard cup	Rs. _____ (Rupees in word _____)
3	Samosa, Bada, Aluchop/Vegetable chop with one sweets(per packet)	One each in packet	Rs. _____ (Rupees in word _____)
4	Pettish, Two pieces cookies biscuits, One sweets(Per packets)	One each in packet	Rs. _____ (Rupees in word _____)
5	Water bottle	250gmL	Rs. _____ (Rupees in word _____)
6	Sweet curd	Per cup	Rs. _____ (Rupees in word _____)
7	ICE Cream (Amul, Celesty, Frostee etc)	per Cup	Rs. _____ (Rupees in word _____)
8	Sweets	50gm	Rs. _____ (Rupees in word _____)

(Authorized Signatory with Seal)

DECLARATION

I / we hereby certify that the terms and conditions given with the short quotation call notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of my /our knowledge. I / we understand that in case of any false information /deviation in the above statement at any stage, my Firm/Agency will be blacklisted and will not have any dealing with the organization in future.

(Signature and seal of the authorized signatory)


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Dhenkanal

Annexure-C

Performa for performance statement

(Furnish this information for individual work from employer for whom the work was executed)

SI No	Name of work	Organisation	year
1			
2			
3			

Row may be inserted

Annexure-D

PERMISSIBLE BRANDS OF CONSUMABLES

ITEM	BRANDS
Salt	Iodized salt such as Tata, Annapurna
Spices	Everest,MDH or equivalent brand
Oil	Refined Oil such as Sundrop,Naturefresh,or Equivalent brand
Atta	Aashirbad,Patanjali or equivalent
Paneer	Amul or equivalent
Mineral water	ISI MARK
Besan,Dal	Quality
Rice	Quality
Sweet curd	Omfed or equivalent
Ice Cream	Quality
Water Bottel	Aquafina,Bisleri


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- 5- The employer will have the right to review the working of this contract from time to time and if any time it is found that the caterer has failed to fulfil any of the conditions of this contract or that his working is unsatisfactory, the employer may terminate the contract by giving a one month notice. But no such notice shall be necessary if the contract is terminated on the ground of service of any undesirable commodity.
- 6- That the caterer shall maintain a suggestion book for recording suggestions for improvement of catering services. Such suggestions as approved by the DPMU authorities shall be forthwith acted upon. The suggestions book shall be kept open for inspection by the designated authorities of the DPMU
- 7- In the event of any question, Dispute of difference arising under the agreement or in connection there with (except as to matter the decision to which is specially provided under this agreement). The same shall be referred to sole arbitration of the district Mission Director, Dhenkanal.
- 8- If the Agency/Firm institutes any legal proceeding against the Employer to enforce any of its rights under this agreement it shall be in the legal jurisdiction of Lucknow .

Signed _____

Signed _____

For and on behalf of the DPMU ,NHM Dhenkanal

For and on behalf of the Caterer

Name (Cap)_____

Name (Cap)_____

Position_____

Position_____

Date_____

Date_____

In the presence of Witnesses

In the presence of Witnesses

1.

1.

2.

2.

Handwritten signature
 28/12/16
CDM & PHO
Dhenkanal

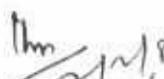
CONTRACT AGREEMENT

(To be signed on a stamp paper of Rs 10/- purchases by the Service Provider)

This agreement is made on this day i.e. of two thousand eighteen between ZSS Dhenkanal district (herein called the Employer) being one party and Shri /Mrs /Ms of M/s

Being the other party (herein after called the caterer) and where as the employer is desirous for engaging a caterer for providing catering services as detailed in the tender Document. whereas it is decided to Grant he contract to the caterer to serve the items listed in letter of award for meeting .Seminars and conference on agreed terms & conditions as described in the tender document . it is hereby confirmed as having been agreed to between the respective parties as under

- 1- That the caterer has been granted the contact to provide catering services in the premises of the employer for the period of one year i.e. DD/MM//Year (Extendable up to two years) on the term and conditions contained in the tender document . Letter of awards of the contact and this agreement read together. If during the period the performance is found satisfactory, the contact may be renewed for further specified period on the existing or mutually agreed to term and conditions .The contract is also terminable by serving a Notice period of three Months by either party or he third party.
- 2- That the items served by the caterer good quality & hygienic prepared in clean environment. The principal employer or his authorized representatives may at any time enter kitchen area & take sample of raw material, semi prepared food or fully prepared eatable items under the scope of this contract, free of cost for the purpose of inspection. trial or analysis & the decision of the authorities of DPMU NHM desirability or quality of food article offered for consumption shall be final . If any item of the menu /Provision of food is found defective or not fit for consumption. the employer may either
 - a- issue warning : and or
 - b- Get the said raw materials/ items destroyed and caterer to purchase fresh stocks . without any payment of compensation to the contractor for the discarded material/ items
- 3- If however this problem recurs in spite of warning having been issued, the employer reserves the right to impose financial penalty as decided by the employer or otherwise cancel the contact without giving any notice. The rates of items to be served by the caterer shall be valid on annual basis. Valid from the date of signing of contract and in – between revisions shall not be allowed. In case of extension of contact after one year . the employer may . If considered necessary. revise the rates in regard to the items of food / eatables and drinks and till such time the revised rates become operative , the cater shall charge the existing rates
- 4- That in the event of Municipal authority Health department or any other Government / statutory authorities taking samples of raw material used by the caterer and those samples are not found fit /up to the mark for human consumption . The caterer shall promptly inform the same to the employer regarding fine / penalty imposed or legal recourse taken by such authorities.


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