

**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER,  
DHENKANAL**

**NOTICE INVITING TENDERS  
FROM  
REPUTED MOVERS & PACKERS**

Sealed Tender are invited from leading Movers and Packers for Transportation (Including /Packing/Unpacking, loading/Unloading, Removal of debris & Insurance) for Shifting of Instruments/Equipments, Furniture's/Fixtures from District Head Quarters Hospital Dhenkanal to New District Head Quarters Hospital Near Dakhinakali Temple, Dhenkanal and using quality packing materials like bubble, thermocol, polyethene, cartoons & other necessary allied materials by expert and trained packers. Bidders should have clientele of at least One Govt./PSUs Autonomous institution and may submit competitive rate in the prescribed Performa for providing above service to the undersigned in sealed cover subscribed as **TENDER FOR PACKERS & MOVERS** latest by 26.04.2018 till 1.00 p.m along with EMD amount of Rs.50,000/- and tender paper cost Rs.2,000/-through Demand Draft/Banker's cheque in favour of Rogi Kalyan Samiti DHH, Dhenkanal. The tenders will be opened on dated-27.04.2018. At-11 a.m.. The application may be reached through courier/Speed post.The tender document may be obtained from Office of the Chief District Medical & Public Health Officer-cum- District Mission Director, Dhenkanal or it can be downloaded from [dhenkanal.nic.in](http://dhenkanal.nic.in) .The duration of the contract will be One Year to be carried at D.H.H Dhenkanal (Old or New).Eligibility conditions, instructions, terms & conditions are given in the tender document. The undersigned has reserve the right to cancel the tender without arising the any reason thereof.

*13/3/18*  
*16-4-18*

**Chief District Medical & Public Health Officer  
-Cum- District Mission Director,  
Dhenkanal.**

## TENDER DOCUMENTS

### (A) ELIGIBILITY CONDITIONS:-

1. The bidder should be registered with service Tax Department with valid Service Tax Registration number.
2. The bidder must have GSTN number.
3. The firms should have its registered office or branch office in Odisha.
4. Exclusive vehicle to be provided for transportation of goods and transportation of vehicle each time.
5. Rate quoted by the Agency/Packers & Movers will include Pre-survey, supply of all packing materials, packing, complete documentation, loading, Transportation, unloading, unpacking and removal of debris etc.
6. Bidders should have clientele base of 1 PSU/Govt. Department.
7. Before quoting the rate, bidders are requested to inspect the DHH Dhenkanal Old and New building for Shifting of Instruments/Equipments, Furniture's/Fixtures.
8. Average Annual turnover Rs 1000000/- (Ten lakhs only) during the period 2014-15, 2015-16, 2016-17.

### (B) TECHNICAL BID:-

1. Bidder is required to submit technical bid in the format as per Annexure-I along with documents in separate envelope subscribing "TECHNICAL BID FOR SHIFTING OF GOODS THROUGH MOVERS AND PACKERS"

### (C) FINANCIAL BID:-

2. The bidder is required to submit the financial Bid in the format at Annexure-II in separate envelope. The financial Bid of the tenderers, whose technical bid is found to be eligible, will be opened in the presence of the tenderers, who choose to attend the opening of Financial Bid, which shall be intimated separately. Evaluation of rates will be based on weightage assigned as indicated in the format of Financial Bid at Annexure-II.

  
Chief District Medical &  
Public Health Officer  
Dhenkanal

**TECHNICAL BID****ANNUEXURE-I**

**PARTICULARS TO BE SUBMITTED BY THE PACKERS AND MOVERS IN THE FOLLOWING  
FORMAT.**

01	Name of the Agency/packers & Movers.	
02	Address Particulars along-with Telephone Numbers and E-mail ID.	
03	Contact Person's Name, Address, Tel. No, Mobile No.& E-mail.	
04	List of clients(at least 1 (One) Govt./PSUs/Autonomous Body clientele with documentary proof))	
05	PAN/TAN No. CGST Certificate & Service Tax Registration Details.	
06	Valid Service Tax Registration number.	
06	Types of vehicles to be used including labour & transportation by Truck.	
07	Types of vehicles to be used including labour & transportation by TATA AC.	
08	Types of vehicles to be used including labour & transportation(Others)	
09	Details of Tender cost	
10	Details of EMD amount	

*12/11/18*  
*18.11.18*  
Chief District Medical &  
Public Health Officer  
Dhenkanal

FINANCIAL BID

ANNUEXURE-II

PART-2

**A. Competitive rates to be filled in by the interested Agency/Packers & Movers in the following format.**

Distance from Old DHH to New DHH) (5 K.M) approximately	Charges in Rupees per Trip wise excluding of Service tax	Remarks
(0-5 K.M)Truck		
(0-5 K.M)TATA AC		
(0-5K.M) Other Vehicles		

D.H.H- District Head Quarter Hospital

*13/4/16*  
**Chief District Medical &  
Public Health Officer  
Dhenkanal**

### **Term and Conditions:-**

1. Exclusive vehicle to be provided for transportation of good and transportation of vehicles each time.
2. Rate quoted by the Agency/Packers & Movers will includes pre survey-supplying of all packing materials. Packing, complete documentation, loading transportation, unloading, unpacking and removal of debris etc.
3. All risk insurance will be arranged by the Agency/Movers and Packers through reputed insurance Company on the basis of declared value of good made by the officer whose good to be transported. The Agency will claim the actual insurance charges (with documentary proof) along with the bill.
4. During the period of agreement, if it is found that the Agency is over charging by fraudulent manner or otherwise, the Security deposit/Bank Guarantee shall be forfeited by this office and the agreement will be terminated. The agency may also be blacklisted.
5. The agency shall ensure the safe delivery of medical goods. In case of damages to the goods, suitable action/Levy of penalty as deemed fit by the competent authority will be taken.
6. All payment will be made by the Agency/Movers and Packers for any octroi, government levies, taxes etc. Against the original receipts.
7. The Agency will be required to deposit a Security Deposit/Bank Guarantee for Rs. 20,000/- at the time of contract which will be refundable at the end/expiry of contract.
8. The undersigned has reserve right to Cancel the Tender without arising the any reason thereof.
9. Tender processing Fee Rs.2000/- (Non Refundable)

*13/4/18*  
*14.4.18*  
**Chief District Medical &  
Public Health Officer  
Dhenkanal**