

## **TENDER PAPER FOR APPOINTMENT OF TRANSPORTING AGENT UNDER S.N.P FEEDING PROGRAMME IN DHENKANAL DISTRICT FOR THE YEAR 2018-2019 & 2019-2020.**

Sealed tenders are invited from the intending registered firms/Authorized licensing Transport Contractors /Agents for undertaking transportation work of rice from the godown of D.M,OSCSC Ltd, Dhenkanal to AWC point and wheat from F.C.I Depot, Dhenkanal to WSHG point in different blocks of Dhenkanal District under S.N.P feeding programme for the year 2018-2019 and 2019-2020 (i.e for the period from 1<sup>st</sup> Oct,2018 to 30<sup>th</sup> Sept,2019).The approximate quantity of foodstuff to be handled in a year and approximate value of the foodstuff in the Govt. rate are as follows.

**Approximate Qnty of foodstuff in Qtls: Q.36000.00**

**Approximate value of foodstuff : Rs.85,00,000/-**

The tender shall be received by the D.S.W.O, Dhenkanal on behalf of Collector, Dhenkanal till 1.00 P.M on dt.29.08.2018 through Regd. Post/Speed Post only and will be opened on dt.29.08.2018 at 4.00 PM in the Office Chamber of Collector, Dhenkanal in the presence of the Tender Committee members and the tenderer or their authorized representative by producing the letter of authorization. The tender received beyond the date and time shall be liable for rejection.

The Tender papers should be submitted in sealed cover super scribing in Block Capital Letters such as **“TENDER FOR UNDERTAKING TRASPORTATION WORK UNDER S.N.P FEEDING PROGRAMME IN DHENKANAL DISTRICT DURING 2018-2019 AND 2019-2020”**.

The detailed tender paper along with prescribed tender scheduled can be obtained from the office of D.S.W.O, Dhenkanal on payment of Rs.5000/- (Rupees Five Thousand) only (Non- refundable) on any working day during office hours from dt.17.08.2018 to dt. 28.08.2018 till 5.00 P.M and the Money Receipt obtained in token of purchase of tender paper in original shall be submitted along with the tender form. The tender without original money receipt will be summarily rejected. The detailed tender paper should be returned with the tender duly signed by the tenderer as token of acceptance of the terms and conditions.

Each set of tender documents shall be serially numbered and each page there of duly authenticated by initial/ signature of any officer authorized by the Collector, Dhenkanal and rubber stamp affixed. The tenderer should check up tender documents immediately after purchase of the same. If the set purchased by the tenderer does not obtain the initial/ signature and rubber stamp affixed, he should immediately report the fact to the officer who has issued the tender and get it rectified. All the tender papers/ documents are to be signed/attested by the tenderer.

The Tenderers participating in the tender process shall submit a Technical Bid & Price Bid in response to the Tender Call Notice.

The Technical Bid & Price Bid shall be contained in separate sealed envelop clearly marked as Technical Bid & Price Bid.

The Technical Bid shall contain the original tender paper signed by the tenderer and original Money receipt in support of purchase of the tender documents from the office of the D.S.W.O, Dhenkanal. E,M,D and all the requisite documents submitted by the tenderer.

The Price Bid shall contain the rate quoted by the tenderer for undertaking transportation work.

Both the Technical Bid & Price Bid shall be submitted in the main sealed envelop marked as **“TENDER FOR UNDERTAKING TRASPORTATION WORK UNDER S.N.P FEEDING PROGRAMME INDHENKANAL DISTRICT DURING 2018-2019 & 2019-2020”**

**TERMS AND CONDITIONS OF THE TENDER**

1. The Tenderer shall carefully go through all the terms and conditions of the tender documents and submit the tender papers correctly and in complete form. The tender paper should be filled in properly and legibly without any correction/overwriting and must be a typed copy/computer type copy. No opportunity shall be given to the tenderer to rectify or amend any defect detected at the time of scrutiny. The rates should be written both in words and figures in the tender. The rate quoted should be final and the tenderer shall not be allowed to change the same under any circumstances and it should be valid for the year 2018-2019 & 2019-2020( till 30<sup>th</sup> Sept, 2019). The upper ceiling limit fixed by Govt. towards T.C of Rice per quintal from godown of OSCSCLTD, Dhenkanal to AWC point and Wheat from F.C.I point to WSHGs point is Rs.75/- (Rupees Seventy Five ) only.

2. “No individual, company, firm, corporation shall participate in the tender process unless it obtains or possess valid agent’s license under O.M.V (Licensing Agents) Rules, 1993 ( Rules vide Gazette Notification No.SRO-1005/93 Dt.20.10.93) valid up to 30.09.2019. Besides the tenderer has to submit the copy of the Registration Certificate issued by the State Transport Authority under “The Carriage by Road Act,2007 & “The Carriage by Road Rule,2011” along with the tender.

A tenderer who is unable to obtain the Registration Certificate issued by the State Transport Authority under “The Carriage by Road Act,2007 & “The Carriage by Road Rule,2011” at the time of submission of the tender can apply without such document. In such case, the tenderer if selected has to submit an undertaking at the time of execution of agreement to the effect that he/she has applied before the concerned authorities for the Registration Certificate under “The Carriage by Road Act,2007 & “The Carriage by Road Rule,2011” and shall submit a copy of the said registration within 30 days from the date of execution of the agreement failing which the agreement executed with them will stand cancelled.

3. The successful tender shall be required to lift Rice from godown of OSCSCLtd, Dhenkanal at Mahisapat/Baladiabandha and Wheat from F.C.I Depot, Dhenkanal and transport the rice to different AWCs (Feeding Centre point) and wheat to WSHGs as per the direction of the Collector/DSWO, Dhenkanal within the specified period. After lifting of the rice from godown of OSCSC,Ltd, Dhenkanal and wheat from F.C.I Depot,Dhenkanal the same shall be delivered to the AWCs and WSHGs respectively without any storage during transit.

**In case of non-availability of Wheat at F.C.I Dept , Dhenkanal or non-availability of rice at godown of OSCSC Ltd, Dhenkanal , the successful tenderer has to lift the rice and wheat from other nearby FCI, Depot or OSCSC Ltd go down as per orders of DSWO/Collector, Dhenkanal and the cost towards T.C from Dhenkanal to nearest FCI Depot or OSCSC Ltd godown shall be paid as per distance and approve rate of OSCSC Ltd.**

4. It is the responsibility of the transporting agent to lift the rice from godown of OSCSC Ltd, Dhenkanal and wheat from FCI Depot, Dhenkanal on proper weighment and deliver the same to the AWWs ( in case of rice)/WSHG (in case of wheat) on proper weighment and in no case short supply or delivery shall be made by the agent to the AWWs/WSHG. The weighing machine shall be taken by the transporting agent along with the vehicle. The weighing machine to be taken by the transporting agent must be sealed and stamped by the Inspector of Legal Metrology, Dhenkanal. The agent will be held responsible for taking delivery of the stock, shortage and damage noticed if any during transit and no shortage will be allowed to the agent. The quality and quantity of the foodstuff being transported may be inspected by the Govt. officials authorized by Collector during transit and also at the delivery point. There shall not be any change both in quality and quantity of the food grains during transportation by the transporting agent and for any shortcomings in this front the transporting agent shall be responsible and this shall be treated as misappropriation by the transporting agent. If any misappropriation is discovered during inspection or other wise a penalty shall be levied which would be equivalent to 10 times of the cost of misappropriated food grains apart from initiating criminal cases.

5. The tenders should submit the following documents along with the tender paper. In absence of any document/paper in the tender form will be liable for rejection by the competent authority. The tenderer shall have to produce the original documents if necessary before the Tender Committee for verification.

- i) Original tender paper duly signed by the tender as token of acceptance of the terms & condition of the tender.
- ii) Original money receipt in support of purchase of the tender documents from the office of the D.S.W.O, Dhenkanal.
- iii) Attested copy of the Valid Agent License owned by the tenderer under Odisha Motor Vehicle (Licensing of Agents) Rules, 1993 for Dhenkanal District valid up to 30.09.2019.
- iv) Attested copy of Registration Certificate issued by the State Transport Authority under "The Carriage by Road Act,2007 & "The Carriage by Road Rule,2011"
- v) Attested copy of valid Income Tax Pan Card.
- vi) Attested copy of Income Tax Return for the 2017-2018.
- vii) Recent Solvency Certificate for Rs.20.00 Lakh (Twenty lakh) from the competent authority should be furnished along with the tender paper failing which the tender will be liable for rejection. No undertaking for furnishing it later will be accepted.
- viii) Certificate from any Govt. Organization if any about past experience and performance of the Tenderer in transportation of rice or any food materials In case of eligible tenderers having submitted all requisite documents and having quoted similar rate, preference may be given to the tenderer who has experience in transportation of food grains under M.D./S.N.P to School & AWC point and having satisfactory performance. But having no experience in transporting of foodgrains in particular should not be a disqualification for selection.

- ix) Earnest Money of Rs.1,00,000/- (Rupees One Lakh ) only in shape of NSC/Term Deposit/FDR duly pledged in favour of Collector, Dhenkanal shall be furnished along with the tenders. Tenders without Earnest Money will be liable for rejection. Cash/Cheque and Bank Draft shall not be accepted. Any deviation to the above stipulation will entail complete rejections of the tender paper. No tenderer shall be allowed to withdraw his tender/ Earnest Money Deposit until the tender is finalized. In case the successful tenderer refuse to be the Transporting Agent after acceptance of his tender the Earnest Money Deposited by him will be liable for forfeiture.

The E.M.D of the unsuccessful tenderer shall be refunded after finalization of the tender; where as the E.M.D of the successful tenderer will be kept as Security Deposit and will be released after successful completion of contract period , settlement of payment there of and audit of such account and after obtaining the audit report. The Collector/DSWO is not liable for payment of any interest on the Security Deposit or any depreciation there of. The breach of any terms and conditions as per agreement and failure/unwillingness to undertake transportation work by the selected tenderers within the time limit after acceptance of his tender may lead to forfeiture of E.M.D. The selected transporting agent will be black listed for any Govt. Tender if he fails to perform the duties as per agreement in timely, regular supply of food grains on proper weighment.

- x) List of trucks owned by the tenderer with up to date documents (Xerox Copy of R.C Book, Fitness Certificate, Permit, Tax payment & Insurance duly attested) shall be furnished along with the tender. (The tenderer should have minimum two Trucks & two Mini Trucks standing in his own name with up to date documents). An affidavit on use of Mini Trucks of partner should be submitted in case the vehicle is not registered in the name of the tenderer.
- xi) The tenderer or any of his family members should not be storage Agent/ Miller Agent/ Retailer of P.D.S Rice. An affidavit to this said effect is to furnished along with the tender paper
- xii) The tenderer should file an affidavit either from the Executive Magistrate or from the Notary in support of that; he/she has no criminal background and not black listed.
- xii) Statement of Bank Accounts for last three months.

The documents submitted by the tenderer in Technical Bid shall be verified by the Tender Committee. The tenderers who have furnished all the documents asked for and the documents have been verified to the satisfaction of the committee shall be considered as qualified in Technical Bid.

The Price Bid of the of the tenderers qualified in the scrutiny of the Technical Bid shall only be opened.

**The tender shall be finalized taking in to consideration both the rates quoted by the firms and the workable rate to be find out by the committee taking in to account the local market price of diesel, Hire charges of vehicle, labour cost , distance to be covered etc. The tenderer whose quoted rate will differ more than 10% less than the workable rate shall not be taken in to consideration. No conditional tender shall be accepted.**

6. The successful tenderer will be required to furnish a minimum Bank Guarantee/ NSC/Term Deposit for Rs.5, 00,000/- (Rupees Five lakh) duly pledged in favour of Collector, Dhenkanal for the period of contract from the date of signing the agreement or for such amount as would be required by Collector, Dhenkanal.

7. The successful tenderer shall have to enter into registered agreement with Collector, Dhenkanal as per the terms and conditions mentioned in the specified agreement format within 7 days of intimation of acceptance of his tender.

8. Payment shall be made against submission of bills on completion of the delivery of the stocks as per the orders of competent authority on production of printed serially numbered delivery challans duly acknowledged by the recipient of the stock to whom it concerned and as per the approved rate incorporated in the agreement. The District Social Welfare Officer, Dhenkanal shall have the right to deduct and adjust any amount found recoverable towards loss and damage or both. The payment will be made subject to availability of funds and no advance payment will be made. Income Tax deduction at source as per rules will be made at the time of payment of the bill.

9. Good conducts, dealing with officials shall be an implied condition for continuance as Transporting Agent..

10. The Collector, Dhenkanal may terminate the contract for violation of terms and conditions of agreement as well as any change of policy in the Government or for any reasons to be recorded in writing.

11. In case of violation of conditions of Tender the Agent will be booked under IPC, Essential Commodities Act. Prevention of Food Adulteration Act. and Prevention of Black Marketing Act.

12. The right of acceptance of tender rests with Collector, Dhenkanal who does not bind himself to accept the lowest tender and also reserves the rights to cancel or reject any or all the tenders without assigning any reason there of . In case of any dispute the orders/decision of the Collector, Dhenkanal will be final & binding.

**Sd/-  
COLLECTOR,DHENKANAL.**

I agree to abide by the above terms and conditions.

**Signature of the tenderer with seal.**

Date:

### **TECHNICAL BID**

#### **TENDER SCHEDULE FOR TRANSPORTATION OF RICE/WHEAT UNDER S.N.P FOR THE YEAR 2018-2019 & 2019-2020.**

After careful examination of the tender specification referred there in I do hereby tender to undertake transportation work of rice from godown of OSCSC Ltd, Dhenkanal to AWC point/wheat from F.C.I point to WSHG point under S.N.P feeding programme in Dhenkanal District as per the instructions laid down in the tender paper complete in all respect.

1	Name of the Tenderer (IN CAPITAL LETTERS)	
2	Detail Address for Communication with Fax/Phone with STD Code.	
3	Valid Agent License No. of the tenderer	
	Whether submitted the following.	
4	Original Money Receipt No. & Date towards cost of Tender paper (Original money receipt of Rs.5000/- should be enclosed if purchased the original tender document from DSWO Office)	
5	Original tender paper duly signed by the tender as token of acceptance of the terms & condition of the tender	
6	Copy of Valid Agent License under Odisha Motor Vehicle (Licensing of Agents) Rules, 1993 for Dhenkanal District valid till 30.09.2019.	
7	Copy of Registration Certificate issued by the State Transport Authority under "The Carriage by Road Act,2007 & "The Carriage by Road Rule,2011"	
8	Valid Income Tax PAN Number PAN Card (enclose self attested copy)	
9	Attested copy of Income Tax Return for the 2017-2018	
10	Up to date Solvency Certificate for Rs.20,00,000.00 (Rupees Twenty Lakh) only.	
11	EMD of Rs.1,00,000.00 (Rupees One lakh ) only duly pledged in favour of Collector, Dhenkanal	
12	List of trucks owned by the tenderer with up to date documents	
13	Experience Certificate regarding transporting of rice/food grains under MDM/S.N.P to School/AWC Point if any from competent authority.	
14	An affidavit with regard to the tenderer or any of his family members are not storage Agent/ Miller Agent/ Retailer of P.D.S Rice.	
15	Affidavit either from the Executive Magistrate or from the Notary in support of that; he/she has no criminal background.	

I \_\_\_\_\_ Sri \_\_\_\_\_  
Proprietor \_\_\_\_\_ do hereby undertake that the above information are true and correct. I further undertake to abide by the terms and conditions laid down in the tender paper.

Signature & Seal of the Tenderer

## PRICE BID

### PRICE BID FOR TRANSPORTATION OF RICE/WHEAT UNDER S.N.P FOR THE YEAR 2018-2019 & 2019-2020.

After careful examination of the tender specification referred there in I do hereby tender for transportation work of rice from the godown of D.M,OSCSC Ltd, Dhenkanal to AWC point and wheat from F.C.I Depot, Dhenkanal to WSHG point under S.N.P feeding programme in Dhenkanal District as per the instructions laid down in the tender paper complete in all respect in the following rate.

1	Name of the Tenderer (IN CAPITAL LETTERS)	
2	Detail Address for Communication with Fax/Phone with STD Code.	
3	Bank Account No. with name of the Bank & IFSC Code.	
4.	Transportation Charges of rice from the godown of D.M,OSCSC Ltd, Dhenkanal to AWC point and wheat from F.C.I Depot, Dhenkanal to WSHG point in different blocks/ULBs including loading and unloading charges per Qntl. irrespective of distance.	Rs.

I \_\_\_\_\_ Sri \_\_\_\_\_  
Proprietor \_\_\_\_\_ do hereby undertake that the above information are true and correct. I further undertake to abide by the terms and conditions laid down in the tender paper.

Signature & Seal of the Tenderer